

**TOWN OF WEARE  
VOLUNTEER PROGRAM**

The Town of Weare is looking for citizens who are interested in playing an active role in the community. By filling out this form, a list of names of citizens willing to serve voluntarily on boards, committees and commissions can be compiled and readily available when needed.

The Weare Board of Selectmen thanks you in advance for your time as well as your interest in helping to build a stronger community.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Occupation:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Town of Weare  
Boards, Committees, & Commissions  
Meeting Dates & Times  
All Boards, Committees & Commissions meet @ Town Office Building**

**Please check preference:**

- \_\_\_\_\_ Agricultural Commission – Meets 1<sup>st</sup> Thurs. of month @ 7:00pm
- \_\_\_\_\_ Building Committee – Not active at this time
- \_\_\_\_\_ Cable Committee – 3<sup>rd</sup> Tuesday of every month @ 7:00 pm
- \_\_\_\_\_ CIP Subcommittee (Subcommittee of Planning Board). Meetings to be determined
- \_\_\_\_\_ Conservation Commission - 2<sup>nd</sup> Wednesday of each month @ 7:00 pm
- \_\_\_\_\_ Economic Development – Not active at this time
- \_\_\_\_\_ Heritage Commission – Meets the 4<sup>th</sup> Weds. of each month @ 6:30 pm
- \_\_\_\_\_ Open Space Committee – Not active at this time
- \_\_\_\_\_ Parks & Recreation Committee – Meets 2<sup>nd</sup> Tuesday of each month @ 7:00 pm. From April to Sept. they sometimes also meet the 4<sup>th</sup> Tues. of each mo.
- \_\_\_\_\_ Planning Board - 2<sup>nd</sup> & 4<sup>th</sup> Thursday of each month @ 7:00 pm
- \_\_\_\_\_ Zoning Board of Adjustment - 1<sup>st</sup> Tuesday of the month @ 7:30 pm

\_\_\_\_\_ Committee Chair Signature for recommendation

**ATTACHED IS CODE OF ETHICS FORM THAT MUST BE SIGNED ALSO BY THE VOLUNTEER**

\_\_\_ALTERNATE MEMBER

\_\_\_FULL MEMBER

**TOWN OF WEARE**  
**BOARDS, COMMITTEES, & COMMISSIONS**

**AGRICULTURAL COMMISSION** – The mission of the Agricultural Committee (AC) is to conserve agricultural land, protect agricultural viability, and to enhance the practice of agriculture in the Town of Weare, NH. Meets 1<sup>st</sup> Thurs. of month @7:00pm at the Town Office upper level meeting room

**BUILDING COMMITTEE** – To access the Town Office and building needs and bring up to code. Meetings are the 3<sup>rd</sup> Monday of month @5:30pm **Not active at this time.**

**CABLE COMMITTEE** - CATV6 - This Committee is responsible for providing broadcast time and access equipment to qualified community members and televising community events. Meetings are held the 3<sup>rd</sup> Tuesday of every other month at 7:00 p.m.

**CIP SUBCOMMITTEE** (Subcommittee of Planning Board – This Committee is a document projecting the capital needs of the town, broken down into its various departments. A proper CIP projects for the next 6 to 10 years, providing the Selectmen with a valuable tool for budgeting. Members of the CIP Subcommittee may be asked to meet at various times to accommodate different schedules. Meetings are to be determined.

**CONSERVATION COMMISSION** - A Commission whose purpose is to preserve and protect valuable, natural and open land resources. Meetings are held the 2<sup>nd</sup> Wednesday of each month at 7:00 p.m.

**ECONOMIC DEVELOPMENT COMMITTEE** - This Committee explores new ways to assist existing and potential businesses in the Town to grow and prosper. Meetings are held on the 3<sup>rd</sup> Tuesday of each month at 7:00 p.m. **Not active at this time.**

**HERITAGE COMMISSION** –Heritage Commissions give local government in New Hampshire new abilities to recognize and protect historical and cultural resources. Meetings are held on the 4<sup>th</sup> Weds. of month @ 6:30 pm.

**OPEN SPACE COMMITTEE** – Is a standing subcommittee of the Weare Conservation Commission, investigating and deliberating potential conservation property acquisitions and providing recommendations to the Weare Conservation Commission. Meetings are held the 4<sup>th</sup> Tues. of each month from 7-9 pm. **Not active at this time.**

**PARKS AND RECREATION COMMITTEE** - The Parks and Recreation Committee manages and oversees maintenance of the Town's recreation and park facilities, including Chase Park, Ineson Memorial Field, Purington Memorial Field and the Tennis Courts behind the American Legion. Meetings are held the 2<sup>nd</sup> Tuesday of each month at 7:00 p.m. From April to Sept. they sometimes also meet the 4<sup>th</sup> Tuesday of each month.

**PLANNING BOARD** - The Planning Board administers the Subdivision Ordinance, prepares, amends and updates the Town's Master Plan and recommends changes in the Zoning Ordinances to the Town Meeting. Meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 7:00 p.m.

**ZONING BOARD OF ADJUSTMENT** - The Zoning Board of Adjustment is empowered to grant variances and exceptions to the Zoning Ordinance and issue's permits otherwise prohibited by the Ordinance, when principals of justice and equity compel such result. The ZBA meets the 1<sup>st</sup> Tuesday of every month at 7:30 p.m.

## APPENDIX D

### TOWN OF WEARE, NEW HAMPSHIRE Code of Ethics (Final draft, 11/08/05)

#### **Preamble:**

The citizens of the Town of Weare are entitled to responsible, fair, honest and accountable town government that operates in an atmosphere of mutual respect and civility. Accordingly, the Town of Weare has adopted this code to:

1. Describe the standards of behavior to which its leaders and staff should aspire.
2. Provide an ongoing source of guidance to elected officials, volunteers and staff in their day-to-day service to the town.
3. Promote and maintain a culture of ethical conduct.

On (date adopted), the voters of the Town of Weare adopted this Code of Ethics, which applies to all Town employees, officers, committee members, and elected or appointed officials, and is contained in the following pledge:

#### **Responsibility:**

- I serve the community with dignity and respect, as well as being an agent of the democratic process.
- I consider carefully the impact of my actions on public confidence. I maintain integrity at all times and consistently do what I believe is in the best interests of the community.
- I am a prudent steward of public financial, natural, and cultural resources, and actively consider the impact of my decisions on the fiscal and social stability of the Town and its citizens.
- I do not use my office or the resources of the Town for personal or political gain of myself, my family, friends, or associates.

#### **Fairness:**

- I promote consistency, equity and non-discrimination in public agency decision-making, which I base on the merits of an issue, including facts, research, reasoned opinions, etc.
- I encourage diverse public engagement in our decision-making processes, and support the public's right to know.

#### **Respect:**

- I treat my fellow town officials, staff, committee members and the public with patience, courtesy, civility, and respect, even when we disagree on what is best for the community and its citizens.
- I maintain confidentiality.
- I encourage public input and listen to all sides. I am sensitive about other people's time.

#### **Honesty:**

- I am honest with all with whom I interact in my official capacity. I will disclose any matters that might present a conflict of interest and will recuse myself when appropriate. (Recuse means to withdraw from discussion and voting.)
- I am prepared to make decisions when necessary for the public's best interest, whether those decisions are popular or not.
- I take responsibility for my actions, even when it is uncomfortable to do so.

- I cooperate with the Ethics Committee when it is acting upon any complaint or inquiry alleging violation of this Code of Ethics.

**Confidential Information:**

- I will not disclose any confidential information acquired by virtue of my position for personal benefit, or for the benefit of any other person or business. This does not apply to information that is readily available to the general public.
- I will not violate the privacy of others by disclosing information confidentially acquired in the course of my duties without a legitimate reason to do so.

***Exclusions:***

I understand that this Code of Ethics does not bar me from:

- fully participating in Town Meetings
- accepting donations for financing a political campaign consistent with state law.
- participating in matters relating to persons or businesses from which I have merely purchased good or services with no other conflict of interest
- carrying out personnel policies regarding employees under my supervision.

**I have read the Town of Weare Ethics Code and understand its expectations.**

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Please Print Name

Signature

Date