



Weare Public Library

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Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday August 3, 2017

Present: Trustees: Secretary Brenda Cannon, Chairman Robert Pareø Treasurer Lee Marcroft, Alternate Mark Carey and Director Michael Sullivan. The meeting was called to order at 1:03pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from July 6, 2017 were reviewed. Chairman Robert Pare moved to accept the meeting minutes as presented. Treasurer Lee Marcroft seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:04pm, per RSA 202-A 4 c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library director provided this information in the July 2017 Report to Trustees. Chairman Robert Pareø moved to accept the report; Secretary Brenda Cannon seconded the motion. All present were in favor. The public session ended at 1:07pm.

Director's Report:

The Directorø Report for the month of July 2017 was reviewed. Director Michael Sullivan provided data on the past monthø operations, circulation activity, and staff development. The library continues to weed the existing collection and continues to reach milestones with circulation. Chairman Robert Pareø moved to accept the Directorø report for July 2017. Secretary Brenda Cannon seconded. All present were in favor.

Old Business:

1. Update on maintenance items

A. Pending items - air conditioning (ac) improvement ó continue to await further information from the vendor

1. Front walk repair ó Estimates are currently being received and reviewed, the plan is to have the work completed prior to Winter 2017. The Chairman Robert Pareø will present this information to the Selectmen and try to obtain reimbursement for the work to be performed.

2. Library Signage ó The specifications required the sign to be larger than first planned. The new design was shown to all attendees at this meeting. The Chairman Robert Pareø has contacted the Historical Society to show them the new design, as of this meeting the Historical Society had

not responded. One additional attempt will be made prior to moving forward with the current design.

New Business:

1. Furnace tune-up ó The Chairman Robert Pareø informed all in attendance that in order to keep the new furnace in good working order it was recommended that yearly maintenance be performed. All members in attendance voted to have yearly work performed.

Action: The Chairman Robert Pareø will contact the vendor who installed the furnace and get on the schedule for having routine maintenance performed.

2. A library patron has asked the Trustees to consider putting together a town directory. This directory was previously maintained by the Weare Chamber of Commerce which has ceased to exist. This was discussed by all in attendance; it was felt that this endeavor would require a large amount of time to get off the ground. Some ideas that were discussed were having a directory of only businesses or of town offices. All felt that communication was a major problem and that a directory might address some of the issues.

Action: The Trustees will continue to look into having a directory

No further business to discuss, Chairman Robert Pareø and Secretary Brenda Cannon seconded, all trustees present were in favor to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 1:42 pm.

Next meeting is Thursday September 7, 2017

Respectfully submitted,
Brenda Cannon, Secretary