



# Town of Weare Parks and Recreation

*Meeting Minutes  
October 11, 2016*

**MEETING CALLED TO ORDER:** 7:02 PM

**MEMBERS IN ATTENDANCE:** Randy Magoon - Chair, Melissa Drury – Vice Chair,  
Karyn Stogner – Coordinator; Chantal Guerrette

**Pledge of Allegiance**

**PUBLIC COMMENT:**

Todd Fischer - Representing Weare Athletic Club

WAC proposes construction of a 24' x 20' storage/concession/announcement shed at Ineson Memorial Field. This shed would be used for WAC equipment storage and concession purposes. To be wood construction, asphalt shingle roof, vinyl siding, steel doors. The two current dilapidated shed structures will be demolished upon completion of the new structure. Volunteers will complete the construction work. To be constructed in front of the two existing sheds.

Randy Magoon - motion to move forward with project and present to the Board of Selectmen at next meeting provided PARC is provided with a scope of work and materials and confirmation with Chip Meany regarding code requirements. Karyn will attend the BOS meeting in support.

Melissa Drury – 2<sup>nd</sup> motion.

All in favor, none opposed.

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Mike Sullivan – Representing Weare Public Library

Sherry Burdick – Representing Weare Historical Society

Sherry Burdick commented on number of events in town by local organizations. They seem to be close in date, which may have an impact on the attendance level. Proposed making the PARC field day part of the Historical Society's Old Home Day event. Randy Magoon noted that while PARC wishes to and is happy to participate in other organizations' events by way of funding a portion of the event or participating at the event, PARC would like to keep PARC-sponsored events separate. PARC had scheduling obstacles this past summer which landed the Family Field Day later in the season than originally anticipated and we competed with soccer schedules. The scheduling of events between the Sugar & Spice Touch-a-Truck, the Patriotic Celebration, the Historical Society's Old Home Day event and the Family Field Day made them only weeks apart. PARC plans to solidify dates farther in advance and make the dates known to other organizations in an attempt to avoid this same problem going forward.

Mike Sullivan inquired about having one central location for posting community events. The library is willing to undertake the task of maintaining a town-wide activity information calendar. He will look into creating same.

**-Action Items in Blue Bold-**

**Meeting Minutes**

September minutes not addressed – to be addressed at next meeting

**COORDINATOR'S REPORT/PARK UPDATES**

1. Weare Community News article submitted at the end of September for October edition.
2. Field Usage: JSRHS Bass Fishing team sent a thank you for our assistance in making their season a success. Their use of the boat ramp during the season was extremely helpful.
3. CIP 2016:

Onyx Construction approved by Board of Selectmen. Ready to move forward. Question as to color of roof, outside and inside. Board decided to go with Dual Brown roofing shingles, a deep sage color for the outside walls and light grey inner walls and dark grey floor. Decided to keep a urinal in the one bathroom. Potentially look into vacant/occupied locks for the bath rooms. Karyn will notify contractor.

CIP 2017:

Karyn submitted CIP proposal for engineering plans for the boat ramp. Waiting to hear if accepted.

4. Bolton Playground/Field: The remaining mulch was spread by PARC board members with use of two Bobcat machines and rakes. Took ½ the time as the first 100 yards. PARC also rented a bush hog. Mike Guerrette committed time to clearing around the playground and athletic fields with the machine. Should consider same for Ineson field. Should also consider some sort of weed kill spray on the playground. Once in spring and once in fall?
5. Skate Park –**Still waiting for donation of work on fence.**
6. Need to order signs for parks. **Trailblazing local signage company - Melissa to contact. No Further Information**
7. Community Service Opportunities: NFI.
8. Community Events:

**S'mores Night – Halloween** – 10/29/16 @ 6 – 8 PM @ Chase Park Beach.

Karyn to get supplies for the event – glow sticks, s'mores sticks, chocolate, marshmallows and grahams.

Randy Magoon – Motion to spend up to **\$250.00 from Recreation Activities** on event.

Melissa Drury – 2<sup>nd</sup> Motion

All in favor. None opposed

9. Chase Park:
  - NFI regarding new boat ramp sign from Lake Horace Assoc.
  - Chase Park closed yesterday. Main gate will remain open during the bath house renovation. Swim lines still need to be put away.

**Entered into Non-public Discussion at 8:45 PM**

**Entered into Public Discussion at 9:10 PM**

Melissa Drury – Motion to spend up to **\$250.00 from Chase Park Supplies** for the purpose of purchasing a drop safe for Chase Park Gatehouse.

Randy Magoon – 2<sup>nd</sup> Motion

All in favor. None opposed

- Chase Park also needs a new megaphone, lifeguard chair and beach umbrella for upcoming season.

Randy Magoon – Motion to spend up to **\$1,020.00 from the Water Safety** for the purpose of purchasing a new megaphone, materials for lifeguard chair and beach umbrella.

Melissa Drury – 2<sup>nd</sup> Motion

All in favor. None opposed

10. Seniors: Had their lunch at Dimitri's.

11. Miscellaneous:

- Concession stand door at Ineson needs repair. New door 2x6 construction – approximately \$240 w/out lock set.
- Karyn Stogner went to selectmen on 9/19/16 regarding a warrant article seeking to have the revenue at Chase Park put into a revolving fund. Karyn forwarded proposed language to Naomi Bolton who forwarded to the town's counsel for wording approval before making it onto the ballot. Determination will not be made until December. Karyn will follow-up with Naomi Bolton then.
- Will need to discuss date for putting up the ice rink boards. Will determine whether new liner is needed.

Melissa Drury – Motion to spend up to **\$1,000.00 from Recreation Activities** for the purpose of purchasing a new ice rink liner if needed.

Randy Magoon – 2<sup>nd</sup> Motion.

All in favor. None opposed.

**Consider fencing or some other sort of barrier around Ineson field.**

## **Tennis Court**

1. NFI

## **Senior Citizen Initiatives**

1. NFI

## **Recreational Activities**

1. **\*\*See #8 of coordinator's Report\*\***

2. **S'mores Night, 10/29/16 @ 6 – 8 PM @ Chase Park**

### **Bolton Playground**

1. **\*\*See #4 of Coordinator's Report\*\***

### **Facility use forms**

1. **\*\*See #2 of Coordinator's Report\*\***
2. **NFI otherwise.**

### **CIP/Budget**

1. **\*\*See #3 in Coordinator's Report\*\***
2. PARC budget provided to Town Finance Administrator with increase to Wages line in the amount of \$3,820.00 representing lifeguard increases as well as swim instructor wages.

### **Chase Park**

1. **\*\*See #3 & #9 in Coordinator's Report\*\***

### **Community Events**

1. **S'mores Night, 10/29/16 @ 6 – 8 PM @ Chase Park**

### **Volunteers**

1. **NFI.**

### **Miscellaneous**

1. **\*\*See #11 in Coordinator's report\*\***

**Next Meeting: 11/8/16 at 7:00 PM**

**MEETING ADJOURNED @ 9:40 PM**

*-Minutes Recorded by Karyn Stogner*

**Pending Action Items for future meetings:**

- ☐ Will need to determine date to set up ice rink boards.