



Weare Public Library

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Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday February 1, 2018

Present: Trustees: Secretary Brenda Cannon, Chairman Robert Pareø and Director Michael Sullivan. The meeting was called to order at 1:08pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from January 11, 2018 were reviewed. Chairman Robert Pare moved to accept the meeting minutes as corrected. Secretary Brenda Cannon seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:10pm, per RSA 202-A 4 c. No funds were generated during this last period. The library director provided this information in the January 2018 Report to Trustees. Chairman Robert Pareø moved to accept the report; Secretary Brenda Cannon seconded the motion. All present were in favor. The public session ended at 1:10pm.

Director's Report:

The Directorø Report for the month of January 2018 was reviewed. Director Michael Sullivan presented data of the past monthø operations, circulation activity and staff development. The library director provided this information in the January 2018 Report to Trustees. The Director discussed the warrant article that will be presented at the town deliberative session February 2018. The Department of Revenue Administration (DRA) changed the proposal that was sent to them from the Selectman; after discussion it was decided to withdraw this warrant article during the deliberative session since the intent has been changed by the DRA. The Director also discussed the public relations programming that had taken place as well as possible community partnershipø (Trustees felt Selectman needed to update the Master Plan before any further Director involvement). Chairman Robert Pareø moved to accept the Directorø report for January 2018. Secretary Brenda Cannon seconded the motion. All present were in favor.

Old Business:

1. Update on maintenance items

A. Pending items - air conditioning (ac) improvement ó on hold until spring 2018

2. Library Signage ó Will be placed spring 2018.

3. Expand Saturday hours ó The Library Director discussed the impact on staff and how expanded hours would be handled. Based on the presentation the Trustees voted to have expanded Saturday library hours. The new schedule for Saturday will begin March 1, 2018.

4. Alternate Trustees ó Patrons expressing interest will be contacted and invited to attend the next Trustee meeting.
5. Senior Transportation presentation May 2018. This item is pending.

New Business:

1. Disposition of alternate Trustee Frank Oehlschlaeger ó Mr. Oehlschlaeger has indicated that he is no longer interested in serving as an alternate Trustee.
 - A. Obtain a resignation letter
2. Library fax policy ó currently is \$2/page ó The circulation policy will be updated to cap the amount to \$10 maximum regardless of the number of pages faxed.

No further business to discuss, Chairman Robert Pareø and Secretary Brenda Cannon seconded to adjourn the meeting. All voted in favor 2-0-0. Meeting adjourned at 2:42pm.

Next meeting is Thursday March 1, 2018

Respectfully submitted,
Brenda Cannon, Secretary