



Town of Weare Parks and Recreation

*Meeting Minutes
September 13, 2016*

MEETING CALLED TO ORDER: 7:20 PM

MEMBERS IN ATTENDANCE: Randy Magoon - Chair, Melissa Drury – Vice Chair, Tara Mann, Karyn Stogner – Coordinator; Chantal Guerrette; Michael Guerrette

PUBLIC COMMENT:

N/A

-Action Items in Blue Bold-

Meeting Minutes

August minutes approved.

COORDINATOR'S REPORT/PARK UPDATES

1. Weare Community News article will be submitted end of the month for October distribution. Will focus on Field Day and upcoming events.
2. Field Usage: JSRHS Bass Fishing Tournament at Chase Park went off without a hitch. Working out well with Mr. Hume having boat ramp access. The Cub Scouts campout also held at Chase Park.
3. CIP 2016:

Now have required three contractor quotes:

Onyx Construction - \$19,162.00 which includes **all** aspects of work to be performed including exterior painting and replacement of three doors.

Art Rogers Carpentry - \$18,800.00 – but unsure if able to complete project in time required

Davis Construction - \$20,900.00 – but does **not** include exterior paint (\$950 extra) and exterior steel doors (\$3,500.00)

Board approves moving forward with Onyx Construction. Karyn to bring to Selectmen at 9/19/16 meeting for final approval.

CIP 2017:

Disappointing meeting with CIP committee. Melissa and Karyn attended meeting on 8/31/16 and presented CIP for Tennis Court and 2nd Phase of Chase Park Reno to include the boat ramp and shoreline stabilization. CIP questioned Tennis Court proposal suggesting that courts be converted into library parking and the courts, if funds approved, be relocated perhaps to East Road fields; questioned usage by residents; questioned whether DPW would be repaid for labor if used to conduct portions of

the work; questioned whether area required to remain a recreational use area in perpetuity due to grant funds used to construct courts; also questioned whether use of donated land specified tennis courts. Explained PARC has made attempts to secure funding in other ways, but has been unsuccessful. Presented letter received from Mildred Hall Fund indicating that Board of Selectmen should be requesting party.

The boat ramp and shoreline stabilization proposal went a little better, but it was recommended that we go with one or the other – not both. Will need to revise proposal.

Provided until 9/21/16 to submit revised proposal.

Karyn and Melissa to meet with contractor on Friday at boat ramp.

4. Bolton Playground/Field: Still need to spread the remaining 100 yards of playground mulch. Mike Guerrette suggested looking at Eastpoint Rentals for BobCat bucket – 2 if possible – for use on Saturday, 9/24/16, with hopes of delivery on Friday afternoon so we can get started. Attempt to get loam bucket – no teeth. Karyn will make call to Eastpoint to determine availability and cost.

Mike Guerrette motioned to spend **\$700.00** out of Park Maintenance for the purpose of renting one/two Bobcat machines to spread remaining bark mulch at Bolton Field. Tara Mann 2nd motion. All in favor. None opposed.

5. Skate Park –**Still waiting for donation of work on fence.**
6. Need to order signs for parks. **Trailblazing local signage company - Melissa to contact. No Further Information**
7. Community Service Opportunities: Still need to spread the remaining mulch at Bolton Playground.
8. Community Events:

Historical Society Old Home Day was 8/27/16. Good feedback regarding the band.

PARC 2nd Annual Family Field Day – 9/17/16 from 1 – 4 PM at the Gazebo. So far we have Weare Fire and Nana's Snack Shack and Library committed. Weare Historical Society and Police showed interest. Village Idiotz reserved for lasertag and knockerball (\$299 each). Karyn to follow-up with everyone via email. Advertised – WAC email blast, Channel 6, Schools, Flyers, Sandwich Boards. Same games as last year. Rented 1 porta-potty. Trash barrels from Chase Park. \$1,000.00 allotted for event for prizes (25), supplies, lasertag/knockerball rental, porta-potty. Sent a request to JSRHS for volunteers. Did get 4-5 high school boys committed.

S'mores Night – Halloween – 10/29/16 @ 6 – 8 PM @ Chase Park Beach.
To be further discussed at next meeting.

9. Chase Park:

NFI regarding new boat ramp sign from Lake Horace Assoc.

Weekend schedule done through Columbus Day. All staff is scheduled for the morning shift Columbus Day Monday to close up the park. Karyn will be present to oversee.

10. Seniors: NFI.

11. Miscellaneous:

- Concession stand door at Ineson needs repair. New door 2x6 construction – approximately \$240 w/out lock set.
- Mike Guerrette purchased necessary materials from American Fencing to fix the backstop at Purington.
- See selectmen on how to proceed with warrant article to create PARC revolving fund. From 2006 to present day Chase Park has brought in approximately \$20,000.00 revenue annually for resident/non-resident guests; resident/non-resident boats and swim lesson registrations. If PARC could accumulate those funds over a period of time our needed projects/repairs could be completed without the need to seek voter approval each time. Otherwise the town's facilities will continue to fall into disrepair as our annual operating budget is not designed to sustain major projects / repairs or even to simply maintain all the parks overseen by PARC. Randy anticipated the question arising of how the town would recover the \$20k in revenue that's currently put into the general fund. Karyn to bring warrant article proposal to selectmen at meeting on 9/19/16.

Consider fencing or some other sort of barrier around Ineson field.

Tennis Court

1. ****See #3 in coordinator's report****

Senior Citizen Initiatives

1. NFI

Recreational Activities

1. ****See #8 of coordinator's Report****
2. **S'mores Night, 10/29/16 @ 6 – 8 PM @ Chase Park**

Bolton Playground

1. ****See #4 of Coordinator's Report****
Mike Guerrette motioned to spend **\$700.00** out of Park Maintenance for the purpose of renting one/two Bobcat machines to spread remaining bark mulch at Bolton Field. Tara Mann 2nd motion. All in favor. None opposed.

Facility use forms

1. NFI

CIP/Budget

1. ****See #3 in Coordinator's Report****

Chase Park

1. ****See #2, #3 & #9 in Coordinator's Report****

Community Events

1. **S'mores Night, 10/29/16 @ 6 – 8 PM @ Chase Park**

Volunteers

1. NFI.

Miscellaneous

1. Further budget discussions at next meeting
2. ****See #11 in Coordinator's report****

Next Meeting: 10/11/16 at 7:00 PM

MEETING ADJOURNED @ 9:25 PM *-Minutes Recorded by Karyn Stogner*

Pending Action Items for future meetings:

- ☐ WAC drawing up plan for Bolton storage/concession stand. WAC will attend a PARC meeting to share plan.