



Town of Weare Parks and Recreation

*Meeting Minutes
December 17, 2014*

MEETING CALLED TO ORDER: 7:07PM

MEMBERS IN ATTENDANCE: Randy Magoon . Chair, Melissa Drury . Vice Chair, J'Amy Colburn, Karyn Stogner - Coordinator

-Action Items in Blue Bold-

1. **LWCF** (Land and Water Conservation Fund) application for funding for Tennis Court repairs.
 - a. 12/13/14 Karyn visited NH Historical Preservation office and took pictures of surrounding areas of tennis court.
 - b. 12/17/14 Karyn submitted requests and payment for NH Historical Preservation search and NH Natural Heritage Bureau database checks. Received NH Natural Heritage Bureau check . no issues.
 - c. **1/9/15 Application deadline.**
2. **Park Updates**
 - a. No news on tree cutting at Chase due to budget freeze.
3. **Weare Community News**
 - a. 12/10/14 Inaugural edition included PARC column.
 - b. Karyn to include Skate Night in next edition.
4. **Senior Citizen Initiatives**
 - a. **Holly to invite Senior Leaders to PARC meeting.**
5. **CIP/Budget**
 - a. 10/15/14 Karyn and Melissa presented CIP proposal to board.
 - b. 10/29 and 31 emailed and dropped off budget proposal to Naomi with request to rename two line items.
 - c. No updates.
6. **Volunteer Efforts**
 - a. 12/7 1PM lots if volunteers to set up the ice rink, including JSRHS Boys Lacrosse team.

- b. Karyn sent pictures to Melissa to post to PARC Facebook page and Merry Rice to post to Town website.
- c. 12/16/14 Sue from Weare Fire Dept called . hole in ice rink liner.
- d. Scheduled first Skate Night for Friday, January 23 6-8:30PM..

MEETING ADJOURNED 7:48 PM

-Minutes Recorded by JoAmy Colburn

Pending Action Items for future meetings:

- ☐ Volunteers for new picnic tables, lifeguard chair, other community service opportunities.
- ☐ Need to replace broken bubble for Bolton playground . will do when warmer weather.
- ☐ Researching the Mildred Hall Fund, the Town Forestry Fund and the Southern NH Planning/ trust fund as other potential sources for funding.
- ☐ Creating a 1-2 page written plan of what we want to do with CIP . Focus on cost/benefit and impact on town members due to lack of parking at Bolton, lack of Chase Park/boat ramp access due to no funding to pay staff, safety issues with playground equipment, etc.
 - ☐ Jeremy to research number of spaces needed for similar fields.
 - ☐ Karen took pictures of Bolton parking --- ambulance could not park with all the cars.
 - ☐ People with disabilities can not park for football games due to no handicap accessible parking. This is an American with Disabilities Act concern.
- ☐ Beyond CIP we must also gain awareness and support of voters.
 - ☐ Holly and Bruce recommended flyers on car windows or passed out at games and a poster of the difficulty in parking at the polls on voting day.
 - ☐ Jeremy suggested recruiting unpaid Interns from NEC and SNHU to help with flyers, petitions, graphic design.
 - ☐ JoAmy to continue partnership with JSRHS students/teams/groups for Community Service projects to help PARC.

- ☐ A resident had requested basketball hoops be setup at Ineson.
 - ☐ A Board Member has a hoop and backboard to donate. Would just need the pole.
- ☐ Spare computer for Chase Park so we can better monitor attendance.
 - ☐ Naomi to check if Fire/Police have one.
- ☐ Randy's PARC Vision:
 - ☐ Create a binder of schedule and by-laws.
 - ☐ Assign a person to report out on the budget at each meeting, with comparisons to last year and details on why over or under on line items.
 - ☐ Create job descriptions for each assigned role.
 - ☐ Explore grants.
 - ☐ Create a list of all park properties and what we maintain for each annually, reoccurring expenses, Capital Improvement Plans.
 - Assign a park to each Board member.
 - ☐ Standardize and organize meetings
 - E.g. Format for Coordinator's report with month by month tasks.
 - ☐ Growth and Innovation
 - Online calendar
 - Newsletters
 - Separating from general fund.