



Town of Weare Parks and Recreation

Meeting Minutes
November 18, 2014

MEETING CALLED TO ORDER: 7:05PM

MEMBERS IN ATTENDANCE: Melissa Drury . Vice Chair, J'Amy Colburn, Karyn Stogner, Holly Marden, Jim Leary

-Action Items in Blue Bold-

1. **LWCF** (Land and Water Conservation Fund) application for funding for Tennis Court repairs.
 - a. Karyn met with NHDRED (Department of Resources and Economic Development) at tennis courts and Purington.
 - b. Intent to Apply due by 9/26/14 - Karyn completed.
 - c. 10/8/14 Informational meeting in Concord - Karyn attended.
 - d. **1/9/15 Application deadline.**

2. Park Updates

- a. No news on tree cutting at Chase due to budget freeze.
 - i. Jim Leary reported the budget will remain frozen until after Thanksgiving.
- b. Chase Park - On 10/27 Karyn and Chuck Metcalf shut down water and winterized the bathrooms.
- c. Karyn shut down irrigation at Ineson and Bolton for the winter.
- d. Purington field needs dirt. No irrigation to keep grass growing. WAC interested in helping.

3. Weare Community News

- a. New town newspaper soon.
- b. PARC will use to share activities and efforts with the community.

4. Senior Citizen Initiatives

- a. Karyn playing phone tag with leaders of the Happy Wearites regarding ideas for activities.
- b. **Holly to invite Senior Leaders to PARC meeting.**

5. CIP

- a. Karyn and Melissa attended 10/15 meeting . no updates from CIP since.

6. Volunteer Efforts

- a. JSRHS Boys Lacrosse team volunteered for clean up of both Chase Park and Bolton field.
 - i. Bolton - Cleaned, raked, cut pricklers and replaced broken slide.
 - ii. Unable to **replace broken bubble** . will do when warmer weather.
 - b. Tennis Court cleanup delayed a week due to cold/windy weather, so no volunteers available. Karyn and husband handled the cleanup.
 - c. Karyn proposed Saturday, **12/6 1PM to set up the ice rink.**
 - i. **J'Amy to send email to JSRHS Boys Lacrosse team and Mrs. Hume.**
 - ii. **Karyn to send email to JSRHS Leaders to expand help beyond Lacrosse team.**
 - iii. **Holly to ask town businesses/restaurants for donations for our volunteers.**
 - iv. Melissa has one repair roll. **Who has the other repair roll – we will need.**
 - d. Karyn hoping to have %Skate Nights+once rink is ready. JqAmy reported no response from JSRHS Hockey Coach to have team sponsor the rink.
 - e. Karyn contacted Cub Scouts to gain volunteers for new picnic tables, lifeguard chair, other community service opportunities. No response yet so will try Keith Lacasse.
7. Jim Leary reported the contract for mowing for the town is being put back out to bid.
8. Jeremy absent but offered to transcribe minutes from October meeting to send to Merry for website since JqAmy was absent at October meeting.

CHAIR'S REPORT: Randy Magoon traveling/absent - No updates.

MEETING ADJOURNED 7:45 PM

-Minutes Recorded by JqAmy Colburn

Pending Action Items for future meetings:

- ☐ Researching the Mildred Hall Fund, the Town Forestry Fund and the Southern NH Planning/ trust fund as other potential sources for funding.
- ☐ Creating a 1-2 page written plan of what we want to do with CIP . Focus on cost/benefit and impact on town members due to lack of parking at Bolton, lack of Chase Park/boat ramp access due to no funding to pay staff, safety issues with playground equipment, etc.
 - ☐ Jeremy to research number of spaces needed for similar fields.
 - ☐ Karen took pictures of Bolton parking --- ambulance could not park with all the cars.
 - ☐ People with disabilities can not park for football games due to no handicap accessible parking. This is an American with Disabilities Act concern.
- ☐ Beyond CIP we must also gain awareness and support of voters.
 - ☐ Holly and Bruce recommended flyers on car windows or passed out at games and a poster of the difficulty in parking at the polls on voting day.
 - ☐ Jeremy suggested recruiting unpaid Interns from NEC and SNHU to help with flyers, petitions, graphic design.
 - ☐ JoAmy to continue partnership with JSRHS students/teams/groups for Community Service projects to help PARC.
- ☐ A resident had requested basketball hoops be setup at Ineson.
 - ☐ A Board Member has a hoop and backboard to donate. Would just need the pole.
- ☐ Spare computer for Chase Park so we can better monitor attendance.
 - ☐ Naomi to check if Fire/Police have one.
- ☐ Randy's PARC Vision:
 - ☐ Create a binder of schedule and by-laws.
 - ☐ Assign a person to report out on the budget at each meeting, with comparisons to last year and details on why over or under on line items.
 - ☐ Create job descriptions for each assigned role.
 - ☐ Explore grants.
 - ☐ Create a list of all park properties and what we maintain for each annually, reoccurring expenses, Capital Improvement Plans.
 - Assign a park to each Board member.

- Standardize and organize meetings
 - E.g. Format for Coordinator's report with month by month tasks.
- Growth and Innovation
 - Online calendar
 - Newsletters
 - Separating from general fund.