



Weare Public Library

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Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday August 4, 2016

Present: Trustees: Secretary Brenda Cannon, Treasurer Lee Marcroft, Chairman Robert Pareø Frank Oehlschlaeger Alternate, Mark Carey Alternate and Thelma Tracy. The meeting was called to order at 6:35pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from July 7, 2016 were reviewed. Treasurer Lee Marcroft moved to accept meeting minutes as presented. Chairman Robert Pareø seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 6:37pm, per RSA 202-A 4 c. The hearing was held to accept \$195.99 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. Chairman Robert Pareø moved to accept the funds; Frank Oehlschlaeger seconded the motion. All present were in favor. The public session ended at 6:38pm.

Director's Report:

The Director's Report for the month of July 2016 was reviewed. Library staff Thelma Tracy presented data of the past month's operations, circulation activity, and staff development. Karen Metcalf's data for the children's summer programs was given to all. Chairman Robert Pareø moved to accept the Director's report for July 2016. Frank Oehlschlaeger seconded. All present were in favor.

Old Business:

1. Furnace Maintenance; The Chairman Robert Pareø has contacted additional vendors as per the selectmen request. Choosing the vendor to perform the work will now be addressed with the selectmen. The Trustees are aware that the NH Department of Labor issued a letter citing violations July 14, 2016. The town administrator will contact the NH Department of Labor to ask for an extension to have the furnace replaced.

Generator and air conditioning update; pending

2. All candidates who applied for the position of library director have been notified of the selection of a candidate and have been sent letters thanking them for applying.

3. Library upkeep ó A vendor has been selected to handle the work in the front entry way. Work will begin upon proof of insurance.

New Business:

1. The new director will begin 8/15/16. An article has been placed in the Weare Community News regarding the new director and a reception will take place on 8/19/16 at the annual Friends of the Weare Library Event pre-book sale. The reception will be limited to library card holders and town officials. The reception will take place from 6-8PM at the Weare Town Hall.

2. Donations: A donation has been received from the estate of Joan Buxton. Trustees are to decide how the money is to be handled. A donation of a new IPAD was received on 7/14/16. Frank Oehlschlaeger moved to accept these donations and Chairman Robert Pareøseconded. All present were in favor.

3. The Capital Improvement Meeting (CIP) will be held on August 24, 2016 at 10AM. Chairman Robert Pareøwill be attending and will be discussing the pending library projects.

4. Library upkeep ó Currently the town of Weare does not have a staff electrician that can handle maintenance jobs. Any/all jobs requiring an electrician must be contracted to an outside vendor.

No further business to discuss, Treasurer Lee Marcroft moved and Chairman Robert Pareøseconded, all trustees and alternates present were in favor to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 7:29pm.

ATTACHMENT: HEARING TO ACCEPT FUNDS:

WEARE PUBIC LIBRARY

Hearing to Accept Funds

August 4, 2016

SOURCE	DESIGNATION	AMOUNT
Incoming generating equipment	Books, supplies	\$43.00
Donations	Books, supplies	\$127.00
Replace Card	Books, supplies	\$6.00
Replace book	Book	\$19.00
Total:		\$195.99

Next meeting is Thursday September 1, 2016

Respectfully submitted,

Brenda Cannon, Secretary