



Weare Public Library

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Board of Trustees

Mark Carey, Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Heleen Kurk, Alternate

Diann Couture-Smith, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday February 7, 2019

Present: Trustees: Chairman Mark Carey, Alternate Diann Couture-Smith, Alternate Heleen Kurk, Secretary Brenda Cannon, Treasurer Lee Marcroft and Director Michael Sullivan. The meeting was called to order at 1:02pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from January 3, 2019 were reviewed. Alternate Diann Couture-Smith moved to accept the minutes. Secretary Brenda Cannon seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:03pm, per RSA 202-A 4c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library Director provided this information in the January 2019 Report to Trustees. Alternate Diann Couture-Smith moved to accept the report; Secretary Brenda Cannon seconded the motion. All present were in favor. The public session ended at 1:05pm.

Director's Report:

The Director's Report for the month of January 2019 was reviewed. Director Michael Sullivan presented data of the past month's operations, circulation activity and staff development. The Director informed the group that school age children have begun using the library instead of the school as a pick up stop for their parents/guardians. Other options for school children may need to be addressed with school administrators. There continues to be some software glitches with the new computers. The Director will continue to work with the vendor to resolve. The publication produced by the library, Weare in the World, will mark its 100th issue in March. The Director is debating whether to do something significant to mark the occasion. Alternate Diann Couture-Smith moved to accept the Director's report for January 2019. Chairman Mark Carey seconded the motion. All present were in favor.

Old Business:

1. Senior Transportation presentation 6 This item will remain on the pending list.

2. Sawyer Room ó The vendor has not provided the date for beginning work but has begun to review materials with the Library Director that will be used for this repair. The repair work will take 3 days, pls note this does not include the time for replacing the cabinets.
3. The vendor is designing appreciation plaques for former Library Trustees.
4. The Public Works Director has given his approval for having a painted crosswalk for school children utilizing the library. Signage may be required initially until drivers are made aware of the change.

New Business:

There was no new business to discuss.

No further business to discuss, Alternate Heleen Kurk made the motion to adjourn and Alternate Diann Couture-Smith seconded to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 1:59pm.

Next meeting is Thursday March 7, 2019

Respectfully submitted,
Brenda Cannon, Secretary