



## *Weare Public Library*

**10 Paige Memorial Lane**

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## *Board of Trustees*

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Jill Tacy, Secretary

Paul Marsh, Alternate

Terri Wahnowsky, Alternate

Christine Hague, Director

### **Minutes**

### **Board of Trustees Meeting**

**October 6, 2011**

**Present:** Ray Kelly, Susan Morin, Jill Tacy, Trustees; Paul Marsh Alternate Trustee; Christine Hague, Director

The meeting was called to order at 6:30 pm as per RSA 91-A:1-a.

### **Acceptance of Minutes:**

The meeting minutes from September 8, 2011 were reviewed. Chairman Kelly moved to accept meeting minutes as typed, Treasurer Morin seconded. All present were in favor. The meeting minutes for September 6, 2011 were accepted.

### **Public Hearing:**

A public hearing came to order at 6:40 pm. to accept \$212.89 in funds from donations, income generating equipment, and book replacement (see attached table). In addition, the E-Rate grant was received. Chairman Kelly moved to accept the funds from both the E-Rate grant and the public donations, Secretary Tacy seconded the motion. All present were in favor. The public session ended at 6:46 pm.

### **Reports:**

#### **Director's Report**

Additional asbestos testing on the roof of the library will be needed. Asbestos samples were previously taken. The previous samples included three samples on the roof and testing around the windows. Now further samples from the roof are required. This testing was approved by the Selectmen.

Director Hague participated in a roundtable discussion with other NH librarians concerning how to meet the needs of the public and how libraries across NH are responding to the changes in culture when planning library programming. Meeting with NH librarians was very informative, though no firm conclusions were made. Many other NH libraries are facing the same concerns as we face in Weare. Friends of the Library will be making a donation. Library passes are among the items that will be purchased with the donation from the Friends.

Chairman Kelly moved to accept the Director's report for September 2011. Secretary Tacy seconded. All present were in favor.

### **Old Business:**

#### **Social Media Policy**

Director Hague spoke with the staff about the social media guidelines and asked for feedback. Treasurer Morin moved to accept the Social Media guidelines. Chairman Kelly seconded the motion. All present were in favor.

### **Heating & Ventilation Questions:**

Director Hague asked for input from the library staff about heating and ventilation around the library. She discovered that there are different needs in different areas of the building. Guidelines were reviewed. The Trustees agreed that these guidelines should be posted internally.

### **New Business**

#### **3<sup>rd</sup> Quarter Financial Report**

3rd quarter financial report was reviewed and discussed.

#### **Moose Plate Grant**

Director Hague wrote a grant for completing the masonry reconstruction project. The Moose Plate grant was awarded for the project. The grant was accepted by the Board of Selectmen on Monday night. Director Hague is contacting the person who will be completing the project.

#### **Computer Capitol Reserve**

The Trustees were updated on the funds remaining in the computer capitol reserve.

#### **Report of Special Funds**

Chairman Kelly made a motion to adjourn and Secretary Tacy seconded. All present were in favor. Meeting adjourned at 7:55 pm.

#### **Next Meeting**

Thursday, November 10, 2011 at 6:30 pm.

Respectfully submitted,

Jill Tacy, Secretary

/attachment

| Weare Public Library<br>Hearing to Accept Funds<br>Oct 6, 2011 |                  |          |
|--|------------------|----------|
| Source   | Designation      | Amount   |
| Replace item   | books, supplies  | \$11.00  |
| Replace card   | books, supplies  | \$5.00   |
| Donations  | books, supplies  | \$9.89   |
| Tom & Rhonda Cooper  | Children's books | \$100.00 |
| Income generating equipment                                    | books, supplies  | \$87.00  |
|  |                  |          |
|  | Total:           | \$212.89 |

**\* In addition, the E-Rate Grant was accepted in the amount of \$216.00**