Weare Public Library
10 Paige Memorial Lane
P. O. Box 227
Weare, NH 03281
Phone: (603) 529-2044
Fax: (603) 529-7341
E-mail: *wearepl@comcast.net*

Board of Trustees
Brenda Cannon, Chairwoman
Josh Hilliard, Treasurer
Mark Carey, Secretary
Heleen Kurk, Alternate
Diann Couture-Smith, Alternate
Thelma Tracy, Director

-- Draft Minutes --

Minutes
Board of Trustees Meeting
Thursday February 6, 2020

Present: Trustees: Chairwoman Brenda Cannon, Secretary Mark Carey, Treasurer Josh Hilliard. Acting Director Thelma Tracy. Alternates: Heleen Kurk, Diann Couture-Smith.
The meeting was called to order at 7:03 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from January 9, 2019 were reviewed. There were minor typographical errors noted and changes made. Chairwoman Brenda Cannon moved to accept the minutes for both meetings. Alternate Heleen Kurk seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session:

A public session came to order at 7:05 pm, per RSA 202-A 4c.
Donations for the Michael Sullivan Memorial fund were received.

Chairwoman Brenda Cannon moved to accept the proposal. Treasure Josh Hilliard seconded the motion. All present were in favor. The public session ended at 7:08 pm.

Director's Report:

The Director's Report for the month of December 2019 was reviewed. Acting Director (AD)Thelma Tracy presented data of the past month's operations.
Circulation numbers are down somewhat but downloadable are very strong. Patrons will be able to access and place request for interlibrary loans directly, online. This access could result in rather large increases for interlibrary loans. Since library personnel are still required to approve the loans a graduated roll-out is being considered to lessen the affect upon library staff.
So far AD Tracy has been able to cover staffing needs but upcoming requests for vacation time will complicate scheduling.
The Library is still working out details for a credit card/debit card to cover expenses for things like office supplies.

Chairwoman Brenda Cannon moved to accept the Directors Report for November 2019. alternate Heleen Kurk seconded the motion. All present were in favor. 7:38 pm

Old Business

1. The board discussed ways to champion the Library warrant article. These included:
    1. Working with the PTO and Weare Library Friends.
    2. Creating political style road side sings to promote the warrant article.

2. The Board is still working with the Friends of the Library on the Jack Davis memorial Little Free Library.

New Business:

1. New Director:
    1. Two resumes have been received to date.

    2. After reviewing the online ads for other libraries we may want to revise the format of our ad.

    3. The board discussed inviting additional people to participate in the interview process.
        1. Possibly staff and a representative from the school.

    4. We may need to broadcast the ad to a wider audience.

No further business to discuss, Chairwoman Brenda Cannon made a motion to adjourn; alternate Helene Kurk seconded the motion. All present were in favor. Meeting adjourned at 8:21 pm.

Next meeting is Thursday March 5, 2020 at 7:00 pm

Respectfully submitted,
Mark M. Carey, Secretary