



## *Weare Public Library*

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## *Board of Trustees*

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

Michael Sullivan, Director

## **-- APPROVED MINUTES --**

### **Minutes**

### **Board of Trustees Meeting**

**Thursday April 6, 2017**

**Present:** Trustees: Secretary Brenda Cannon, Chairman Robert Pareø, Treasurer Lee Marcroft, Alternate Frank Oehlschlaeger and Director Michael Sullivan. The meeting was called to order at 1:02pm as per RSA 91-A: 1-a.

### **Acceptance of Minutes:**

The meeting minutes from March 2, 2017 were reviewed. Treasurer Lee Marcroft moved to accept the meeting minutes as presented. Alternate Frank Oehlschlaeger seconded the motion. All present were in favor. The meeting minutes were accepted.

### **Public Session to accept funds:**

A public hearing came to order at 1:04pm, per RSA 202-A 4 c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library director provided this information in the March 2017 Report to Trustees. Chairman Robert Pareø moved to accept the funds; Secretary Brenda Cannon seconded the motion. All present were in favor. The public session ended at 1:06pm.

### **Director's Report:**

The Directorø Report for the month of March 2017 was reviewed. Director Michael Sullivan provided data on the past monthø operations, circulation activity, and staff development. Chairman Robert Pareø moved to accept the Directorø report for March 2017. Secretary Brenda Cannon seconded. All present were in favor.

### **Old Business:**

#### **1. Update on maintenance items**

A. Pending items - air conditioning (ac) improvement ó awaiting quotes for upgrading the AC system

#### **1. Front walk repair will remain on the pending list**

2. Library Signage - Chairman Robert Pareø and Director Michael Sullivan will be meeting with the Weare Historical Society in April to discuss possible options.

### **New Business:**

1. The Unattended Child Policy and the Patron Behavior Policy were reviewed and discussed by all members present. Alternate Frank Oehlschlaeger moved to accept the updated policy; Treasurer Lee Marcroft seconded the motion. All present were in favor.
2. Alternate trustees ó Alternate trustees are to be appointed yearly. During this meeting the following alternates were appointed for the year: Frank Oehlschlaeger and Mark Carey. All voted in favor 3-0-0.
3. Library foundation ó The Trustees are not aware of the current status of this group. Secretary Brenda Cannon will contact the group's president to ask about updates and/or see if a representative can attend the Trustee meeting.

No further business to discuss, Chairman Robert Pareo and Alternate Frank Oehlschlaeger seconded, all trustees and alternates present were in favor to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 2:06 pm.

Next meeting is Thursday May 4, 2017

Respectfully submitted,  
Brenda Cannon, Secretary