



Town of Weare Parks and Recreation

Meeting Minutes *October 10, 2017*

MEETING CALLED TO ORDER: 7:06 PM

MEMBERS IN ATTENDANCE: Randy Magoon – Chair; Melissa Drury – Vice Chair, Karyn Stogner – Coordinator; Michael Guerrette

PUBLIC COMMENT: N/A

COORDINATOR'S REPORT/PARK UPDATES

1. Field Usage:

NFI

2. CIP 2017

PARC had been rescheduled for CIP for re-presentation of the pavilion project. Karyn returned for presentation on 10/3 with all necessary information. Presented again. Total project projected at \$60,000 – including site/concrete work, pavilions and picnic tables. Call from Jack Dearborn shortly thereafter – pavilion project passed the BOS. Will now go to the finance committee. Boat ramp “dead in the water.”

3. Skate Park:

NFI

4. Bolton Playground

NFI

5. Community Service Opportunities:

NFI

6. Community Events:

Nothing scheduled.

7. Chase Park:

Park is now closed for the season. Tables are stacked and swim lines pulled in. All swim lines thrown in the dumpster. When pulled in there were large globular jelly masses all over the rope. Later investigation into what the masses were revealed that they were some sort of fish eggs attached every few feet on the rope. Will need to purchase new swim line and buoys for next season. *Will need 1,200*

feet of 3/8" rope and 3x5 floaties. The bathrooms have been cleaned out but not winterized at this time. Gatehouse unplugged and equipment/supplies stored.

Randy Magoon motioned to spend up to **\$2,500.00** out of the Recreation Activity line on new swim lines, buoys and anchors. Melissa Drury 2nd. All in favor.

Will need to schedule pumping of septic tank now that season is over. Towne's is now doing septic pumping. Karyn will contact for pricing.

Randy Magoon motioned to spend up to **\$500.00** from the Outside Services line to get the pumping done. Mike Guerrette 2nd. All in favor.

Will want to look into getting some beach sand for the beach. Karyn to reach out to Henniker Sand & Gravel, Brownie's and Mt. William Inc. for pricing.

New sign installed at the boat ramp. No warning it was going in. Not sure when it was done. Only saw it one day when picking up payroll information. Phone numbers are incorrect. Will need to determine correct numbers and will get stick-on numbers to cover what is there.

Receipt tallies for resident/non-resident fees at the park total \$20,960.00 up through 9/24.

8. Seniors:

NFI

9. Miscellaneous:

- **Consider fencing or some other sort of barrier around Ineson field.**

Tennis Court

NFI

Senior Citizen Initiatives

1. ****See #8 in Coordinator Report****
2. Perhaps schedule a Christmas party for seniors? Nana's to cater? Use Center Street church basement? Early December day – 11 AM to 1 PM? Karyn will reach out to Tina to see what she is up to during her days. Will reach out to Pat Chandonnet to get a feel for what the seniors would be interested in.

Recreational Activities/ Community Events

1. ****See #6 in Coordinator Report****

2. Nana's hosts a trunk or treat on Halloween night 5:30 – 7:30 PM. Karyn to reach out to determine if PARC may participate in that event – handout candy, hot cocoa, glow sticks...

Mike Guerrette motion to spend up to **\$300.00** out of Recreation Activities line for supplies. Randy Magoon 2nd motion. All in favor.

Bolton Playground

1. ****See #4 & #2 in Coordinator Report****

Facility use forms

NFI

CIP/Budget

1. ****See #2 in Coordinator's Report****
2. Review of budget for 2018 – Karyn will determine when BOS will address.
Transcriber wages – \$720 - no change – waiting for town to hire transcriber
Wages/Hourly – \$21,320 - Increase to \$21,820 – would like to have older supervisory position pursuant to concerns received over 2017 season

PT Director – \$5,000 – no change
Medicare/Fica – \$393/\$1,681 – no change
Telephone – \$500 – no change
Electricity – \$2,420 – no change
Advertising – \$50 – no change
Printing – \$50 – no change
Outside Services – \$2,500 – no change
Rubbish Removal - \$2,000 – Increase to \$2,500 – regularly exceed this line
Park Repairs - \$2,000 – Increase to \$3,000 – have seen an increase in vandalism requiring costly repair work in addition to other repairs to structures, etc

Supplies - \$100 – no change
Chase Park Supplied - \$1,200 – no change
Photocopies - \$30 – no change
Postage - \$25 – no change
Recreation Activities - \$5,000 – Decrease to \$4,000 – compromise to increase in Park Repair line, also we seek participation from other community groups/organizations which cuts PARC costs down

Water Safety - \$1,000 – Increase to \$1,500 – will see an increase in # of lifeguard reimbursements
Park Maintenance - \$5,000 – Increase to \$9,000 – would like to maintain properties on a scheduled timeline including fence repair; overseeding; building maintenance; painting structures; sports field maintenance/resurfacing; weed whacking; brush clearing. Presently only able to accomplish one large ticket item annually where the funds are entirely wiped out.

Senior Activity - \$1,000 – no change

Chase Park

1. ****See #7 in Coordinator's Report****

Volunteers

1. NFI

Miscellaneous

1. ****See #9 in Coordinator's report****

Next Meeting: 11/14/17 at 7:00 PM

MEETING ADJOURNED @ 10:10 PM *-Minutes Recorded by Karyn Stogner*

Pending Action Items for future meetings: