



Town of Weare Parks and Recreation

***Meeting Minute
November 12, 2013***

MEETING CALLED TO ORDER: ~7:00PM

MEMBERS IN ATTENDANCE: Jim Blouin, Valerie King, Chuck Metcalf, Randy Magoon, Melissa Drury, Jim Leary, and Mike Housman

COORDINATOR'S REPORT (Mike):

- The Halloween Party was a success with 40-50 kids participating. The Committee would like to increase advertising next year.
- The tennis nets came down Monday and are being stored in the old jail cell in the basement of Town Hall.
- Mike will have all of the porta-potties at Bolton removed for the season. Jim will let Sean O. (football) know that this is being done (some of the porta-potties are being paid for by the football association).
- There are a few more picnic tables at Chase Park that need to be stowed under the pavilion.
- The 2014 budget has been submitted to Naomi.
- Mike will send Naomi the Committee's recommendations for the lawn care contract.
- Bids for Chase Park's projects are as follows:
 - ✓ Roof bids ranged from \$1,200 to \$2,200
 - ✓ Seal coating bids ranged from \$4,700 to \$9,100

Low bids were selected - Ed Benoit (roof) and Bedford (sealant). Decision made to set up the work now, for completion in the spring.

- Members need to set a date for erecting the ice rink. Too soon = problems with leaves getting under the ice. Too late = contending with a hard frozen ground.
- Malcolm did some work on the door at Ineson (latched and locked).
- DES will be coming to Chase Park to look at the boat launch, and advising us on what permits we will need to complete needed repairs.

CIP PRESENTATION (Melissa)

- Dow's Outdoor Services has provided an estimate (just under \$4,000) to take down and trim trees at Chase Park, including the 2 willows that have caused damage to the leach field. Mike will speak with Naomi to find out whether this

work needs to go out to bid. The trees will need to be marked, and all work must include removing the debris.

- Melissa submitted the CIP request for GEO Insight to develop a plan for Chase Park. The CIP Committee suggested PARC develop a revolving fund for Chase Park maintenance, and that park fees be increased. Members considered increasing the in-town season pass, given that this fee has remained at \$10 for more than 10 years.
- The CIP Committee also recommended that PARC opt for an inexpensive repair to the tennis courts now to buy time while working toward getting a grant to redo the courts completely (instead of using CIP funds for this project). PARC members discussed this option, but decided that the court has deteriorated to the point where the surface is not level, and, as such, filling in the cracks will do little to fix the problem, even temporarily. Mike will look into how to apply for Land and Water Conservation Funds (LWCF).
- The CIP project for the Bolton parking project has submitted. This project is broken into 5 phases (per the CIP process). Phase 1 will consist of excavation and earth moving work, which was estimated to cost approximately \$33,000 (Townes).
- The rules governing CIP seem to change year-to-year making it difficult for PARC to submit an acceptable plan, thereby allowing us to move forward on our various projects.

OTHER BUSINESS:

- The tube slide at the Bolton Playground is broken (on top), and may need to be replaced. Mike will take a look, and see what can be done.
- Members were in favor of the possibility to not host a Snowflake Festival this year and instead support the Fire Department's event.
- Jim L. did a walk thru of the East Road property. There are some large pits in the area where the field will go, but the excavators did not think this would be a problem. Mike Dahlberg has offered to create a plan/layout of the fields for PARC. The town plans to remove gravel from this area, so work on the fields can not begin until the town is done using the pit/removing the gravel.

MEETING ADJOURNED: ~ 8:20PM