



**Weare Public Library**  
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## ***Board of Trustees***

Mark Carey, Chairman  
Josh Hilliard, Treasurer  
Brenda Cannon, Secretary  
Heleen Kurk, Alternate  
Diann Couture-Smith, Alternate  
Daniel Bretzius, Alternate  
Clay Kriese, Director

## **-- Draft Minutes --**

### **Minutes**

#### **Board of Trustees Meeting**

**Thursday November 4, 2021**

**Present:** Trustees: Treasurer Josh Hilliard, Secretary Brenda Cannon, Director Clay Kriese, Alternate(s): Heleen Kurk, Dan Bretzius

The meeting was called to order at 7:09 pm as per RSA 91-A: 1-a. Due to the Chairman's absence this meeting was chaired by the Treasurer as per the approved by-laws.

#### **Acceptance of Minutes:**

The meeting minutes of October 7, 2021 were reviewed. A correction was made in new business, item #1. The name was changed to Southern NH University instead of New England College. Josh Hilliard moved to accept the corrected minutes for the October meetings, Heleen Kurk seconded the motion. All present were in favor and the amended meeting minutes were accepted.

**Public Comments:** A public hearing began at 7:10 PM. There were no public comments. The board progressed directly to the public session.

#### **Public Session to accept funds:**

A public hearing came to order at 7:11pm, per RSA 202-A 4c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds (\$40.00). The Library Director provided this information in the October 2021 Report to Trustees. Josh Hilliard moved to accept the funds. Brenda Cannon seconded the motion. All present were in favor. The public session ended at 7:11pm.

#### **Director's Report:**

Director Kriese presented data of the past month's operations, circulation activity and staff development. Overall circulation numbers are down in most material categories.

I am pleased with the turnout for most of our events. Karen has decided to continue all youth programs throughout November. We'll also have a Video Game Trivia contest and a Super Smash Bros. Tournament. In addition, once middle school basketball practices begin, we will host weekly afterschool gaming sessions. To facilitate these gaming events, last week, the Friends of the Library approved the funds for Nintendo Switch gaming system along with accessories and two popular games.

Town of Weare ARPA Expenditures for the Library: 2 Air Purifiers; Water Bottle Filling Station; Sawyer Room Windows; and Paige Room Shades – most of these should be installed by the end of the year.

Second Wind Water Systems came to check our water quality. Yes, it smells like sulfur, but the only potential hazard is an excess of fluoride. I have scheduled for our drinking water filters to be replaced.

Community Survey: Still in process. I should have it ready before our next meeting.

Special Thanks: This month, volunteer Nathan Peters, a student from John Stark High School, has been a huge help to our library. He has helped with: Assembling our new garbage bin, assembling craft bags, weeding the audiobooks, weeding our landscaping, and more!

### **Old Business:**

1. Status – Weare in the World (WITW) Agreement – The Trustees reviewed the agreement amended by the paper staff. The goal of the Trustees with this agreement is to protect the library and to allow the paper staff to continue to write the paper. The Trustees have decided the best way to do this is obtain a release from the WITW staff.
2. B. Hallee – Eagle Scout project – Remains pending
3. Library Foundation – This project remains pending. Further discussion as to what is the best use of the money will continue. The community as well as the Trustees can provide input for uses such as study rooms, computer labs, etc.
4. COVID mask policy – The current policy will be revised; patrons will no longer be asked to mask though the library will continue to follow CDC guidelines. During big events the patrons will be reminded that masks are recommended. The library staff will continue to be masked. Josh Hilliard moved to accept the amended policy, Brenda Cannon seconded. All present were in favor.
5. SNHU butterfly project – Remains pending
6. This was the last meeting for alternate Trustee Daniel Bretzius. He has moved out of the area and will no longer be able to participate.

### **New Business:**

1. Library Budget – The Trustees reviewed and recommended changes to the library budget. The Director will make the initial presentation on November 15, 2021 at the Selectman meeting.
2. Virtual Roundtable for Trustees – The Director reminded the Trustees that the deadline for sign up is soon.
3. Warrant Article – The Director presented a warrant article that he would like to present for the upcoming Town election. The Director will prepare and have ready at the next Trustee meeting.

Treasurer Josh Hilliard made a motion to adjourn; Alternate Dan Bretzius seconded the motion. All present were in favor. The meeting adjourned at 8:42pm.

Next meeting is Thursday December 2, 2021 at 6:00 pm

Respectfully submitted,  
Brenda Cannon, Recording Secretary