



Town of Weare Parks and Recreation

Meeting Minutes
September 9, 2014

MEETING CALLED TO ORDER: 7:03PM

MEMBERS IN ATTENDANCE: Randy Magoon - Chair, Melissa Drury . Vice Chair, J'Amy Colburn, Karyn Stogner, Holly Marden, Bruce Filmore and Kathy Robichaud

CIP

1. The CIP Workgroup met at Bolton at 6:30PM on August 18th to begin work on this year's proposal.
 - a. Melissa revised quote based on Workgroup discussion.
 - b. Shovelworks visited Bolton with Melissa. Asked for engineering plan.
2. Bruce Filmore of CIP joined tonight's meeting to offer the following guidance:
 - a. Small steps vs. engineer.
 - b. Gain more detail on the Townes Bolton field parking quote . maximum number of loads, etc.
 - c. Researching the Mildred Hall Fund, the Town Forestry Fund and the Southern NH Planning/ trust fund as other potential sources for funding.
 - d. Creating a 1-2 page written plan of what we want to do with CIP . Focus on cost/benefit and impact on town members due to lack of parking at Bolton, lack of Chase Park/boat ramp access due to no funding to pay staff, safety issues with playground equipment, etc.
 - i. Jeremy to research number of spaces needed for similar fields.
 - ii. Karen took pictures of Bolton parking --- ambulance could not park with all the cars.
 - iii. Holly and J'Amy both have family members with disabilities who could not park for football games due to no handicap accessible parking. This is an American with Disabilities Act concern.
 - e. J'Amy highlighted that beyond CIP we must also gain awareness and support of voters.

- i. Holly and Bruce recommended flyers on car windows or passed out at games and a poster of the difficulty in parking at the polls on voting day.
- ii. Jeremy suggested recruiting unpaid Interns from NEC and SNHU to help with flyers, petitions, graphic design.
- iii. JoAmy mentioned she is meeting on 9/10/14 with JSRHS Guidance Department to recruit students/teams/groups for Community Service projects to help PARC.

CHASE PARK:

1. Over budget so limiting hours open due to lack of funds to pay staff.
 - a. Kathy reported that boat owners are upset Chase Park only open weekends.
 - b. JSRHS requested use of Chase Park on 9/20/14 for a Bass Tournament for NH high schools.
 - i. Despite being over budget, the Board approved to allow the event and to not charge boat fees to help the school.
 - ii. Instead of paying Chase Park staff to clean up the park on 10/12/14, JoAmy will ask the high school for volunteers to do the clean up. That way, staff can work on 9/20/14 to check boats for milfoil for the Bass Tournament.
 1. The ice rink liner will be spread out on 10/12/14 clean up day, and assessed as to whether to keep or replace.
 2. Staff will also allow boats to be pulled out on 9/20/14 but not general use of the park. Kathy to alert Joni Aubin/LakeOwners Association, and Karyn to alert Naomi Bolton.
 - c. Kathy also said one day alone they had to turn away 40-50 people due to being over capacity for parking.
2. Staff still spending considerable time cleaning up after the wild geese.
 - a. Karyn recommended running fish line when swim area is closed to see if effective.
3. Men's room testing positive for bacteria.
4. No water in women's room.
5. Need updated bid for bathroom roof.

6. Kathy reported the Gatehouse roof is leaking, which is creating mold. Two holes need to be sealed before winter.
7. Front gate to park is also damaged.
 - a. Karyn to contact Tim.
8. Karyn to call State of NH to learn date boards will be removed for the dam.

COORDINATOR'S REPORT: Karyn Stogner

1. Karyn met with leaders of the Happy Wearites regarding ideas for Senior Citizen activities.
 - a. Currently 15 members ages 55-95.
 - b. 10/28/14 PARC will fund a dinner for Seniors at Dimitrios.
 - c. Holly to check with Henniker on partnership with White Birch Community Center.
2. The playground equipment arrived. Karyn will organize installation.
3. Karyn would like to drill holes in gazebo garbage cans to allow drainage.
4. More discussion regarding the complaints regarding lack of mowing in our parks.
 - a. Karyn to ask for shorter length when cut and to alert BOS that the lawn contractor does not seem to have enough equipment and/or staff to uphold contract.
5. Karyn sprayed hornet nest at Ineson.
6. Budget is due in October . Karyn would like to propose all new dirt for infields of our baseball fields.
7. Tree removal for Chase Park
 - a. Karyn to find Dow bid.
 - b. Holly made a motion to approve up to \$4,000. J'Amy seconded the motion. No discussion. All in favor. None opposed. Motion carried.**
 - c. Karyn to contact Dow and Naomi to schedule after Columbus Day weekend.
8. A resident had requested basketball hoops be setup at Ineson.
 - a. A Board Member has a hoop and backboard to donate. Would just need the pole.

CHAIR'S REPORT: Randy Magoon

1. Randy asked Naomi if there was a spare computer for Chase Park so we can better monitor attendance.
 - a. Naomi to check if Fire/Police have one.

2. Randy said the road into Bolton field was raked by the town and looks great. Just one washed out spot remains. Our Thanks to the Town!
3. Chase Park beach erosion . since we have to wait two years Karyn will get hay bales for problem areas to prevent further erosion.
4. Randy reported that the names on PARC account at Country 3 Corners have been updated.
5. LWCF (Land and Water Conservation Fund) Intent to Apply for funding for Tennis Court repairs
 - a. Intent to Apply due by 9/26/14.
 - b. 1/9/15 Application deadline.
 - c. 10/8/14 Informational meeting in Concord.
6. Randy shared his vision for our PARC future.
 - a. Create a binder of schedule and by-laws.
 - b. Assign a person to report out on the budget at each meeting, with comparisons to last year and details on why over or under on line items.
 - c. Create job descriptions for each assigned role.
 - d. Explore grants.
 - e. Create a list of all park properties and what we maintain for each annually, reoccurring expenses, Capital Improvement Plans.
 - i. Assign a park to each Board member.
 - f. Standardize and organize meetings
 - i. E.g. Format for Coordinator's report with month by month tasks.
 - g. Growth and Innovation
 - i. Online calendar
 - ii. Newsletters
 - iii. Separating from general fund.

November meeting currently scheduled for November 11 which is Veterans Day. The Board agreed to move the meeting to November 18 instead.

MEETING ADJOURNED 10:17PM

Minutes Recorded by JoAnn Colburn