

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
January 27, 2014

PRESENT: TOM CLOW, CHAIRMAN; RICHARD W. BUTT, VICE CHAIRMAN; JOHN LAWTON, SELECTMAN; JAMES LEARY, SELECTMAN; KEITH R. LACASSE, SELECTMAN

RECORDING SECRETARY: Cherry Palmisano

TOWN ADMINISTRATOR: Naomi Bolton

FINANCE ADMINISTRATOR: Tina Connor

GUESTS: Steve Najjar, Justin Johnson, Laura Arvin, Gerard Turco, Michelle Turco, Tim Redmond

Chairman Clow moved, Selectman Leary seconded to enter into non public session @ 6:34 p.m. pursuant to the authority granted in RSA 91-A:3II (b). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Lawton – yes; Selectman Leary – yes; Chairman Clow – yes. Passed 4-0-0

Chairman Clow moved, Selectman Leary seconded to come out of non public session @ 6:48 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Lawton – yes; Selectman Leary – yes; Chairman Clow – yes. Passed 4-0-0

The Board interviewed two potential DPW candidates.

Chairman Clow moved, Selectman Leary seconded to enter into non public session @ 6:49 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Lawton – yes; Selectman Leary – yes; Chairman Clow – yes. Passed 4-0-0

Selectman Lacasse arrived at 6:52 p.m. The Board met with the DPW Director regarding some correspondence the Board received.

Chairman Clow moved, Selectman Leary seconded to come out of non public session @ 7:02 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Lawton – yes; Selectman Leary – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 5-0-0

7:10 p.m. Chairman Clow called the meeting to order.

Chairman Clow noted that the purpose of the non public session before the meeting was to interview two candidates for the Public Works Department.

DEPARTMENT HEAD AND COMMITTEE ITEMS

Tim Redmond, Public Works Director, said that there is one position currently available and the other position will be available shortly. Mr. Redmond recommends that that the Board hire Justin Johnson as head mechanic/shop foreman. Mr. Johnson was formerly employed with the town in 2006-2013 and is a Weare resident.

Selectman Leary moved, Selectman Lawton seconded to hire Justin Johnson as head mechanic/shop foreman at a rate of \$17.85 per hour. Passed 5-0-0

Mr. Redmond noted that the position will begin sometime after February 1, 2014.

FINAL

Mr. Redmond recommends that the Board hire Gerard Turco as truck driver/transfer station attendant. Mr. Turco lives in Bradford and meets the timeframe for emergency response. He was employed for many years with the NH DOT doing the same type of work being required at the Highway Department.

Selectman Leary moved, Selectman Lacasse seconded to hire Gerard Turco as truck driver/transfer station attendant at a rate of \$13.65 per hour. Passed 5-0-0

Mr. Redmond stated that they had an Open House at the Highway Department on Saturday and over 25 families with children took part in their touch a truck event.

Mr. Redmond informed the Board that the sheet rock container at the transfer station is in terrible rusted condition and is barely able to be pulled to its destination by the hauler. New Boston is offering two used containers for sale and Mr. Redmond would like to purchase one to replace the current container for approximately \$2,500. He said that they spent that much fixing each one of their containers last year. He feels this is a good deal for the town. Mr. Redmond requests that the Board allow the old container, if deemed unrepairable, be scraped for its value and the revenue for that container be put back into the Transfer Station budget to keep the cost of the replacement container down. They have the option of having the contract hauler bring it to the scrap yard and the hauler will get the check made out to the town of New Boston and they can use that check to help offset the replacement cost to purchase the used container from New Boston. The replacement trailer has some minor issues that they can repair themselves. The bridge beams are still at the shop as well as other scrap at the transfer station, but there is always a possibility to use it as trade for something. Tina Connor said that it can be used just like insurance money is for a crash of a vehicle and goes towards the purchase of a replacement. Vice Chairman Butt asked if the money from insurance went into the general fund. Mrs. Connor said that it goes into the general fund checking and offsets the expenditure. Mr. Redmond said that he will pay for the full amount of the replacement container from the equipment maintenance line. Vice Chairman Butt said that it is very unusual to do that. Revenue does not get applied to individual departments unless there is a special revenue fund to offset. There is currently \$6k in line 750, which is the equipment maintenance line. The Board decided just to have the check from the scrap yard made out to New Boston to offset the purchase of the replacement container.

MEETING MINUTES

Chairman Clow moved, Selectman Leary seconded to approve the minutes of January 20, 2014 as amended. Passed 5-0-0

Chairman Clow opened the public hearing at 7:30 p.m.

PUBLIC HEARING – To hear public testimony and comment on an employment agreement for the position of Police Chief.

Chairman Clow stated that the reason for the public hearing is that on March 8, 2005 a petitioned article for an ordinance was passed stating that there be two public hearings for a municipal employment contract.

Chief Velleca officially started with the town on November 1, 2013 working under a tentative agreement to give the Board time to work out the contract. He was hired at \$78k. The three year contract was created through the basis of the MRI contract, who assisted the town with the hiring process, and provides the chief with exclusive use of a chief's vehicle and four weeks of vacation. Chairman Clow said that they have been pleased with the chief since his arrival. Chief Velleca has 20 years of service as a patrolman, supervisor, and acting chief in a major city, which is an asset to the community.

Chairman Clow closed the public hearing at 7:34 p.m.

FINALIZE 2014 TOWN WARRANT

Article 26 – Shall the Town raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to allow the Conservation Commission to secure contracted services with the Town's Licensed Forester to prepare

FINAL

forest management plans; secure contracted services for the Town Forest maintenance, and fund this appropriation by authorizing the withdrawal of that sum from the Town Forest Account?

Estimated Tax Impact = \$0.00

Recommended by the Board of Selectmen

Steve Najjar, Vice Chairman of Conservation Commission, stated that this is the annual appropriation they ask for out of the town forest account for items such as installing gates, habitat work, and maintenance. They will be continuing to plan for the same types of activities. The Town Forest Account is generated from timber harvesting of town forest, but the expending of funds needs to be voted on every year. The fund has been expended on things such as boundary survey work, blazing, installing new gates, acquiring new town forest lands, and reinvesting in town forest land.

Article 27 – Shall the Town raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to allow the Conservation Commission to secure a cost-share agreement with New Hampshire Fish and Game Department to install a gate at the Ferrin Pond Access Road and to correct erosion on the access road owned by New Hampshire Fish and Game, and fund this appropriation by authorizing the withdrawal of that sum from the Town Forest Account?

Estimated Tax Impact = \$0.00

Recommended by the Board of Selectmen

Mr. Najjar explained that this is a unique situation because NH Fish and Game purchased a strip of land across from the town's Class VI road. What this road does is land locks a portion of the town forest for forest management. Historically the road is used by NH Fish and Game to access Ferrin Pond to stock for trout. Part of the confusion is that the town actually blocked the road with a gate that was torn down and then rocks were placed there and the town did not own it to do that. The Commission is working with the conservation officer and partnering with NH Fish and Game so they can get their stocking truck all the way to the pond. If Ferrin Pond gets off the trout stocking list it would be unclear when they will get it back. There is no firm agreement yet. This would be a one-time expense for the installation of the gate so NH Fish and Game can gain access directly to the pond. The intent is to leave the gate locked and just give access to NH Fish and Game.

Article 28 – Shall the Town raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to allow the Conservation Commission to implement a conservation law enforcement agreement with New Hampshire Fish and Game to conduct extra patrols on town owned lands and roads with a focus on illegal ATV use?

Estimated Tax Impact = \$0.01

Not Recommended by the Board of Selectmen

Mr. Najjar explained that this is a targeted experiment. He would not advocate to put it into a default budget. The hope is that the article will have an impact on problems that happened at Ferrin Pond and the Eastman Conservation property with illegal 4x4 and ATV use. The town is bound by the easement to enforce that there is no motor vehicles on the property. The town has not authorized use of ATVs on Class VI roads and state statute requires a land owner's permission and the town is the land owner. The Board has the authority to grant or deny permission to ATVs on Class VI roads. NH Fish and Game does patrol, but they are trying to get some extra time. The police have been notified in the past as well. NH Statute states that ATVs can't be driven on someone else's land without permission; there is no need to post. Vice Chairman Butt is concerned with how it will be managed. Mr. Najjar said that it is experimental and the intent is to prevent the problem. There is no specific individual being identified as a problem. Vice Chairman Butt asked how the patrols will be managed. Mr. Najjar voiced again that it was an experiment. Vice Chairman Butt is reluctant to support the request without having a plan. Mr. Najjar said that they already spoke with the Conservation Officer and patrols will be based on NH Fish and Game ability. Chairman Clow asked if the Conservation Committee actually sat down with Fish and Game officials and worked out the details. Mr. Najjar said that from a taxation perspective if the funds are raised and not used, it goes back to the taxpayers. Vice Chairman Butt said it is a state issue and if it is a big problem throughout the state he thinks they would make an effort to patrol. Mr. Najjar said that NH Fish and Game is equipped and trained to police trails and Class VI roads, which need some attention and it is worth a try. Vice Chairman Butt said that he would like to speak to the police regarding local patrol and would prefer

FINAL

starting with the police. The Board was not in favor of recommending this article. Mr. Najjar noted that he is not an advocate for putting an article on the warrant if it is not supported by the Board.

Article 29 – Shall the Town raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000.00) for the Conservation Commission expenditure toward the purchase of new town forest land, and fund this appropriation by authorizing the withdrawal of that sum from the Town Forest Account?

Estimated Tax Impact = \$0.00

Recommended by the Board of Selectmen

Mr. Najjar told the Board that there is currently \$138k currently in the fund and more will be more coming in. There is no back log of land that they want to put into conservation. The Commission has ideas, but needs willing sellers. Spending from the Town Forest account has to be authorized and the Selectmen are the agents authorized to expend. The money would stay in the Town Forest account if not need, but approval of this article gives authorization to expend for one year if a property was located. If this article was not on the warrant and a project comes forth during the year they are not authorized to expend from the Town Forest Account. Funds would go back in the account if not expended in 2014. This would be a lapsing article unless there is a known project.

Selectman Lawton asked if Chipmunk Falls has been identified. Mr. Najjar said that their website will be rolling out soon identifying parcels.

Article 7 – Shall the Town raise and appropriate a sum not to exceed Nine Hundred Sixty-Seven Thousand Dollars (\$967,000.00) for the purpose of constructing a new Public Works (Highway Department) facility and to authorize the issuance of not more than Nine Hundred Sixty-Seven Thousand Dollars (\$967,000.00) in bonds and/or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) to finance the project and to authorize the Board of Selectmen to negotiate, issue, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof? (3/5 ballot vote required)

Estimated tax impact = \$0.00 for 2014

Recommended by the Board of Selectmen

The bond payment amounts have been received and there is no impact for 2014. If approved it goes into debt service.

Article 8 – Shall the Town raise and appropriate, as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Five Million One Hundred Ten Thousand Six Hundred Seventy-Three Dollars (\$5,110,673.00)? Should this article be defeated, the default budget shall be Five Million Forty Thousand Eight Hundred Ninety-Two Dollars (\$5,040,892.00) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Estimated tax impact of proposed \$3.03 and default \$2.94

Recommended by the Board of Selectmen

Vice Chairman Butt said that there are no offsets with any other articles. Town Administrator Bolton said that the email she received from DRA states that the operating budget and Article 10 cannot be reduced or increased by a separate article. The operating budget is a statutorily worded article and an amendment can be made at Deliberative Session.

Chairman Clow said that if Articles 9 and 10 for the contracts pass part of negotiation was the insurance plans and there will be a savings in the operating budget. They will need to phrase the language at Deliberative Session to make that clear. Article 9, DPW contract, has a first year increase of \$13,628.27 and decreases for both 2015 and 2016. Vice Chairman Butt commented that they need to focus on the insurance plan because that is what is impacted; the reduction in cost in the operating budget is for insurance only. If Articles 9 and 10 pass than the operating budget will be decreased by a certain amount due to the savings in insurance because the town would be able to change to a different plan. Vice Chairman Butt said that they need to know the cost

FINAL

savings. Mrs. Connor said that as far as the collective bargaining articles are concerned, the cost of the insurance is a change in the article itself and is already included in the article. Vice Chairman Butt said that the insurance numbers currently in the operating budget are on the high end and he wants to know what the reduction to the operating budget will be if the articles pass. Mrs. Connor said that Articles 9 and 10 already include the savings in insurance. The non-union employees will be a change in the operating budget because they are not included in a separate article. Vice Chairman Butt said that the insurance is a big part of both of these plans and the salaries and benefits are an increase, but the insurance is a decrease. He stated that the wording is not what they discussed. It was noted that DRA is very structured on what the wording is. The Board wants to make sure it is clear to the voters that if they stay with the old insurance plan there will be an increase, but in the new plan there would be a decrease.

Town Administrator Bolton said that the HRA needs to be amended on the floor. There will be \$1k in HRA administrative costs, which would be in the town budget because it is non-union as well as union.

Chairman Clow said that there would be a savings of \$24,733 just for the first year in the DPW and \$9,467 in both the second and third years based on today's rates. Vice Chairman Butt thinks that 2016 would be a higher number if included the 5%. Mrs. Connor said that the 5% and 10% are not part of the insurance savings, it is part of the number that is on the warrant. Chairman Clow noted that in crafting the articles there is a savings in the premium of \$49,467 and in addition to that there is a change in the employee contributions reflecting even more savings. The cost savings in insurance is an incentive for the taxpayers to improve the collective bargaining agreements because insurance costs would increase if the articles don't pass. Vice Chairman Butt wants to make sure that the operating budget will not be effected by either collective bargaining. That is correct, if the articles did not already include the insurance savings then they could state if the articles pass than the operating budget will be reduced by a certain dollar amount. The cost savings for 2014 is for six months. Mrs. Connor said that HRA is part of the operating budget. The HRA is a health reimbursement account and is a town account, which will include the non-union employees. The operating budget will be amended to include 25% of the upfront cost, out of pocket costs, plus \$1k in administrative fees. Vice Chairman Butt said that the collective bargaining agreements has to include the 25% and would get included if the articles pass. The HRA is already written into the collective bargaining agreements. The Board said to put the 25% in each article. They will would need to create a line for the HRA. The articles for the collective bargaining agreements will be all inclusive. Article 8 stands as it is.

Article 9 – Shall the Town approve the cost items contained in the three (3) year collective bargaining agreement reached between the Board of Selectmen and the *American Federation of State, County, and Municipal Employees (AFSCME)* Union for the Public Works Employees, which calls for the following increases in salaries and benefits at the current staffing level:

Year	Estimated Increase
2014	\$ 20,918.00
2015	(\$11,334.00)
2016	(\$34,642.00)

and further to raise and appropriate the sum of Twenty Thousand Nine Hundred Eighteen Dollars (\$20,918.00) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This agreement provides for the Public Works Employees to be covered by the same health insurance plan as all other town employees and to contribute 5% to the premiums, as do all other employees.

Estimated tax impact = \$0.03

Recommended by Board of Selectmen

Article 10 – Shall the Town approve the cost items contained in the three (3) year collective bargaining agreement reached between the Board of Selectmen and the *American Federation of State, County, and*

FINAL

Municipal Employees (AFSCME) Union for the Police Department Employees, which calls for the following increases in salaries and benefits at the current staffing level:

Year	Estimated Increase
2014	\$ 22,009.00
2015	\$ 17,057.00
2016	\$ 9,131.96

and further to raise and appropriate the sum of Twenty Two Thousand Nine Dollars (\$22,009.00) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This agreement provides for the Police Department Employees to be covered by the same health insurance plan as all other Town Employees and to contribute 5% to the premiums, as do all other employees.

Estimated net tax impact = \$0.03

Recommended by Board of Selectmen

Article 11 – Shall the Town raise and appropriate the sum of Twenty Thousand Four Hundred Dollars (\$20,400.00) to be used for raises for non-union Town and Library personnel? If approved, this addition would become part of the annual budget.

Estimated tax impact = \$0.02

Recommended by Board of Selectmen

Article 12 – Shall the Town raise and appropriate the sum of One Million Four Seventy Five Thousand Eight Hundred Eighteen Dollars (\$1,475,818.00) for the purpose of replacing the Peaslee Road Bridge? Of the \$1,475,818.00, the sum of One Million One Hundred Eighty Thousand Six Hundred Fifty Four Dollars (\$1,180,654.00) is anticipated to be received from the Highway State Bridge Aid Program (pursuant to RSA 234); Two Hundred Eight Thousand Seven Hundred Ninety Two Dollars (\$208,792.00) from the unexpended fund balance and with Eighty Six Thousand Three Hundred Seventy-Two Dollars (\$86,372.00) to be raised by taxation. This article will not lapse until the Peaslee Road Bridge is completed or by December 31, 2016, whichever is sooner.

Estimated Tax Impact = \$0.11

Recommended by the Board of Selectmen

The wording for the article was approved by DRA and town counsel. Ms. Snyder said that they can borrow \$590k, but how can it be approve if they don't have the total of the project. She thinks the numbers need to be changed. Town Administrator Bolton said that the article was reviewed by DRA and town counsel. Chairman Clow asked if they are simply spending money out of the bridge bond, would they need to have a separate article to do that or can the DPW go ahead with project because of the bridge bond. They spent directly on the bridges without a warrant article in the past. Ms. Snyder thinks they need to include the whole amount for the bridge project. There is \$1,180,754 coming from the state. Chairman Clow asked if the amount quoted includes what has already been done. Mr. Redmond said that the design phase has already been done. He said that the minute the project is bid and the bid is awarded the NH State DOT will reimburse the town the first 40%. The actual amount to be raised by taxation is \$86,373. It will be a two year project and the funds could be encumbered and carried over until the following year so it can be spent. There is currently \$208,792 in the fund. Ms. Snyder noted that the different from this year and last year is that Mr. Redmond now has confirmation that the town will get the money from the state aid program, which they did not have last year. Of the \$1,475,818 project, \$1,180,654 will come from the state aid bridge program, \$208,792 is coming from the unexpended fund balance and \$86,373 will be raised by taxation.

Article 13 – Shall the Town raise and appropriate the sum of One Hundred Nineteen Thousand Five Hundred Twenty-Five Dollars (\$119,525.00) to be used to increase the staffing for the Police Department by adding two (2) full time officers? If approved, this addition would become part of the annual Police Department budget.

Estimated Tax Impact = \$0.15

Recommended by the Board of Selectmen

Article 14 – Shall the Town raise and appropriate the sum of Two Hundred Twenty Thousand Dollars (\$220,000.00) to purchase a new ambulance and fund this appropriation by authorizing the withdrawal of Thirty

FINAL

Thousand Dollars (\$30,000.00) from the Weare Fire Department Vehicle Replacement Special Revenue Fund with the balance of One Hundred Ninety Thousand Dollars (\$190,000.00) to be raised by taxation?

This article was reworded by town counsel and would leave approximately \$1,200 in the fund.

Estimated Tax Impact = \$0.23

Recommended by the Board of Selectmen

Article 15 – Shall the Town raise and appropriate the sum of Four Hundred Fifty Thousand Dollars (\$450,000.00) for road reconstruction and resurfacing of roads?

Of the \$450,000.00, the sum of Two Hundred Thirty-Eight Thousand Thirty-Seven Dollars (\$238,037.00) is anticipated to be received from Highway Block Grant Funds from the State of New Hampshire (pursuant to RSA 235) with Two Hundred Eleven Thousand Nine Hundred Sixty-Three Dollars (\$211,963.00) to be raised by taxation.

Estimated Tax Impact = \$0.26

Recommended by the Board of Selectmen

Article 16 – Shall the Town raise and appropriate the sum of Two Hundred Five Thousand Dollars (\$205,000.00) to be added to the previously established Capital Reserve Fund called the Highway Truck and Equipment Replacement Fund?

It is anticipated that this money will be expended for the purchase of a 10-wheeler dumptruck for the Highway Department, representing replacement of existing vehicles.

Estimated Tax Impact = \$0.25

Recommended by the Board of Selectmen

Article 17 – Shall the Town raise and appropriate the sum of Forty Five Thousand Dollars (\$45,000.00) to be added to the previously established Capital Reserve Fund called the Highway Truck and Equipment Replacement Fund?

It is anticipated that this money will be expended for the purchase of a new or used pickup truck for the Highway Department, representing replacement of existing vehicles.

Estimated Tax Impact = \$0.06

Recommended by the Board of Selectmen

Articles 16 and 17 were originally combined and the Board decided it would be best to separate them into their own individual articles and renumber the articles consecutively.

Article 18 – Shall the Town raise and appropriate the sum of Forty-Nine Thousand Six Hundred Dollars (\$49,600.00) to be added to the previously established Capital Reserve Fund called the Police Cruiser Fund?

It is anticipated that this money will be used to purchase one (1) four wheel drive (SUV) police cruiser.

Estimated Tax Impact = \$0.06

Recommended by the Board of Selectmen

Article 19 – Shall the Town raise and appropriate the sum of Sixty-Eight Thousand Dollars (\$68,000.00) to be added to the previously established General Maintenance Trust Fund called the Gasoline System? It is anticipated that this money will be expended for the purpose of upgrading the current fueling depot located at the Public Works Department used by all departments.

Estimated Tax Impact = \$0.08

Recommended by the Board of Selectmen

Article 20 – Shall the Town raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) to be added to the previously established Capital Reserve Fund called the Government Building and Maintenance Fund?

Estimated Tax Impact = \$0.05

Recommended by the Board of Selectmen

Article 21 – Shall the Town raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be added to the previously established Capital Reserve Fund called the Recreational Development and Improvement Fund? It is anticipated that this money will be expended for the purpose of expanding parking and the soccer field at Bolton Memorial Park.

Estimated Tax Impact = \$0.06

Recommended by the Board of Selectmen

FINAL

Article 22 – Shall the Town raise and appropriate the sum of Eighteen Thousand Dollars (\$18,000.00) to be added to the previously established Capital Reserve Fund called the Cemetery Construction Fund? It is anticipated that this money will be expended for the purpose of adding fence to the north and west side of Pine Grove Cemetery.

Estimated Tax Impact = \$0.02

Recommended by the Board of Selectmen

Article 23 – Shall the Town raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) for cemetery improvements and fund this appropriation by authorizing the withdrawal of said sum from Cemetery Trust Funds Cy Pres Account?

Estimated Tax Impact = \$0.00

Recommended by the Board of Selectmen

Article 24 – Shall the Town raise and appropriate the sum of Six Thousand Dollars (\$6,000.00) to cover the costs of the Town's participation in one (1) local Household Hazardous Waste Collection in 2013? This warrant article has been designated by the Board of Selectmen as a Special Warrant Article so that the funds, if approved, may not be transferred for any other purposes.

Estimated Tax Impact = \$0.01

Recommended by the Board of Selectmen

Article 25 – Shall the Town raise and appropriate the non-transferable sum of Five Thousand Dollars (\$5,000.00) for the purpose of purchasing fireworks for 2014 Weare Patriotic Celebration? This warrant article has been designated by the Board of Selectmen as a Special Warrant Article so that the funds, if approved, may not be transferred for any other purposes.

Estimated tax impact = \$0.01

Recommended by the Board of Selectmen

Article 30 – Shall the Town raise and appropriate up to Three Thousand Two Hundred Dollars (\$3,200.00) for the replacement and installation of computer hardware and software for the library and to fund this appropriation by authorizing the withdrawal of that amount from the unexpended fund balance as of December 31, 2013? This amount represents the portion of the library appropriation which was not expended in 2013 and which was therefore returned to the town. This is a special warrant article and will lapse upon completion of the project or December 31, 2015, whichever comes first.

Estimated Tax Impact = \$0.00

Recommended by the Board of Selectmen

Article 31 – Shall the Town adopt the provisions of RSA 72:29-a which would allow the surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States in the wars, conflicts or armed conflicts, or combat zones, shall receive a tax credit of \$2,000.00 for taxes due upon the surviving spouse's real property?

Recommended by the Board of Selectmen

The annual credit would apply even if the surviving spouse remarries.

It was discussed that the numbers for the HRA for the first two years of the PD and DPW contracts were included. Vice Chairman Butt said that if the HRA has money left in it after the third year it could be rolled over by rolling it over into a flexible spending account, which is allowable by law up to \$500 per person.

ADMINISTRATIVE REPORT

Vice Chairman Butt would like to move forward with having someone come in to train employees on the Purchase Order Module. One day to train an unlimited amount of employees with cost \$1,175.

Chairman Clow moved, Selectman Lawton seconded to hire Wendy Stevens to take notes for the Land Use Boards and the Board of Firewards at a rate of \$13.00 per hour. Passed 5-0-0

On Monday, February 17, 2014 the Town Offices will be closed in observance of President's Day and there will be no Board of Selectmen meeting.

The closing date to file for candidacy for Selectmen is January 31, 2014.

FINAL

ADJOURNMENT at 9:47 p.m.
A True Record.

Cherry Palmisano, Recording Secretary