



**Weare Public Library**  
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## ***Board of Trustees***

Brenda Cannon, Chairman  
Lee Marcroft, Treasurer  
Mark Carey, Secretary  
Heleen Kurk, Alternate  
Diann Couture-Smith, Alternate  
Michael Sullivan, Director

## **-- APPROVED MINUTES --**

### **Minutes**

### **Board of Trustees Meeting**

**Thursday May 2, 2019**

**Present:** Trustees: Chairman Brenda Cannon, Secretary Mark Carey, Treasurer Lee Marcroft, Alternate Heleen Kurk, Alternate Diann Couture-Smith, and Director Michael Sullivan. The meeting was called to order at 12:57 pm as per RSA 91-A: 1-a.

### **Acceptance of Minutes:**

The meeting minutes from April 4, 2019 were reviewed. Minor typographical errors were noted and corrected. Alternate Diann Couture-Smith moved to accept the corrected meeting minutes. Trustee Mark Carey seconded the motion. All present were in favor. The corrected meeting minutes were accepted.

### **Public Session to accept funds:**

A public hearing came to order at 12:58 pm, per RSA 202-A 4c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library Director provided this information in the May 2019 Report to Trustees. Alternate Heleen Kurk moved to accept the report; Alternate Diann Couture-Smith seconded the motion. All present were in favor. The public session ended at 12:59 PM.

### **Director's Report:**

The Director's Report for the month of May 2019 was reviewed. Director Michael Sullivan presented data of the past month's operations, circulation activity and staff development. The Director informed the Trustees that some of the programming will be cut back due to the warrant article not passing, the summer reading program will also see cuts. The Director noted that the library will focus more on bigger programs and less on the smaller programs because the bigger programs place fewer demands on library staff. Trustee Brenda Cannon moved to accept the Director's report for May 2019. Alternate Heleen Kurk seconded the motion. All present were in favor.

### **Old Business:**

1. The Master Plan Survey indicated that few people considered senior transportation to be a significant issue.
2. Sawyer Room – The work on the floor is essentially complete. The cabinets are still to be installed.

3. The appreciation plaque for Bob Pare has been completed and has been forwarded to the Selectman for presentation. Chairman Brenda Cannon will contact Bob to arrange his appearance at a Selectmen Board Meeting.
4. Public works update –
  - A. The painted crosswalk will be done following spring clean-up and as soon as the weather permits.
  - B. The Sawyer Room entrance will be fixed according to the Public Works schedule (when vendor is doing other town repairs).
  - C. The sinking spot near the storm drain in the parking lot has been repaired and is awaiting paving.
5. Still working out details on meeting with School Board about the Library being used as an after school pick-up spot for students from the middle school.

**New Business:**

1. Discussed the advantages and disadvantages of holding library funds in the Weare Library Board of Trustees Trust versus holding it in the Weare Library Foundation if and when the library is the beneficiary of a bequest. The decision was made to continue the discussion at the next board meeting.
2. Alternate Heleen Kurk requested that the director create a bullet list of talking points for promoting the library. Director Michael Sullivan agreed to do that before the next meeting.
3. The pros and cons of belonging to the Library Trustees Association versus the New Hampshire Library Association were discussed.
4. Following up about Mike's eligibility for Director of the year since he was named Director Of The Year in the past (twenty years ago).
5. Salary increase for the director was discussed. Decision was made to bring this issue to the Board of Selectmen for advice. Decision was also made to research Library Director salaries in surrounding towns.

No further business to discuss, Chairman Brenda Cannon made a motion to adjourn, Alternate Heleen Kurk seconded the motion to adjourn. All voted in favor 3-0-0. Meeting adjourned at 2:13 pm.

Next meeting is Thursday June 6, 2019

Respectfully submitted,  
Mark Carey, Secretary