



Weare Public Library

10 Paige Memorial Lane

P. O. Box 227

Weare, NH 03281

Phone: (603) 529-2044

Fax: (603) 529-7341

E-mail: wearepl@comcast.net

Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday March 1, 2018

Present: Trustees: Secretary Brenda Cannon, Chairman Robert Pareø, Treasurer Lee Marcroft and Director Michael Sullivan. The meeting was called to order at 1:02pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from February 1, 2018 were reviewed. The minutes were changed to reflect the correct next meeting date as March 1 and not April 1. Chairman Robert Pare moved to accept the meeting minutes as corrected. Secretary Brenda Cannon seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:02pm, per RSA 202- The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library director provided this information in the February 2018 Report to Trustees. Chairman Robert Pareø moved to accept the report; Secretary Brenda Cannon seconded the motion. All present were in favor. The public session ended at 1:02pm.

Director's Report:

The Directorø Report for the month of February 2018 was reviewed. Director Michael Sullivan presented data of the past monthø operations, circulation activity and staff development. The Director discussed the fact that until further notice club meeting will be held upstairs due to a mold issue in the Sawyer Room. Chairman Robert Pareø moved to accept the Directorø report for February 2018. Secretary Brenda Cannon seconded the motion. All present were in favor.

Old Business:

1. Pending items

A. Air conditioning (ac) improvement ó on hold until spring 2018

B. Library Signage ó will be placed spring 2018

C. Senior Transportation presentation May 2018

2. Expand Saturday hours ó The new schedule for Saturday will begin March 1, 2018.

3. Alternate Trustees ó A possible alternate, Heleen Kurk, attended todayø meeting. Any further actions on alternate trustees will be on hold until the resignation letter from Mr. Oehlschlaeger has been received (B. Cannon to contact).

New Business:

1. Staffing and hours ó A discussion ensued as to adding Friday hours to the library. This would require additional 30 staff hours. The library director was asked to provide numbers for what this would cost to implement.
2. By-laws ó Sections IV and V were noted to contain incorrect information. Suggested changes were discussed and were approved by all members present. The changes were provided to the Library Director for updating. The trustees will review and approve at the next meeting.
3. Library pass policy ó Changes to the policy were discussed at the Friends of the Library Group. These proposed changes were presented by the Library Director. The Library Trustees voted on a trial basis to change the circulation policy as follows òLibrary passes are available to those patrons with an active library card.ö
4. Master plan update ó The Library Trustees discussed the fact that if this issue is to be resolved the Library Trustees must do the legwork and then present their plan to the Selectman.

No further business to discuss, Chairman Robert Pareø and Secretary Brenda Cannon seconded to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 2:20pm.

Next meeting is Thursday April 5, 2018

Respectfully submitted,
Brenda Cannon, Secretary