



Weare Public Library

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Board of Trustees

Paul Marsh, Chairman

Lee Marcroft, Treasurer

Robert Pare', Secretary

Frank Oehlschlaeger, Alternate

Christine Hague, Director

Brenda Cannon, Alternate

-- DRAFT MINUTES --

Minutes

Board of Trustees Meeting

Thursday March 3, 2016

Present: Trustees: Secretary Robert Pareø Chairman Paul Marsh, Treasure Lee Marcroft and Library Director Chris Hague, Brenda Cannon Alternate, and Frank Oehlschlaeger Alternate.

The meeting was called to order at 6:30 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from February 4 2016 were reviewed. Library Director Chris Hague wanted to add in a sentence from year 2014 money returned to town. Chairman Paul Marsh moved to accept meeting minutes as presented. Secretary Bob Pareø seconded the motion, Lee Marcroft passed the motion. The minutes were accepted as amended.

Public Session to accept funds:

A public hearing came to order at 6:35 pm, per RSA 202-A 4 c. The hearing was held to accept \$1,193.65 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. Chairman Paul Marsh moved to accept the funds, Secretary Robert Pareø seconded the motion. All present were in favor. The public session ended at 6:38pm.

Director's Report:

The Director's Report for the month of February, 2016 was reviewed. Director Chris Hague presented data of the past month's operations, circulation activity, and staff development. The bubbler was finally installed. Consultant Thomas Ladd visited the library on February 22, 2016. He will create a report evaluating the available space and any needs to expand for future use.

Secretary Robert Pareø moved to accept the Director's report for February, 2016. Chairman Paul Marsh seconded. All present were in favor.

Old Business:

1. Personnel Policy: A copy of the Weare Library Personnel Manual was given to each trustee by Director Chris Hague for their review. Which differs from the Town personnel policy. The trustees will then amend any items. Which will then go to the Director who will present to the staff for review. Then, a public hearing which all members of the public and staff will have direct input. This item was tabled for further review and discussion by the trustees.

2. Director's Evaluation: Director Chris Hague made available to the trustees different styles of review forms. The trustees discussed which form would be the best to use for this purpose. A decision was made and voted on Secretary Robert Pareø motioned to accept, Treasure Lee Marcroft seconded the motion. All voted in favor. 3-0-0

New Business:

1. School Class Visits: Director Chris Hague discussed with the trustees of various school students who were being brought to the library by a class teacher. Showing the students how to apply for a library card and taking a book out to read. Some students were from the middle school. More classes could be coming and this would really bog down the staff. Director Chris Hague expressed to the trustees that one of them should contact the president of the school board to discuss this situation. The trustees felt that this was a good idea. This item is opened for further discussion.

No further business to discuss, Chairman Paul Marsh moved and Secretary Robert Pareø seconded, all trustees and alternates present were in favor to adjourn the meeting. All voted in favor 4-0-0. Meeting adjourned at 7:50 p.m.

ATTACHMENT: HEARING TO ACCEPT FUNDS:

WEARE PUBIC LIBRARY

Hearing to Accept Funds

February 4, 2016

SOURCE	DESIGNATION	AMOUNT
Incoming generating equipment	Books, supplies	\$50.00
Donations	Books, supplies	\$30.00
Replace card	Books, supplies	\$2.00
Replace Book	Books,	\$72.95
Donation- Cahill/Colburn	DVDs	\$150.00
Donation- Wahnowsky	DVDs	\$20.00
Total:		\$324.95

Trust:		
Paige	Maintenance	\$643.49
Peaslee	Books	\$193.04
Wadleigh	Books	\$32.17
Total:		\$868.70

Next meeting is first Thursday of April 7, 2016

Respectfully submitted,

Robert T. Pareø Secretary