

TRUSTEES OF TRUST FUNDS

Minutes for November 17, 2015

Present: Tom McCarthy, John McCausland

Absent: Joe Fiala, Mike Pelletier

The meeting was called to order at 4:00 p.m. in the Board of Selectmen's office.

The minutes for October 13, 2015 were approved unanimously.

September and October capital reserve fund reconciliations were received unanimously. It was noted that the statements are subject to the corrections noted below in connection with the letter to Citizens Bank; however, the reconciliations were correct based on the information given to the bank at the time.

A voucher dated October 26, 2015 from the Board of Selectmen for reimbursement of the following was accepted and approved unanimously:

\$23,940.21	Subacct #10-8200290043 Gov't Bldg & Maint
\$24,294.21	Subacct #10-8200290057 Fire Equipment

Deeds and checks for the purchase of non-perpetual care cemetery lots in the following amounts and names were received and approved unanimously:

\$595.00	Luc & Melissa Grenier
\$300.00	Dennis & Sharlee Redman

The Business Administrator for SAU #24 has brought to the attention of the Trustees several matters in the September 30, 2015 MS10 report that require corrective action:

- The subaccount numbers on the MS10 report still follow the old numbering system and need to be updated.
- Two John Stark Special Education Expendable Funds, #290066 and #290067, serve the same purpose and are subject to the same authorization, and the SAU has requested that they be consolidated; this can be done by transferring the balance in #290067 into #290066.
- The sum of \$93,986.00 was mistakenly deducted from the John Stark Buildings and Grounds sub-account #290058; it should have been deducted from the Weare School District Buildings and Grounds and Playing Fields account #290050.
- The names of two Weare School District subaccounts are reversed on the MS10: Weare School District Buildings and Grounds and Playing Fields is the correct title for subaccount #290050; the Weare School District Building and Grounds Maintenance Fund (also sometimes listed as Building Repair Fund) is the correct title for subaccount #290049.

The Trustees unanimously approved instructing Citizens Bank to make these changes and corrections, and to reflect them in future reports.

A letter dated October 30, 2015 from the Joseph Stone Fund Committee was received, requesting disbursement to the Committee of \$3,200.00 from accumulated income in the Fund. The request was unanimously approved.

The meeting was adjourned at 4:15 p.m.

Respectfully submitted, John McCausland Trustee

Next meeting: December 8, 2015