



Weare Public Library

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Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday January 11, 2018

Present: Trustees: Secretary Brenda Cannon, Chairman Robert Pareø, Treasurer Lee Marcroft, Alternate Mark Carey and Director Michael Sullivan. The meeting was called to order at 1:01pm as per RSA 91-A: 1-a. This meeting was originally scheduled for January 4, 2018 but was delayed one week due to a major snow storm.

Acceptance of Minutes:

The meeting minutes from December 7, 2017 were reviewed. Chairman Robert Pare moved to accept the meeting minutes as presented. Treasurer Lee Marcroft seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:02pm, per RSA 202-A 4 c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. Chairman Robert Pareø moved to accept the report; Secretary Brenda Cannon seconded the motion. All present were in favor. The public session ended at 1:04pm.

Director's Report:

The Directorø Report for the month of December 2017 was reviewed. Director Michael Sullivan presented data of the past monthø operations, circulation activity (increases across the board), and staff development. The library director provided this information in the December 2017 Report to Trustees. The Director explained that the numbers for January 2018 will drop due to the recent cold spell. The Director informed the Trustees that the interlibrary loan system run by the state is not working. The system has been down for approximately one month, no date for restoration has been given. Chairman Robert Pareø moved to accept the Directorø report for December 2017. Secretary Brenda Cannon seconded the motion. All present were in favor.

Old Business:

1. Update on maintenance items

A. Pending items - air conditioning (ac) improvement ø on hold until spring 2018

2. Library Signage ø Due to vendor error the sign was not completed and placed December 2017. The Trustees discussed and have decided to inform the vendor that this work will be on hold until spring 2018. The Trustees are concerned about placement with the current snow load at the library.

A. Chairman Robert Pare will meet w/the Public Roads Director to discuss snow placement in the future.

New Business:

1. A proposal was made to purchase a snow thrower for the library. After discussion it was decided that a snow thrower was not necessary and local patrons will continue to be hired to clear snow when the need arises.

2. Expand Saturday hours ó a proposal was made to change the Saturday library hours from 9-12 to 9-2PM or 10-2PM. Several issues were discussed including budget and personnel.

A. The Library Director will look at all issues and come to the next Trustee meeting prepared to discuss all options.

3. Alternate Trustee ó The Trustees are currently looking for a new Alternate Trustee.

A. The Library Director will discuss with the library staff to identify possible candidates. If no possible candidates identified an announcement will be placed in òWeare in the Worldö to inform town members of the need.

4. Senior Transportation ó The Chairman Robert Pare will arrange for a local group to give a presentation May 2018.

No further business to discuss, Chairman Robert Pare and Secretary Brenda Cannon seconded to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 1:47pm.

Next meeting is Thursday February 1, 2018

Respectfully submitted,
Brenda Cannon, Secretary