



Weare Public Library
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Board of Trustees

Brenda Cannon, Chairman

Lee Marcroft, Treasurer

Mark Carey, Secretary

Heleen Kurk, Alternate

Diann Couture-Smith, Alternate

Michael Sullivan, Director

-- Approved Minutes --

Minutes

Board of Trustees Meeting

Thursday June 6, 2019

Present: Trustees: Chairman Brenda Cannon, Secretary Mark Carey, Treasurer Lee Marcroft, Alternate Heleen Kurk, and Director Michael Sullivan. The meeting was called to order at 7:00 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from May 2, 2019 were reviewed. Minor typographical errors were noted and corrected. Chairwoman Brenda Cannon moved to accept the corrected meeting minutes. Trustee Lee Marcroft seconded the motion. All present were in favor. The corrected meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 7:00 pm, per RSA 202-A 4c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library Director provided this information in the May 2019 Report to Trustees. Chairwoman Brenda Cannon moved to accept the funds. Trustee Lee Marcroft seconded the motion. All present were in favor. The public session ended at 7:01 PM.

Director's Report:

The Director's Report for the month of May 2019 was reviewed. Director Michael Sullivan presented data of the past month's operations, circulation activity and staff development. The Director informed the Trustees that some of the numbers are lower due to the transition to summer hours and summer programs. The Sawyer Room renovation is essentially complete and will be used as a mobile classroom in addition to its other functions. Our summer intern is already onboard. The director brought the trustees up to speed on the status of our laptop computers which will be used in the mobile classroom. These laptops have to be secure and able to be brought back to standard setup after each time they are used by library visitors. Trustee Brenda Cannon moved to accept the Director's report for May 2019. Trustee Mark Carey seconded the motion. All present were in favor.

Old Business

1. Upcoming, Weare Highway department still working on:
 - a. Hole in parking lot waiting for pavement.
 - b. Drainage along path to Sawyer Room.
 - c. Paint crosswalk to Middle School (not critical until school reopens in the fall).
2. Director of the Year update. No rule against nominating Mike even though he won the award in the past. Mike suggested nominating the Library as Library of the Year.
3. Discussed trustees becoming members of the Trustee Association. Brenda to download membership form.
4. Meeting with Selectmen.
 - a. Meeting went well and Bob Pare (former Library Board Chairman) was honored.
 - b. Selectmen seemed very open to receiving information from the Library Board and hearing how they can help the library with its mission.
 - c. Heleen Kurk suggested having one member of the library board attend one selectmen meeting each month.
5. Library Trust Fund update. Option to transfer funds from library to Library Board Trust would take court order. Availability of funds would have to be determined in advance.

New Business:

1. Guest Lisa Johnson, Weare School Board Chair, Joined the Library Board to discuss issues around the use of the library by students from the middle school after school hours. The primary issues are; sports teams waiting in the library during the lag between the official end of the school day and the beginning of their specific team practice or game; students waiting at the library, rather than the middle school, to be picked up by parents. The safety of the students and liability for both the Middle School and the Library were discussed as well as the affect these practices have on library use and programs. Ms. Johnson will bring these issues to the attention of Principal Shawne Hilliard and the School Board.
2. Next meeting falls on July 4th. Move to July 11.
3. Summer program kick off June 27th at 6:30 pm.
4. Heleen Kurk recommended buying a Weare Public Library banner to be used at various events to help draw attention to our presence and get the word out about our programs.

No further business to discuss, Chairman Brenda Cannon made a motion to adjourn; Alternate Heleen Kurk seconded the motion to adjourn. All voted in favor. Meeting adjourned at 8:17 pm.

Next meeting is Thursday July 11, 2019

Respectfully submitted,
Mark Carey, Secretary