



# Town of Weare Parks and Recreation

*Meeting Minutes  
December 8, 2015*

**MEETING CALLED TO ORDER:** 7:01 PM

**MEMBERS IN ATTENDANCE:** Randy Magoon - Chair, Melissa Drury – Vice Chair, J'Amy Colburn, Karyn Stogner - Coordinator, Jim Leary - BOS

**PUBLIC COMMENT:** None

**-Action Items in Blue Bold-**

## **COORDINATOR'S REPORT/PARK UPDATES**

1. Article submitted to WCN focusing on skate park repairs. Next article due in January. Received email from Eric Emmerling looking to do section on CIP in March. Asked who he could interview. Recommended Karyn Stogner or Melissa Drury. Also recommended that he attend one of our monthly meetings.
2. CIP 2016: Finance committee meeting held 11/12/15. Jack Dearborn presented. Fielded questions about use of school fields as opposed to expanding the Bolton soccer field. Also some questions as to where the revenue generated by Chase Park ends up. NFI for now.
3. Skate Park – Karyn, Jim & Melissa, with the help of five boys, repaired the rail on the taller of the two ramps. Did a cleanup of the garbage in and around the area. Attempted to rake leaves. Secured all metal stripping on the ramps. Pictures taken. **Still waiting for donation of work on fence.**
4. Need to order signs for parks. **Trailblazing local signage company - Melissa to contact. Will vote next month.**
5. J'Amy received application from Betty Straw for the Mildred Hall Fund to help us resurface the tennis courts per Nancy Taylor's comments in last month's meeting. J'Amy updated Mrs. Taylor with the effort and asked for her help rallying town support and resources. Minor revisions to the application for funding. Hoping for a January meeting with the board of the Mildred Hall Fund.
6. Spending freeze. All prior approved expenditures put on hold unless town approval granted.
7. **Consider fencing or some other sort of barrier around Ineson field. Will need to determine whether any sprinkler heads were damaged in the spring when irrigation is turned back on.**
8. Annual report is drafted and ready to go.

## Ice Rink

Sides up, liner, etc. delivered to site and installed on Saturday, 12/5. Fire department came out and filled – some Saturday, some Sunday. Waiting for cold weather to freeze.

## Weare Community News

1. Going monthly beginning in January. Will draft article each month.

## Senior Citizen Initiatives

1. Karyn to contact White Birch for 2016 membership fees. Will likely continue with this.

## Facility use forms

1. None.

## CIP/Budget

1. CIP - Finance Committee meeting held 11/12/15. Karyn attended. See coordinator report above.
2. Budget- NFI.

## Irrigation

1. **Sleeve the irrigation wires inside the shed and change the rain sensor at Bolton. Also changing the rain sensor at Ineson.**

## Board Member Recruitment Efforts

1. J'Amy asked for updates on recruiting Board members to PARC - Jim Leary has an interested party and will encourage to attend a meeting. **Karyn to post in Community news and all members continue efforts and share at January meeting.**
2. Possible scrolling TV in Town Clerk's Office similar to Channel 6. **Openings to be posted.**
3. Holly Marden unable to continue on board. Holly greatly contributed to the Board and will be missed.

## Volunteer Efforts - THANK YOU!

### Activities

NFI. Will talk about skate nights in January once rink is frozen.

### Disc Golf

1. **Jeremy researched cost if 9-hole disc golf. Cost is approx. \$5,000.00.**

## Minutes

1. Jim working with Naomi to have someone record our minutes like for other Town Committees. Town to create position for note taker.

## Property/Facility Tracking Initiative

1. Randy presented board with a draft property/facility tracking sheet using Bolton Field as an starting sample. Forms to be completed for each field/facility: Chase Park; Purington; Tennis Court; Gazebo; Skate Park; Bolton; and Ineson. Will track annual maintenance needs; long term needs and master plan projects. Fields to be inspected bi-weekly by an assigned committee member and notes to be made on the tracking sheet and discussed at monthly meetings. Board to consider any changes to be made to the sheets. Further discussion at next meeting.

**Next Meeting: Need to move up one week to 1/5/15.** Karyn to be in touch with Merry to change date on town calendar/site.

## MEETING ADJOURNED 9:10 PM

*-Minutes Recorded by Karyn Stogner*

## Pending Action Items for future meetings:

- ☐ **WAC drawing up plan for Bolton storage/concession stand. WAC will attend a PARC meeting to share plan.**
- ☐ **Jeremy to share advice/expertise he gathered on how waterways are handled to minimize impact to adjacent landowners.**
- ☐ **Look at donation of an old laptop to track Chase Park attendance.**
- ☐ **Consider Mildred Hall Fund, the Town Forestry Fund and the Southern NH Planning/ trust fund as other potential sources for funding.**
- ☐ **Recruit new members from the high school to the Cable committee to update technology/approach.**