



Weare Public Library

10 Paige Memorial Lane

P. O. Box 227

Weare, NH 03281

Phone: (603) 529-2044

Fax: (603) 529-7341

E-mail: wearepl@comcast.net

Board of Trustees

Robert Pare', Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Frank Oehlschlaeger, Alternate

Mark Carey, Alternate

Christine Hague, Director

-- FINAL MINUTES --

Minutes

Board of Trustees Meeting

Thursday May 5, 2016

Present: Trustees: Secretary Brenda Cannon, Chairman Robert Pareø Library Director Chris Hague and Frank Oehlschlaeger Alternate.

The meeting was called to order at 6:34 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from May 5, 2016 were reviewed. Robert Pareø noted that the day of the week listed in the minutes Tuesday was not correct: it will be changed to Thursday. Lee Marcroft moved to accept the meeting minutes as presented. Chairman Robert Pareø seconded the motion. The minutes were accepted as amended.

Public Session to accept funds:

A public hearing came to order at 6:35 pm, per RSA 202-A 4 c. The hearing was held to accept \$185.18 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. Chairman Robert Pareø moved to accept the funds; Frank Oehlschlaeger seconded the motion. All present were in favor. The public session ended at 6:37pm.

Director's Report:

The Directorø Report for the month of April 2016 was reviewed. Director Chris Hague presented data of the past monthø operations, circulation activity, and staff development. Secretary Brenda Cannon moved to accept the Directorø report for April 2016. Frank Oehlschlaeger seconded. All present were in favor.

Old Business:

1. Personnel Policy: The policy has been updated; the Library Director reviewed the employeeø commentø with the Trustees. Areas of employee concern were discussed and amended as necessary. The Family Medical Leave section will be removed from the updated document and will become an addendum to the personnel policy. Employees will once again review the updated document prior to a public hearing being held. During this hearing all members of the public and staff will have direct input.

New Business:

1. A motion to enter Nonpublic Session was made by Chairman Robert Pareø and seconded by Frank Oehlschlaeger at 7:26pm. Pursuant to the authority granted in RSA 91-A: 3, II a roll call vote was taken, Chairman Robert Pareø yes, Secretary Brenda Cannon yes, Alternate Frank Oehlschlaeger yes. Passed 3-0-0. The trustees voted on raises.

Under RSA 91-A: 3, III minutes of the nonpublic session were kept.

A motion to leave the nonpublic session and return to public session was made by Chairman Robert Pareø seconded by Secretary Brenda Cannon. A roll call vote was taken, Chairman Robert Pareø yes, Secretary Brenda Cannon yes, Alternate Frank Oehlschlaeger yes. Passed 3-0-0. The public session reconvened at 7:41pm.

2. The Library Director informed the Trustees that she will be retiring June 30, 2016. The Library Director reminded the Trustees of items that will need to be reviewed and/or adjusted in hopes of finding a new director. These include but are not limited to: review mission statement, review job description (adjust as necessary) obtain salary information, review posting guidelines for advertizing, etc. The Library Director informed the Trustees that Hollis recently had the same situation and might be a resource to use for guidance in hiring a new library director.

The Town Selectman will be informed of the impending retirement of the Library Director.

No further business to discuss, Chairman Robert Pareø moved and Secretary Brenda Cannon seconded, all trustees and alternates present were in favor to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 8:23 p.m.

ATTACHMENT: HEARING TO ACCEPT FUNDS:

WEARE PUBIC LIBRARY

Hearing to Accept Funds

May 5, 2016

SOURCE	DESIGNATION	AMOUNT
Incoming generating equipment	Books, supplies	\$46.00
Donations	Books, supplies	\$60.88
Replace card		\$2.00
Nonresident Card	Books, supplies	\$20.00
Class Action Payøt		\$56.30
Total:		\$185.18

Next meeting is Thursday June 2, 2016

Respectfully submitted,

Brenda Cannon, Secretary

