



# ***Town of Weare Parks and Recreation***

***Meeting Minute  
May 13, 2014***

**MEETING CALLED TO ORDER: ~7:00PM**

**MEMBERS IN ATTENDANCE:** Jim Blouin, Jim Leary, Valerie King, Chuck Metcalf, Melissa Drury, J'Amy Colburn\*, Jeremy Erb\*, Mike Housman and Kathy Robichaud

\*Not present at the time some motions were voted on

**PUBLIC COMMENT:**

- Helene Kurk came to ask PARC to contribute funds toward hiring a band for Old Home Days (August 23rd). The band will play "old time" music.

*Chuck made a motion to authorize contributing up to \$500 toward music for Old Home Days. Motion seconded by Jim L. Vote: 5-0-0. Motion approved.*

**COORDINATOR'S REPORT:**

- Mike will be resigning his position as PARC Coordinator at the end of this month. PARC appreciates all the hard work Mike has done for the Committee and the Town during his tenure. He will be missed!
- Mike and Chuck put up the tennis nets. Mike will try using cold patch to patch the surface, but the surface is getting pretty bad, and needs to be totally redone. Still no word from LWCF about whether there will be 2014 grants available. PARC should use LWCF funds to redo the tennis courts since LWCF funds were used to build them. Mike will give Melissa contact information so she can monitor the availability of this funding.
- Sugar and Spice Daycare has submitted a Facility Use form to use the gazebo area on May 31st.
- The 4th of July Committee has submitted a Facility Use form to use the gazebo area from July 6-13th. A question was raised as to whether this group is technically a non-profit. If not, then a facility use fee applies. Mike will request that the Committee submit paperwork showing their non-profit status.

**BOLTON**

- WAC Soccer has submitted a request for field usage.
- There are 2 sets of porta potties at Bolton. PARC is responsible for one (American Guardian). Weare Historical Society is responsible for the other (Dave's). This second porta potty was added when the Historical Society hosted winter events at the field. Mike will contact the Historical Society about having it removed.

- To date, there are no signs that Bolton has been fertilized, aerated or thatched. There have been complains about the conditions of the fields.
- The road into Bolton is getting bad. Mike will ask Naomi to have Public Works grade it.
- The Cub Scouts would like to put 2 tractor trailer boxes at Bolton. The consensus from PARC members was that this may pose a liability issue, and suggested the Scouts go directly to BOS for permission.
- Mike will get quotes for replacing the playground equipment.
- The T-111 siding on the concession stand at the Bolton Football/LAX Field is beginning to buckle and needs to be painted. The dugouts at the baseball field also need to be painted. This could be a community service project for upcoming seniors at John Stark HS.
- The baseball scoreboard isn't working and the Football/LAX scoreboard has some lights out. The town should have an electrician on staff who can fix the scoreboards.

#### CHASE PARK

- Capital Well chlorinated the well at Chase Park, and when the water was tested 3 weeks ago, it "passed".
- Mike spoke with Naomi and has the following updates to report:
  - Money for cutting trees has to come out of the operating budget. Mike will work on getting dollar amounts for this.
  - Bidding for repairing the bathroom roof has to be redone. The owners of the company that won the bid has split up, and they are no longer insured.
  - Mike will confirm with Naomi that seal coating/stripping of the parking lot will proceed as planned.
- The gates at Chase Park are working OK - No need for repairs at this time.
- The toilet in the Men's room at Chase is leaking. Mike will get a plumber in to fix it.
- A permit is not required to add crushed stone to fill in the hole at the end of the boat ramp. It is a "safety issue".

*Chuck made a motion to spend up to \$500 to address the hole at the base of the boat ramp. Motion seconded by Val. Vote: 4-1-0. Motion approved.*

- Mike will be away so a member of PARC will need to bring the staff listing to BOS for approval. Jim B. will attend (Chuck will serve as back-up in the event Jim B. is unable to attend). Mike will prepare a list of current staff and salaries for Him to bring to BOS.

*Chuck made a motion to increase salaries by \$0.25 per hour for all returning Chase Park staff. Melissa seconded the motion. Vote: 4-1-0. Motion approved.*

- Staff be scheduled for a work day on May 24th to get Chase Park ready for the season.
- Brianna will be getting her swim lesson schedule to Mike. Kathy will check the availability of the town hall sign. Swim lesson rates last year were \$15 for residents and \$40 for non-residents.

*Melissa made a motion to increase the swim lesson rates to \$25/session/child for residents and \$50/session/non-residents. Motion seconded by Jim B. Vote: 7-0-0. Motion approved.*

- Last year, season passes at Chase were \$10/care and \$2 for each additional car for a season pass., and \$5/car/day.

*Melissa made a motion in increase the resident season pass to \$20plus \$5 for each additional vehicle, and raise the non-season pass holders to \$10/day. Motion seconded by Val. Vote: 6-1-0. Motion approved.*

- The park will be open to the public on Memorial Day Weekend, and every other weekend (Sat-Sun) until school is out from 9AM to 8PM. The park will be open weekdays beginning June 20th
- To date, a facility use request has not been received from Weare Middle School for the annual 8th grade field trip.
- PARC members are asked to help put swim lines out on June 7th at 8AM.
- Kathy will be gone for 10 days in August. We do not have an Assistant Head Gatekeeper on staff to fill this void.

*Jim B. made a motion to promote Leah Finch as Assistance Head Gatekeeper at \$9/hr. Chuck seconded the motion. Vote: 7-0-0. Motion approved.*

- To prevent damage to the new septic system, cars are no longer allowed to park on the lawn in front of the bathrooms.

#### **OTHER BUSINESS:**

- It was suggested that a special fund be set up so that PARC can host fund raising activities, and the money earned can go towards various special projects.
- Melissa suggested that PARC host an archery course. Parents would pay instructor directly in the first year. If it is successful, then PARC could consider this as a potential fund raising activity in future years.

*Chuck made a motion to appoint Randy Magoon as PARC Chairman and Melissa Drury as Vice-chair. Jim B. seconded the motion. Vote: 7-0-0. Motion approved.*

**MEETING ADJOURNED ~ 9:20PM**