



Town of Weare Parks and Recreation

Meeting Minutes *August 8, 2017*

MEETING CALLED TO ORDER: 7:00 PM

MEMBERS IN ATTENDANCE: Randy Magoon – Chair; Melissa Drury – Vice Chair,
Karyn Stogner – Coordinator; Tara Mann; Michael Guerrette; Chantal Guerrette

Pledge of Allegiance

PUBLIC COMMENT: N/A

COORDINATOR'S REPORT/PARK UPDATES

1. Field Usage:

Request from Weare Baptist Church to hold a baptism at the Chase Park on 8/20 at 12:00 PM. I had a conversation with Joe Czarnecki regarding the fact that the park is open for normal business on that date/time. He was looking to see about allowing the attendees to gain access to the park fee-free for the event. He would provide the attendees with some sort of pass to provide to the gatehouse staff that indicates what they are there for.

Request APPROVED. Will see if time of event could be changed to 9:00 AM instead where there would be no potential for parking issues. If they are okay with potentially having to park on the road, then the 12:00 PM time is okay to move forward with. Karyn to notify.

2. CIP 2017

Shelter at Bolton area? Concrete slab; shade structure; bubbler; table; trash cans. Possible 24x48 pavilion. Retaining wall? Electrical/power supply? Lighting? Need measurements to determine how big of a structure.

Will meet at Bolton at 6:00 PM 8/9/17 for location review and measurement.

3. Skate Park:

Injury at skate park on 7/26/17. Karyn notified evening of 7/27/17. Young man using a scooter on premises. Fell and sustained knee injury requiring medical care. Exact etiology of injury unknown. Mother was not present at the time of the injury. Karyn visited the skate park the morning of 7/28/17, but could not identify what the individual may have fallen on to cause a clean slice across his knee. The location of the fall was also unknown at the time. Karyn took photos of items that could use repair, though none of the items appeared to be in a location where if an individual fell on the ground it would cause such an injury. Met with the family on 7/28/17. Young man could not identify the equipment that

he might have fallen on. He may have fallen on his scooter. Mother also had photos of items at the park that need repair. All photos appeared to be of those that Karyn had taken earlier in the day. NFI at this time.

4. Bolton Playground

Karyn received a call from Officer Blake from Weare PD indicating that the water fountain spigot at the baseball field was flooding the field – the PD took the call from someone about it. Plumber called in to fix the leak.

5. Community Service Opportunities:

NFI

6. Community Events:

- Archery – Karyn has two registrations. Not sure whether the classes will move forward.
- Old Home day participation form to be filled out – yard games again this year.
Karyn will have check for \$500 for the band on the day of the event.

7. Chase Park:

- Email sent to all staff surrounding concerns discussed at previous meeting.
- Karyn received e-mail from Naomi Bolton indicating that someone attended the BOS meeting on July 17(?). They indicated concerns of people smoking on the beach. Naomi indicated that the BOS decided no smoking anywhere but in the parking lot. She will be ordering “no smoking” signs to be posted at the park. She followed-up with another email indicating that, as an afterthought, she wasn’t sure we could arbitrarily post said signs around the park and sent the issue to the town attorney to further research. She will let me know the outcome.
- Notified by staff that the old women’s bathroom was clogged and not draining. Plunging was not working. Told staff to put an out-of-order sign and would have someone come look at it.

Plumber appeared – staff told him working fine, plumber cleared site. Message from staff same day that clogged and not draining again. Plumber appeared, removed fixtures and snaked the line. Pulled up numerous feminine products and flushable wipes.

Bill for plumbing service at \$700 with a courtesy reduction of \$57.63. Bill against Chase Park Capital Reserve Fund which will drain that account to a zero balance. Karyn will submit bill under that process.

- Karyn to look into cost for new swim lines for Chase Park.

8. Seniors:

- Karyn took call from Pat Chandonnet seeking funds for the September 26th dinner at Dimitri's. They are expecting approximately 30 attendees with a cap of \$12/person (\$360.00).

Randy motioned to spend up to \$406.53 out of the Senior Activity line for the dinner. Michael 2nd. All in favor.

9. Miscellaneous:

- Karyn obtained a quote of \$900.00 from Blue Ribbon fencing to fix the skate park fencing and the football field gate at Bolton Field prior to school start.

Melissa motioned to spend up to \$900.00 out of the Park Maintenance line for repair of the fencing. Randy 2nd motion. All in favor.

- Following our meeting at the tennis courts, Karyn was able to contact John Lineberry at Lineberry Tennis and received a quote for \$5,250.00 for the crack repair. After discussion and review of the budget, it was determined that we could move forward with the work if Lineberry Tennis was able to complete same for \$5,000.00. Karyn to verify with Lineberry Tennis. Will move forward with work if Lineberry Tennis agrees.

Michael motion to spend up to \$5,000.00 out of the Park Maintenance line for the repairs outlined in the scope provided in the estimate. Melissa 2nd motion. All in favor.

- **Consider fencing or some other sort of barrier around Ineson field.**

Tennis Court

1. ****See #9 in Coordinator Report****

Senior Citizen Initiatives

1. ****See #8 in Coordinator Report****

Recreational Activities/ Community Events

1. ****See #6 in Coordinator Report****

Bolton Playground

1. ****See #4 & #2 in Coordinator Report****

Facility use forms

1. Weare Baptist Church request to hold Baptism at Chase Park – Approved

CIP/Budget

1. ****See #2 in Coordinator's Report****
2. Expenditure from Supply Line for \$195.00 for bill from Brown Graphix was miscategorized. Requested that Beth Rouse amend the expenditure to the correct line. Resolved.

Chase Park

1. ****See #7 in Coordinator's Report****

Volunteers

1. NFI

Miscellaneous

1. ****See #9 in Coordinator's report****

Next Meeting: 9/12/17 at 7:00 PM

MEETING ADJOURNED @ 8:45 PM *-Minutes Recorded by Karyn Stogner*

Pending Action Items for future meetings: