



Weare Public Library

10 Paige Memorial Lane

P. O. Box 227

Weare, NH 03281

Phone: (603) 529-2044

Fax: (603) 529-7341

E-mail: wearepl@comcast.net

Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Mark Carey, Alternate

Heleen Kurk, Alternate

Diann Couture-Smith, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday November 1, 2018

Present: Trustees: Treasurer Lee Marcroft, Alternate Diann Couture-Smith, Secretary Brenda Cannon, Alternate Heleen Kurk and Director Michael Sullivan. In the absence of the Chairman, as per the by-laws, the meeting was called to order by the Treasurer at 1:01pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from October 4, 2018 were reviewed. The minutes were changed to correct the spelling of Alternate Diann Couture-Smith. Alternate Heleen Kurk moved to accept the minutes. Alternate Diann Couture-Smith seconded the motion. All present were in favor. The corrected meeting minutes were accepted.

Public Session to accept funds:

No public hearing was necessary as there were no funds to accept from the previous month.

Director's Report:

The Director's Report for the month of October 2018 was reviewed. Director Michael Sullivan presented data of the past month's operations, circulation activity and staff development. The Director informed the group that the technology upgrade was almost complete and that new electrical upgrades had been completed. The Director informed the group that the use of audio books is increasing. Secretary Brenda Cannon moved to accept the Director's report for October 2018. Treasurer Lee Marcroft seconded the motion. All present were in favor.

Old Business:

1. Pending items

A. Senior Transportation presentation ó The library Director will look into taking over this project.

2. Sawyer Room ó The Director presented the request for having the floor repaired. Following the presentation the Selectman approved using the Government Building and Maintenance Fund to pay for this project. No date has currently been set for the work to begin.

3. Library Directors evaluation ó The evaluation was discussed among members present and completed during this meeting. The evaluation form will be signed with a copy to the employee and the original to the town offices.
4. 2019 Budget ó This will be presented at the 19 November 2018 Selectman meeting.
5. Warrant article ó This will be presented during the budget discussion.
6. The NH State Child Care Licensing Unit ó This was presented to the Town Administrator (TA). The TA did not feel that this was a good proposal but will check with the insurance carrier to see if there are issues.

New Business:

1. Resignation of a Library Trustee ó The Secretary will obtain a copy of the resignation for Trustee records. Further actions pending upon receipt of the resignation letter.

No further business to discuss, Treasurer Lee Marcroft and Alternate Heleen Kurk seconded to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 2:08pm.

Next meeting is Thursday December 6, 2018

Respectfully submitted,
Brenda Cannon, Secretary