



Weare Public Library

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Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

, Alternate

Mark Carey, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday April 5, 2018

Present: Trustees: Secretary Brenda Cannon, Chairman Robert Pareø Treasurer Lee Marcroft and Director Michael Sullivan. The meeting was called to order at 1:01pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from March 1, 2018 were reviewed. Chairman Robert Pare moved to accept the meeting minutes as corrected. Treasurer Lee Marcroft seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:05pm, per RSA 202- The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library director provided this information in the March 2018 Report to Trustees. Chairman Robert Pareø moved to accept the report; Secretary Brenda Cannon seconded the motion. All present were in favor. The public session ended at 1:10pm.

Director's Report:

The Directorø Report for the month of March 2018 was reviewed. Director Michael Sullivan presented data of the past monthø operations, circulation activity and staff development. The Director discussed the fact that until further notice club meeting will be held upstairs due to a mold issue in the Sawyer Room. Chairman Robert Pareø moved to accept the Directorø report for March 2018. Secretary Brenda Cannon seconded the motion. All present were in favor.

Old Business:

1. Pending items

A. Air conditioning (ac) improvement ó on hold until spring 2018

B. Library Signage ó will be placed spring 2018

1. The vendor has contacted the Chairman to inform him the sign will be placed in late April or May. The placement will be done according to town guidelines.

C. Senior Transportation presentation May 2018

1. Pending vendor availability this program will be presented May 2018.

2. Alternate Trustees ó Heleen Kurk, will be recommended to the Selectman as the candidate the trustees would like as an alternate. Per the Trustee bylaws Mark Carey will be queried as to his interest in remaining as an alternate, based on his response he will be recommended to the Selectmen as the other

alternative. The Trustees and Library Director will continue to query patrons as to their interest in serving on this board.

3. Staffing and hours ó The library Director presented the Trustees with the budget numbers for adding Friday hours. This would be included in next year's budget as a warrant article. Currently town interest has not been gauged for adding Fridays; a suggestion was made to do an informal Y/N questionnaire or checklist at the town clerk's office. If town members feel Friday hours are warranted the Trustees would have a few months to promote this idea to the townspeople.

New Business:

1. By-laws ó The Trustees' Chairman would like to have the bylaws completely reviewed and updated as necessary. A special meeting will be called to start looking and discussing any/all changes.
2. Master plan update ó The Library Trustees will remind the Selectman to ask the appropriate board to update the master plan so that we can move forward with any further library expansion discussions.
3. This is the first trustee meeting since the Town election. At this meeting new officers were installed. Robert Pare' was elected Chairman, Lee Marcroft, Treasurer and Brenda Cannon, Secretary.

No further business to discuss, Chairman Robert Pare' and Secretary Brenda Cannon seconded to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 2:20pm.

Next meeting is Thursday May 3, 2018

Respectfully submitted,
Brenda Cannon, Secretary