



Town of Weare Parks and Recreation

Meeting Minutes *September 12, 2017*

MEETING CALLED TO ORDER: 7:06 PM

MEMBERS IN ATTENDANCE: Melissa Drury – Vice Chair, Karyn Stogner – Coordinator; Michael Guerrette; Chantal Guerrette; Jon Osborne – Ex-Officio; Tara Mann (late)

PUBLIC COMMENT: N/A

COORDINATOR'S REPORT/PARK UPDATES

1. Field Usage:

JSGFCA to give up Monday/Tuesday nights at Bolton Field for WAC Field Hockey program practices.

Paul Massaro of JSGFCA seeking to build a new set of stairs inside the storage shed/snack shack at Bolton Field instead of the current rickety pull-down attic-type ladder. Also looking to tap into irrigation line on the football field in order to get an outside spigot on the shed.

- Mike Guerrette - motion to authorize the building of the stairway inside the storage shed leading up to the top floor to code as required by the Town Building Inspector as well as inspected by the Town Building Inspector. Also to allow JSGFCA to move forward with installation of the spigot.
Melissa Drury – 2nd motion
All in Favor

Karyn to provide irrigation company information to Paul Massaro. Mike will notify Paul he is good to move forward.

2. CIP 2017

Karyn having difficulty getting any concrete companies to return phone calls for quotes for pads. Karyn left numerous messages at On-Point with no return call. Finally spoke to Randy at Dulac Concrete Foundations. Provided him with two base sizes for pavilions. He provided a rough estimate of \$9,300 for **foundations**. Their scope of work would entail a basic frost wall with rebar and concrete would be about \$9300. This price is for the foundation only. We would need to locate someone else to do the site work and pour the floor. Not sure this is what we would actually need. I mentioned that and he asked if the structure would have a full roof to it and recommended the foundation. He guesstimated that the floor would run approx \$4,000.

9/7/17 - Karyn spoke to Benji at DPW. He and his guys are doing the one at the transfer station – 10x35. They are doing the site work, etc. He offered to assist us with the site work. He indicated that he would look into a couple of numbers for concrete work – NFI on that.

Did obtain pricing on pavilion kits from homeplacestructures.com out of PA. They have 16x20 \$8,748 and 20x36 \$16,225. 10 metal picnic tables identical to those already at the playground are approx. \$6,500.

CIP meeting is coming up. Will need an extension on this for the pavilion proposal. Will keep plugging away at the concrete contractors for pricing.

Will present the boat ramp project again.

3. Skate Park:

NFI

4. Bolton Playground

NFI

5. Community Service Opportunities:

NFI

6. Community Events:

NFI

7. Chase Park:

- Call from staff indicating toilet clogged again. Reached out to plumber. Recommended getting septic pumped. Communicated with PARC board regarding pumping – Karyn will look into. Plumber appeared at park – plunged toilet – cleared issue. Karyn will still look into pumping septic after park closed for season.
- Received “no smoking” signs from Naomi. Will need to hang at park.
- Karyn will schedule staff for the remaining weekends.
- Melissa presented computer program for tracking of incoming guests at the park. Some tweaking needed but promising for next season.

8. Seniors:

Contact with a couple regarding info on White Birch free membership. Referred to White Birch to determine how they are handling new-comers. Explained that we have been issuing payment on invoices from White Birch at the beginning of each year once they tally the number of seniors participating.

9. Miscellaneous:

- Fencing fixed by Blue Ribbon at skate park and Bolton football field gate.
- Tennis Court repair complete. Waiting for 2nd half of bill.
- Vandalism at Ineson Field. Pete Stockhaus took care of the raking and evening out. \$690.00 bill. Due to our lack of funds, WAC agreed to take on the expense so they could continue with their soccer season.
- **Consider fencing or some other sort of barrier around Ineson field.**

Tennis Court

1. ****See #9 in Coordinator Report****

Senior Citizen Initiatives

1. ****See #8 in Coordinator Report****

Recreational Activities/ Community Events

1. ****See #6 in Coordinator Report****

Bolton Playground

1. ****See #4 & #2 in Coordinator Report****

Facility use forms

NFI

CIP/Budget

1. ****See #2 in Coordinator's Report****

Chase Park

1. ****See #7 in Coordinator's Report****

Volunteers

1. NFI

Miscellaneous

1. ****See #9 in Coordinator's report****

Next Meeting: 10/10/17 at 7:00 PM

MEETING ADJOURNED @ 8:18 PM *-Minutes Recorded by Karyn Stogner*

Pending Action Items for future meetings: