



# Town of Weare Parks and Recreation

## *Meeting Minutes* *July 12, 2016*

**MEETING CALLED TO ORDER:** 7:02 PM

**MEMBERS IN ATTENDANCE:** Randy Magoon - Chair, Melissa Drury – Vice Chair, Tara Mann,  
Karyn Stogner – Coordinator

### **Pledge of Allegiance**

### **PUBLIC COMMENT:**

#### **Todd Fischer**

Attended on behalf of the Weare Athletic Club. Presented a list of items that WAC would like parks and recreation to address to include:

- Storage sheds at Ineson Memorial Field are in disrepair with both roofs leaking and mice getting into sheds. Soccer uses one shed for storage, the other is used by the softball program. Seeking to replace sheds with possibly one larger shed that would allow for storage by both sports and allow them to store a lawn tractor or other piece of equipment perhaps a 14x20 shed;
- Inquired as to possibility of having town/or lawn care company maintain the softball infield during season;
- The door on the concession stand at Ineson needs replacing with the direction of the door swing to be outward;
- Fencing needs replacing at Purington field – both around the field and an the back stop

Understandably, WAC feels that, where these are town facilities, PARC should maintain them accordingly. The board explained that, with the exception of the concession stand door, these are costly items that our annual operating budget alone will not allow to have completed. Projects such as these would likely need to be presented as Community Improvement projects and placed on the ballot for *potential* funding. In addition, the PARC board is currently comprised of three volunteer board members and one part-time coordinator – all of which maintain full-time occupations. Efforts by the board to complete projects, large or small, typically cannot be done in an immediate timeframe. The board further brought to light that other programs – John Stark LAX and John Stark Football/Cheer – which also use the town fields frequently put their money and efforts into repairs of the fields, equipment and concessions when needed. These programs contact the PARC board to advise of the needed or desired maintenance or changes and then are willing to coordinate the repairs or maintenance by and through their respective organizations and at their expense. These programs have numerous participants that are willing to volunteer their time and, in some case, their expertise and conduct fundraising. Understanding our budgetary and personnel limitations, PARC would look for WAC to hopefully conduct the same sort of outreach efforts within their program should they wish to move forward with projects and improvements to the fields that they use. PARC cannot accept monetary donations, but would be able to accept donated items with the appropriate approval. The process for accepting improvements was outlined. PARC is more than willing to potentially put together a CIP project should WAC come to the board with a

detailed proposal and cost information. Mr. Fischer will look into a new storage structure at Ineson field and hopefully present a plan/cost to the board at our next meeting

### **Michael & Chantal Guerrette**

Attended their second meeting as required for admission to the PARC board. They will submit the appropriate forms for signature and selectmen consideration.

### **-Action Items in Blue Bold-**

#### **Meeting Minutes**

May and June minutes not addressed. To be addressed at next meeting.

#### **COORDINATOR'S REPORT/PARK UPDATES**

1. Weare Community News article to be submitted no later than July 28th for August edition.
2. CIP 2016: Two contractors have been contacted to submit proposals for the work to the bathhouse renovation. Unfortunately, the size of the current bathrooms will not allow for two separate stalls meeting ADA standards. The situation was discussed and it was decided to make each room a one-toilet/sink unisex bathroom which will be ADA compliant and not require partitions. Guests will be able to close and lock the main doors to the bathrooms. A baby changing station will also be added. The contractors will be informed of the changes. A third bid will need to be requested.
3. Bolton Playground/Field: Still need to spread the remaining 100 yards of playground mulch. The weeds need to be tended to as well. Due to the lack of rain, the grass on the fields was turning brown. The irrigation was checked and found to be in working order. One watering was not enough to keep up with drought-like situation. Added a day watering. Stockhaus is also only cutting every other week and leaving the grass the longer than usual.
4. Skate Park –**Still waiting for donation of work on fence.**
5. Need to order signs for parks. **Trailblazing local signage company - Melissa to contact. No Further Information**
6. Community Service Opportunities: Still need to spread the remaining mulch at Bolton Playground.
7. Community Events:

Archery lessons / swim lessons scheduled. Found a swim instructor willing to take on two sessions of swim – Session I: Session II: 7/25 – 7/28 & 8/1 – 8/4. Level hours to be determined with swim instructor.

Karen Metcalf from the Weare Library is seeking to have PARC participate in her library readers field day event. Confirmed 7/25 as the date from 6 – 7:30. Will have “minute-to-win-it” activities with prizes for those who can complete the activity in the allotted timeframe. Event to be held at Gazebo or library lawn.

Weare Police movie night – 8/6/16. PARC will provide yard games for a period of time during the event. Looking to conduct same or similar activities.

Historical Society Old Home Day 8/27/16. PARC will provide jazz band for the event. Heleen Kurk has secured the band and is seeking an additional \$100 beyond the \$400 already approved by the board. The band's fee is \$500 total.

PARC 2<sup>nd</sup> Annual Family Field Day – 9/17/16 from 1 – 4 PM at the Gazebo. Allocation of funds to be discussed at next meeting. Melissa to look into Lazer Tab with Village Idiotz. Karyn will do an e-mail blast.

8. Chase Park:

Melissa donated a new water cooler for staff at gatehouse.

Heleen Kurk donated a laptop to be used at the gatehouse for tracking purposes. A system for use will be put in place for the 2017 season. **Thank you!!**

Things seem to be going along smoothly. A little confusing with rain cancellations and keeping the park open/closed. Kept park closed one Saturday morning for rain with plans to open at 1:00 if not raining, but received calls from lake house renters/boaters wondering when they can get their boats out as their week was up and they were leaving. Going forward will have one person on staff at the gatehouse when rain/shine.

Also received inquiry from staff over 4<sup>th</sup> of July weekend when park was at capacity with cars lined all down Reservoir Rd. as to whether to turn away out-of-town guests over resident guests. Park is currently first-come, first-served so unable to discriminate between in or out-of-towners. Perhaps consider raising out-of-town rate to \$10/day. May have an impact on out-of-town attendance opening up space for more resident guests.

Also, foliage on abutting property needs to be cut back at the gate entrance. Very difficult to see oncoming traffic when leaving the park.

NFI regarding new boat ramp sign from Lake Horace Assoc.

Measurements obtained for fencing across back unused boat launch. Karyn will take care of over the next week or two.

9. Seniors: Call from Pat Chandonnet from Weare-ites seeking an expenditure for senior luncheon for approximately 30 people at Dimitri's at \$12/person.

10. Miscellaneous:

**Consider fencing or some other sort of barrier around Ineson field.**

**Tennis Court**

**Further discussion required.**

## **Senior Citizen Initiatives**

1. **\*\*See #9 in Coordinator's Report\*\***

Melissa Drury Motion to spend up to **\$360.00** from Senior Activity line for senior luncheon. Tara Mann 2<sup>nd</sup>. All in favor. None opposed.

## **Recreational Activities**

1. Randy purchased yard games as previously approved. Was unable to purchase Corn hole games as not available. \$200.00 still remains available. Karyn will look into purchasing the corn hole games.
2. Date determined for 2<sup>nd</sup> Annual Family Field Day – 9/17/16 @ 1 – 4 PM – **\*\*See also #7 of Coordinators Report\*\***
3. Reading Group Field Day – 7/25/16 @ 6 – 7:30 PM **\*\*See also # 7 of Coordinators Report\*\***  
Randy Motion to spend up to **\$150.00** out of the Recreational Activities line for supplies and prizes. Melissa 2<sup>nd</sup>. All in favor. None opposed.
4. Old Home Day 8/27 – PARC to host yard games
5. Weare PD Movie night 8/6/16 – PARC to host yard games for portion of event.

## **Bolton Playground**

1. **\*\*See #3 of Coordinator's Report\*\***

## **Facility use forms**

1. Historical Society submitted form for Old Home Day – Gazebo area on 8/26/ & 8/27 from noon to 8:00 PM. Approved
2. Officer Sheila Savaria – Weare Police Association submitted form for Outdoor Movie at Bolton Field on 8/6/16 from 3 – 11 PM. Approved.
3. JSGFCA submitted forms for Gazebo (7/23/16 to 9/30/16) and Bolton Field (8/27/16 to 11/20/16) for football games/practices and cheer practices. These forms were submitted at our March field use meeting by Sean Oesterreich and approved at that time.

## **CIP/Budget**

1. **\*\*See #2 in Coordinator's Report\*\***

- Still seeking bids for bath house renovation- two are in the works and will need one more.

## **Chase Park**

1. **\*\*See #2 & #8 in Coordinator's Report\*\***

## **Community Events**

1. 2<sup>nd</sup> Annual Family Field Day  
**9/17/16 @ 1 – 4 PM at Gazebo**
2. Art of Archery @ Gazebo  
August 1<sup>st</sup> through 5<sup>th</sup> from 10:00 AM to 12:00 PM
3. Swim Lessons  
Session II: 7/25 – 7/28 & 8/1 – 8/4
4. Old Home Day presented by Historical Society  
August 27, 2016  
PARC to provide jazz band and PARC staffed yard games throughout the event.
5. Other possibilities:  
S'mores Nights; Camping Night at Chase; Lawn Game event; Concert

## **Volunteers**

1. Michael & Chantal Guerrette to be considered for board position.

## **Next Meeting: 8/9/16 at 7:00 PM**

**MEETING ADJOURNED @ 9:30 PM**      *-Minutes Recorded by Karyn Stogner*

### **Pending Action Items for future meetings:**

- ☐ WAC drawing up plan for Bolton storage/concession stand. WAC will attend a PARC meeting to share plan.
- ☐ Jeremy to share advice/expertise he gathered on how waterways are handled to minimize impact to adjacent landowners.
- ☐ Recruit new members from the high school to the Cable committee to update technology/approach.