



Town of Weare Parks and Recreation

*Meeting Minutes
January 13, 2015*

MEETING CALLED TO ORDER: 7:05PM

MEMBERS IN ATTENDANCE: Randy Magoon . Chair, Melissa Drury . Vice Chair, J'Amy Colburn, Jim Leary, Jeremy Erb, Holly Marden, Karyn Stogner - Coordinator

-Action Items in Blue Bold-

1. **LWCF** (Land and Water Conservation Fund) application for funding for Tennis Court repairs.
 - a. 1/9/15 Application deadline - Karyn delivered to Department of resources and economic development.
 - b. **Await decision in April.**
 - c. \$100. photocopy invoice.
2. **Park Updates**
 - a. **Tree down on wire at Chase.**
 - b. **Naomi Bolton may have someone to harvest the trees at Chase Park.**
 - c. **Chip may have someone to fix boat ramp.**
 - d. 2/7/15 Sons of American Legion fishing derby at Chase.
 - e. New lawn care vendors chosen. Multiple vendors for better coverage of all town properties.
 - f. **Schedule field usage meeting with local sports groups for March meeting.**
 - g. **Identify which staff will be returning for Chase Park summer program and schedule interviews for March meeting if needed.**
3. **Weare Community News**
 - a. No January edition.

4. Senior Citizen Initiatives

- a. Karyn working with Pat on covering fees from budget for Seniors to attend White Birch in Henniker.
 - i. Holly moved to spend up to \$500. J'Amy second the motion. All in favor. None opposed. No further discussion.

5. CIP/Budget

- a. 1/9/15 Karyn spoke with Naomi Bolton . Bolton Field parking going to ballot.
- b. Jim Leary reported that our Bolton parking initiative is not recommended by the Board of Selectmen. He recommends **attending the 1/31/15 deliberative session to share pictures of crowding and resulting safety issues.**
- c. **Jim recommended we create 1-2 sentences for each line item of the budget to explain what is included.** This will help future PARC members as well as the BOS to understand our expenses.
- d. **Randy to build a spreadsheet to track our expenditures.**

6. Volunteer Efforts

- a. Skate Night for Friday, January 23 6-8:30PM.
 - i. Need to prepare ice - remove snow, repair rip, and reflood.
 - ii. Picnic tables and trash barrels will be brought from Chase Park.
 - iii. Jeremy will bring mats and a medic kit.
 - iv. Randy and Karyn to bring lights and extension cords.
 - v. Holly to bring music.
 - vi. Jim to bring wood/fire pit.
 - vii. Hot cocoa and soup will be served.
 - viii. J'Amy to create flyers for the schools and local businesses.
- b. **Melissa to schedule Archery classes again for July.**

MEETING ADJOURNED 8:30PM

-Minutes Recorded by JoAmy Colburn

Pending Action Items for future meetings:

- ☐ Volunteers for new picnic tables, lifeguard chair, other community service opportunities.
- ☐ Need to replace broken bubble for Bolton playground . will do when warmer weather.
- ☐ Researching the Mildred Hall Fund, the Town Forestry Fund and the Southern NH Planning/ trust fund as other potential sources for funding.
- ☐ Creating a 1-2 page written plan of what we want to do with CIP . Focus on cost/benefit and impact on town members due to lack of parking at Bolton, lack of Chase Park/boat ramp access due to no funding to pay staff, safety issues with playground equipment, etc.
 - ☐ Jeremy to research number of spaces needed for similar fields.
 - ☐ Karen took pictures of Bolton parking --- ambulance could not park with all the cars.
 - ☐ People with disabilities cannot park for football games due to no handicap accessible parking. This is an American with Disabilities Act concern.
- ☐ Beyond CIP we must also gain awareness and support of voters.
 - ☐ Holly and Bruce recommended flyers on car windows or passed out at games and a poster of the difficulty in parking at the polls on voting day.
 - ☐ Jeremy suggested recruiting unpaid Interns from NEC and SNHU to help with flyers, petitions, graphic design.
 - ☐ JoAmy to continue partnership with JSRHS students/teams/groups for Community Service projects to help PARC.
- ☐ A resident had requested basketball hoops be setup at Ineson.
 - ☐ A Board Member has a hoop and backboard to donate. Would just need the pole.
- ☐ Spare computer for Chase Park so we can better monitor attendance.
 - ☐ Naomi to check if Fire/Police have one.
- ☐ Randy's PARC Vision:
 - ☐ Create a binder of schedule and by-laws.
 - ☐ Assign a person to report out on the budget at each meeting, with comparisons to last year and details on why over or under on line items.
 - ☐ Create job descriptions for each assigned role.

- ☐ Explore grants.
- ☐ Create a list of all park properties and what we maintain for each annually, reoccurring expenses, Capital Improvement Plans.
 - Assign a park to each Board member.
- ☐ Standardize and organize meetings
 - E.g. Format for Coordinator's report with month by month tasks.
- ☐ Growth and Innovation
 - Online calendar
 - Newsletters
 - Separating from general fund.