



Weare Public Library

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Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday December 7, 2017

Present: Trustees: Secretary Brenda Cannon, Chairman Robert Pareø, Treasurer Lee Marcroft and Director Michael Sullivan. The meeting was called to order at 1:01pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from November 2, 2017 were reviewed. Chairman Robert Pare moved to accept the meeting minutes as presented. Treasurer Lee Marcroft seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:03pm, per RSA 202-A 4 c. No funds were generated during this last period. The library director provided this information in the November 2017 Report to Trustees. Chairman Robert Pareø moved to accept the report; Secretary Brenda Cannon seconded the motion. All present were in favor. The public session ended at 1:03pm.

Director's Report:

The Directorø Report for the month of November 2017 was reviewed. Director Michael Sullivan provided data on the past monthø operations, circulation activity, and staff development. The director informed the Trustees that the library may try and have a few afternoon programs. Continuance will be based solely on attendance. The library continues to exceed previous circulation records. Chairman Robert Pareø moved to accept the Directorø report for November 2017. Secretary Brenda Cannon seconded the motion. All present were in favor.

Old Business:

1. Update on maintenance items

A. Pending items - air conditioning (ac) improvement ø continue to await further information from the vendor

2. Library Signage ø The sign is scheduled to be in place by December 18, 2017. During this meeting the Trustees looked at having bigger lettering for the sign, 3in v 4in. The trustees voted 3-0-0 to pay for bigger lettering for the sign (4 in).

3. Financial audit ø A response has been drafted. This response was reviewed and signed by the Trustees during this meeting and will be forwarded to the appropriate town office.

4. Library Ramp ø This work has been completed.

New Business:

1. Budget ó This item has been completed. The presentation to the appropriate group is pending.
2. SNH Planning Commission ó The Director informed the Trustees that this group will be giving a presentation at the Selectman meeting 12/11/17. This commission is looking at ways towns can serve and plan for their elderly residents. Weare is one of the towns that may be chosen for this test project.

No further business to discuss, Chairman Robert Pareø and Secretary Brenda Cannon seconded to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 1:43pm.

Next meeting is Thursday January 4, 2018

Respectfully submitted,
Brenda Cannon, Secretary