



Weare Public Library

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Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday July 7, 2016

Present: Trustees: Secretary Brenda Cannon, Chairman Robert Pare', Frank Oehlschlaeger Alternate, Thelma Tracy and Karen Metcalf. The meeting was called to order at 6:31pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from June 2, 2016 were reviewed. The library staff requested clarification on the 2nd paragraph in "Old Business". The 3rd sentence will have the following added: "and handle all emergency coverage." Under "New Business" item 2, the dates will be changed to 2014 and 2015. Robert Pare' moved to accept the meeting minutes as amended. Frank Oehlschlaeger seconded the motion. The minutes were accepted as amended.

Public Session to accept funds:

A public hearing came to order at 6:38pm, per RSA 202-A 4 c. The hearing was held to accept \$112.47 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. Chairman Robert Pare' moved to accept the funds; Frank Oehlschlaeger seconded the motion. All present were in favor. The public session ended at 6:40pm.

Director's Report:

The Director's Report for the month of June 2016 was reviewed. Library staff Thelma Tracy presented data of the past month's operations, circulation activity, and staff development. Karen Metcalf presented the data for the children's summer programs. Chairman Robert Pare' moved to accept the Director's report for June 2016. Brenda Cannon seconded. All present were in favor.

Old Business:

1. Furnace Maintenance; the selectman have asked the trustees to obtain another quote for performing the work. The Chairman Robert Pare' will address and then work with the selectman to obtain necessary funds. The Trustees were reminded that there is a 30day clock in place for beginning repairs due to code violations.

Generator update; the selectman have asked for 2 vendor quotes, Chairman Robert Pare' is to meet with the vendors and then address with the selectman.

2. Advertisements that were placed for the library director will be removed from all sources.

3. The consultant that was hired provided the Trustees with the assessment of the library. This assessment will be given to the selectman and to the library foundation for their review.

New Business:

1. A motion to enter Nonpublic Session was made by Chairman Robert Pareø and seconded by Brenda Cannon at 7:32pm. Pursuant to the authority granted in RSA 91-A: 3, II a roll call vote was taken, Chairman Robert Pareø-yes, Secretary Brenda Cannon-yes, Alternate Frank Oehlschlaeger-yes. Passed 3-0-0. The trustees discussed final steps in their search for the new Library Director.

Under RSA 91-A: 3, III minutes of the nonpublic session were kept.

A motion to leave the nonpublic session and return to public session was made by Chairman Robert Pareø seconded by Secretary Brenda Cannon. A roll call vote was taken, Chairman Robert Pareø-yes, Secretary Brenda Cannon-yes, Frank Oehlschlaeger-yes. Passed 3-0-0. The public session reconvened at 7:45pm.

2. Library upkeep ó the following were mentioned but will be deferred until a new library director is hired. This includes painting, repairing the outside walkway, changing passwords and finding new ways to work with the schools during the school year.

3. Vacation carry over was discussed. The Trustees stated that during this transition period any vacation not used as per the current policy may be carried over to the next year as personnel have adjusted their schedules to accommodate library needs until a new library director is hired.

No further business to discuss, Chairman Robert Pareø moved and Secretary Brenda Cannon seconded, all trustees and alternates present were in favor to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 7:50pm.

ATTACHMENT: HEARING TO ACCEPT FUNDS:

WEARE PUBIC LIBRARY

Hearing to Accept Funds

July 7, 2016

SOURCE	DESIGNATION	AMOUNT
Incoming generating equipment	Books, supplies	\$50.00
Donations	Books, supplies	\$56.47
Replace Card	Books, supplies	\$1.00
Replace book	Book	\$5.00
Total:		\$112.47

Next meeting is Thursday August 4, 2016

Respectfully submitted,

Brenda Cannon, Secretary