



Town of Weare Parks and Recreation

Meeting Minutes May 10, 2016

MEETING CALLED TO ORDER: 7:05 PM

MEMBERS IN ATTENDANCE: Randy Magoon - Chair, Melissa Drury – Vice Chair, Tara Mann, Karyn Stogner – Coordinator

PUBLIC COMMENT:

None

-Action Items in Blue Bold-

Meeting Minutes

Melissa Drury motioned to approve March and April minutes.

Tara Mann 2nd motion. All in favor.

March & April minutes approved

COORDINATOR'S REPORT/PARK UPDATES

1. Weare Community News article will be submitted in late May for June edition. Will focus on JSRHS Varsity Baseball Chase Park cleanup; JSRHS Intersession skate park makeover; Bolton Playground cleanup; thank you to DPW for assistance with playground mulch delivery.
2. CIP 2016: Need to Draft RFQ for bath house. Quote received from Townes to fix beach area – spring fix: deliver one load of 3/8 screen sand for eroded area and spread at \$450.00 / fall fix: 3 loads of 50/50 sand/loam spread and graded for proper water shed. 2 loads of screen sand for upper area to match new grades for water shed. Seeded and hayed at \$2,000.00. Quote from Bedford Seal Coating for crack repair, seal coating and striping at \$5,000.00.
3. Skate Park – JSRHS Intersession gave the skate park a face lift with several students and teacher supervisors. Both ramps repainted. Rail constructed. Reconstructed rail box. Area swept and raked. Karyn put signs back up at park. **Still waiting for donation of work on fence.**
4. Need to order signs for parks. **Trailblazing local signage company - Melissa to contact. No Further Information**
5. Community Service Opportunities: Weare Area Playgroup to possibly organize cleanup of Bolton Playground. Wood chips delivered to Bolton Playground. Will meet at 9:00 AM at the park to start spreading – requests for volunteers sent to JSRHS and WAC. Melissa has secured volunteers from Weare Area Playgroup.
6. Community Events: 2nd Annual Family Fun Day – tabled until further notice.
7. Chase Park: Cleanup conducted with JSRHS Varsity Baseball. Interviews for potential employees conducted 5/3/16 – to be narrowed down to fill open positions. See CIP information in Paragraph 2 above – beach and parking lot work to go forward. RFQ will be submitted for posting on town site. Will need to post the swim instructor position on Swim NH at \$12.50/hour. Well chlorination scheduled

for 5/17/16. WMS 8th grade would like to reserve Chase Park for 6/9/16 for their annual day at the beach – will need to determine if lifeguard available. Supply list submitted to Naomi for park.

8. Lawn care: Irrigation is up and running. Received a call from Pete Stockhaus – vandalism to baseball storage shed and field area. He was in contact with WPD.
9. Seniors: Luncheon will go forward on 5/17/16.
10. Miscellaneous: **Consider fencing or some other sort of barrier around Ineson field. Will need to determine whether any sprinkler heads were damaged in the spring when irrigation is turned back on.**

Tennis Court

Further discussion required.

Skate Park

1. ****See #3 in Coordinator's Report****

Senior Citizen Initiatives

1. ****See #10 in Coordinator's Report****

Recreational Activities

1. **Yard games to be purchased.**

Bolton Playground

1. ****See #5 of Coordinator's Report**** Also, 200 yards of playground mulch has been purchased from Cousineau's in Henniker. With the assistance of Weare DPW the mulch will be delivered to Bolton Playground. The mulch will be spread with the assistance of volunteers and rental of a tractor from Quicklift Rentals has been secured. Requests for volunteers sent to JSRHS, WAC and Weare Area Playgroup. Work to be conducted 5/14 & 5/15.

Melissa Drury motion to spend additional **\$25.00** out of the Park Maintenance line for the purpose of renting a tractor from Quicklift Rentals. Tara Mann 2nd Motion. All in favor.

Facility use forms

1. Facility use form received from:
 - Cub Scouts for "Cub Olympics" to take place at Bolton Park on 6/11/16 from 3 – 8 PM.
Approved
 - Weare Middle School – Chase Park 8th Grade Lake Day on 6/9/16 from 9 AM – 1 PM.
Karyn will reach out to prior lifeguards to see if interested/available.
Approved – *dependent upon whether a lifeguard can be secured for the day*

CIP/Budget

1. ****See #2 in Coordinator's Report****
 - Townes approved for beach area work – Karyn will coordinate
 - Bedford Seal Coating approved for crack repair, seal coating and striping – Karyn will coordinate
 - RFQ drafted for bath house renovation and will be submitted to town for posting on site for bids. A date for viewing of the project area TBD.

Chase Park

1. ****See #2 & #7 in Coordinator's Report****

Interviews were conducted on 5/3/16 for open Lifeguard and Gate Attendant positions. Will be narrowed down.

Melissa Drury MOTION TO GO OUT OF PUBLIC SESSION @ 8:12 PM – All in favor

Melissa Drury MOTION TO REOPEN PUBLIC SESSION @ 8:35 PM – All in favor

2. Chase Park to open **Memorial Day Weekend** and for the season as follows:

| | |
|------------------|--------------------|
| May 28 – 30 | 10:00 AM - 8:00 PM |
| June 4 - 5 | 10:00 AM – 8:00 PM |
| June 11 - 12 | 10:00 AM – 8:00 PM |
| June 16 – 18 | 10:00 AM – 8:00 PM |
| June 19 – 25 | 10:00 AM – 8:00 PM |
| June 26 – July 2 | 9:00 AM – 9:00 PM |
| July 3 – 9 | 9:00 AM – 9:00 PM |
| July 10 – 16 | 9:00 AM – 9:00 PM |
| July 17 – 23 | 9:00 AM – 9:00 PM |
| July 24 – 30 | 9:00 AM – 9:00 PM |
| July 31 – Aug 6 | 9:00 AM – 8:30 PM |
| Aug 7 – 13 | 9:00 AM – 8:30 PM |
| Aug 14 – 20 | 9:00 AM – 8:00 PM |
| Aug 21 – 23 | 9:00 AM – 8:00 PM |
| Aug 27 – 28 | 10:00 AM – 7:00 PM |
| Sept 3 – 5 | 10:00 AM – 7:00 PM |
| Sept 10 – 11 | 10:00 AM – 6:00 PM |
| Sept 17 – 18 | 10:00 AM – 4:00 PM |
| Sept 24 – 25 | 10:00 AM – 4:00 PM |
| Oct 1 – 2 | 10:00 AM – 4:00 PM |
| Oct. 8 – 9 | 10:00 AM – 4:00 PM |

****Hours are weather permitting and subject to change without advance notice**

****Chase Park Boat Ramp will be opened for Lake Residents ONLY May 28th from 8:00 to 10:00 AM then will open to all boaters beginning at 10:00 AM.**

3. Employee orientation will take place on May 28, 2016 from 8:00 – 10:00 AM. Mandatory attendance for all employees.

Community Events

1. 2nd Annual Family Field Day @ Gazebo
****DATE TO BE DETERMINED****
2. Art of Archery @ Gazebo
August 1st through 5th from 10:00 AM to 12:00 PM
Registration night set for **June 7, 2016 from 6 – 8 PM at Old Town Hall**
3. Old Home Day presented by Historical Society
August 27, 2016
PARC will put additional thought into an event for the day and will keep the Historical Society updated.
4. Other possibilities:
 S'mores Nights
 Camping Night at Chase
 Lawn Game event
 Concert

Volunteers

1. Tara Mann's Volunteer form approved by BOS. Randy Magoon will request that she be made a full member, not al alternate.
2. J' Amy Colburn will not be continuing on the board after her June 17, 2016 renewal date.
3. *****See also #2 & #5 in Coordinator's Report*****

Next Meeting: 6/14/16 at 7:00 PM

MEETING ADJOURNED @ 9:05 PM *-Minutes Recorded by Karyn Stogner*

Pending Action Items for future meetings:

- ☐ WAC drawing up plan for Bolton storage/concession stand. WAC will attend a PARC meeting to share plan.
- ☐ Jeremy to share advice/expertise he gathered on how waterways are handled to minimize impact to adjacent landowners.
- ☐ Look at donation of an old laptop to track Chase Park attendance.
- ☐ Recruit new members from the high school to the Cable committee to update technology/approach.