



Weare Public Library
10 Paige Memorial Lane
P. O. Box 227

Weare, NH 03281

Phone: (603) 529-2044

Fax: (603) 529-7341

E-mail: wearepl@comcast.net

Board of Trustees

Brenda Cannon, Chairwoman
Lee Marcroft, Treasurer
Mark Carey, Secretary
Heleen Kurk, Alternate
Diann Couture-Smith, Alternate
Michael Sullivan, Director

-- Approved Minutes --

Minutes

Board of Trustees Meeting

Thursday November 7, 2019

Present: Trustees: Chairwoman Brenda Cannon, Secretary Mark Carey, Treasurer Lee Marcroft Alternate Heleen Kurk, alternate Diann Couture-Smith, and Director Michael Sullivan. Also in attendance was Josh Hilliard. The meeting was called to order at 6:59 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from October 3, 2019 were reviewed. There were no changes or corrections to be made. Chairwoman Brenda Cannon moved to accept the meeting minutes. Treasurer Lee Marcroft seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 7:01 pm, per RSA 202-A 4c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library Director provided this information in the Aug 2019 Report to Trustees. Chairwoman Brenda Cannon moved to accept the funds. Alternate Diann Couture-Smith seconded the motion. All present were in favor. The public session ended at 7:02 pm.

Director's Report:

The Director's Report for the month of June 2019 was reviewed. Director Michael Sullivan presented data of the past month's operations, circulation activity and staff development. Director Michael Sullivan also discussed the budget for 2020. It was noted that the numbers for the use of electronic resources continue to climb even though in-house circulation has slipped down a bit. Director Sullivan discussed capturing class visits as door-count or activities because they aren't captured at all at the present time. It was noted and discussed that all activities need to be captured to keep the Selectmen and Weare residents aware of all that is being done at the library. Paulette Tuttle has been added as a staff substitute. This will help alleviate scheduling gaps. Director Sullivan also informed the board that the Josiah Carpenter Library in Pittsfield, NH has started their own newspaper patterned after ours (even using our crossword puzzles). Chairwoman Brenda Cannon moved to accept the Directors Report for September 2019. Alternate Heleen Kurk seconded the motion. All present were in favor.

Old Business

1. The new crosswalk between the middle school and the library has been completed. The school board has agreed to pay for half the cost. The board agreed to reimburse the library for the remaining half of the charges.
2. School PTO update November 18 at the General Sports Bar. Brenda to attend to keep the PTO appraised of Library activities and upcoming Warrant Articles.

New Business:

1. Budget: Budget as of Oct 3. To be presented to the Selectmen to support what we are asking for. Warrant Article for additional day and/or adding staff. Friday hours are desirable to make the Library available to the Middle School students who need a place to go after school and before sports events. Expanded hours will also make the Sawyer Room available for the groups who use it, as well as additional programming. Proposed hours for Friday are 10 am till 8 pm.
2. Proposed budget to be presented to the Selectmen at Nov 25th meeting. Talking points include adjusting the Directors salary to make it competitive for the area.
3. Brenda made motion to approve proposed budget, Lee seconded the motion. All present were in favor.
4. Warrant Article to include Friday hours and one additional full-time employee.

No further business to discuss, Chairwoman Brenda Cannon made a motion to adjourn; Alternate Diann Couture-Smith seconded the motion to adjourn. All voted in favor. Meeting adjourned at 8:11 pm.

Next meeting is Thursday December 5, 2019 at 7:00 pm

Respectfully submitted,
Mark Carey, Secretary