



## *Weare Public Library*

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## *Board of Trustees*

, Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Mark Carey, Alternate

Heleen Kurk, Alternate

Diann Couture-Smith, Alternate

Michael Sullivan, Director

## **-- APPROVED MINUTES --**

### **Minutes**

### **Board of Trustees Meeting**

**Thursday December 6, 2018**

**Present:** Trustees: Treasurer Lee Marcroft, Alternate Diann Couture-Smith, Secretary Brenda Cannon, Alternate Heleen Kurk, Alternate Mark Carey and Director Michael Sullivan. In the absence of the Chairman, as per the by-laws, the meeting was called to order by the Treasurer at 1:03pm as per RSA 91-A: 1-a.

### **Acceptance of Minutes:**

The meeting minutes from November 1, 2018 were reviewed. Alternate Heleen Kurk moved to accept the minutes. Alternate Diann Couture-Smith seconded the motion. All present were in favor. The meeting minutes were accepted.

### **Public Session to accept funds:**

No public hearing was necessary as there were no funds to accept from the previous month.

### **Director's Report:**

The Director's Report for the month of November 2018 was reviewed. Director Michael Sullivan presented data of the past month's operations, circulation activity and staff development. The Director informed the group that there continues to be a few minor bugs with the technology upgrade; he will continue to work with the vendor. The Director informed the group that the warrant article and the budget had been provided to the appropriate town department. Secretary Brenda Cannon moved to accept the Director's report for November 2018. Alternate Diann Couture-Smith seconded the motion. All present were in favor.

### **Old Business:**

#### **1. Pending items**

A. Senior Transportation presentation ó This item will remain on the pending list.

#### **2. Sawyer Room ó The work for this room will begin next year.**

3. The NH State Child Care Licensing Unit ó This was presented to the Town Administrator (TA). The town will not be moving forward with this request.

### **New Business:**

1. Appointment of a Library Trustee ó The trustees after discussion would like to appoint Alternate Mark Carey as Acting Chairman to complete the term ending March 2019 due to the resignation of the former Chairman.

A. The Secretary will forward a copy of these minutes to the Town Administrator so that the Selectman can be made aware of this change.

B. One of the current alternate trustees will be encouraged to run for office this March 2019 to fill the current vacancy.

2. The Trustees discussed providing former members with a plaque thanking them for their service. A letter of appreciation would accompany the plaque and be presented by the Selectman if they agree to do during one of their meetings. Alternate Diann Couture-Smith made a motion which was seconded by Alternate Heleen Kurk to give a service plaque to retiring Library Trustees. All present were in favor.

A. Alternate Mark Carey has agreed to draft the letter.

3. NH Municipal Association Conference ó Two members attended this conference. Both attendees did not feel that the information presented was relevant to library trustees.

4. Painted cross walk ó A patron was concerned about how children get from the Middle School to the library and was wondering if a painted cross walk could be provided.

A. The Library Director will discuss this with the Public Works Director. The Town will be asked to put in a sidewalk or a painted crosswalk at the area currently utilized by the school children on their way to the library.

No further business to discuss, Alternate Heleen Kurk and Alternate Mark Carey seconded to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 2:00pm.

Next meeting is Thursday January 3, 2019

Respectfully submitted,  
Brenda Cannon, Secretary