



Weare Public Library

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Board of Trustees

Paul Marsh, Chairman

Lee Marcroft, Treasurer

Robert Pare', Secretary

Frank Oehlschlaeger, Alternate

Christine Hague, Director

Brenda Cannon, Alternate

-- ACCEPTED MINUTES --

Minutes

Board of Trustees Meeting

Thursday January 7, 2016

Present: Trustees: Secretary Robert Pareø, Lee Marcroft and Library Director Chris Hague, Brenda Cannon Alternate, and Frank Oehlschlaeger Alternate. Library employees: Thelma Tracy, Karen Metcalf
The meeting was called to order at 6:32 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from December 3 and 17, 2015 were reviewed. Secretary Bob Pareø moved to accept meeting minutes as presented. Treasurer Lee Marcroft seconded the motion. Library Director Chris Hague wanted a correction of a word spelling from December 3, 2015 meeting. The minutes were accepted as amended.

Public Session to accept funds:

A public hearing came to order at 6:47 pm, per RSA 202-A 4 c. The hearing was held to accept \$327.74 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. Treasurer Lee Marcroft moved to accept the funds, Secretary Robert Pareø seconded the motion. All present were in favor. The public session ended at 6:49pm.

Director's Report:

The Director's Report for the month of December, 2015 was reviewed. Director Chris Hague presented data of the past month's operations, circulation activity, and staff development. The Friends of the library did not meet in December. The water bubbler approved by Trustees never was installed due to plumber's schedule. This will try to be accomplished in year 2016. The need for painting was discussed about what needs to be done. A line up of programs geared to help develop staff will begin in February.

Secretary Robert Pareø moved to accept the Director's report for December, 2015. Treasurer Lee Marcroft seconded. All present were in favor.

Old Business:

1. Gross budget Plans were discussed with the Trustees and Director Chris Hague. Director Chris Hague handed out Profit and Loss Budget vs Actual from January to December 2015. A total of \$1,029.11 will be returned to the town. A revised 2016 Budget Worksheet was handed out by Director Chris Hague to the Trustees and a discussion was held. Talked about the warrant article and the staff needed to maintain a well-functioning Library. Also the Budget Hearing on January 18 and Deliberative Session on February 6, 2016. Who will be attending from the Trustees to these meetings?
2. We were sad to hear of the passing of Tom Ladd's wife Betsy just before Christmas. Tom was scheduled to assess our library needs.
3. The Trust Funds were discussed and how to handle the monies of each one. How the funds were also performing.

New Business:

1. A very thorough Weare Personnel Policies report was given to everyone in attendance by Thelma Tracy and Karen Metcalf. What this report showed was the difference between what the Library employee's policies were versus the Town employee's policies. Because they were not on the schedule the Trustees thanked them and will take this matter up at a later date.
2. Director Chris Hague presented to the Trustees a Service Goals and Objectives presentation. This included the following. Continue to update and maintain a collection of print, audio, and visual materials for children and adults. To promote the use of the library by citizens of Weare. Provide space and a setting where adults and children can select and use library materials. Services targeting families to consider what the library has to offer. Sponsor events and exhibits to enhance learning.
3. Position the library to serve future needs of a changing culture. This will be done by maintain communication between Planning Board and Selectmen as to future space needs. Maintain ongoing active relationship with Friends of the Library and Weare Library Foundation. To receive input about library development and to report Trustees' actions and plans. Moving forward with these initiatives should help in resolving any future needs of library space and personnel needed to serve the people of the Town of Weare.
4. A discussion about a new sign needed for the library that people could see. The old one was lost due to a snow storm. The location was discussed and still not yet determined. Director Chris Hague volunteered the library staff to come up with a design. This item was tabled for future review.
No further business to discuss, Treasurer Lee Marcroft moved and Secretary Robert Pareo seconded, all trustees were in favor to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 8:00p.m.

. ATTACHMENT: HEARING TO ACCEPT FUNDS:

WEARE PUBIC LIBRARY

Hearing to Accept Funds

December 3, 2015

SOURCE	DESIGNATION	AMOUNT
Incoming generating equipment	books, supplies	\$28.00
Donations	books, supplies	\$20.00
Replace card	books, supplies	\$5.00
Replace Book	books,	\$46.75
Refund (audio)	books, audios	\$27.99
Ann McCardell	books, supplies	\$100.00
Mary Elva Erf	books about special needs kids	\$100.00

Total: \$327.74

Next meeting is first Thursday of February 4, 2016

Respectfully submitted,

Robert T. Pareø Secretary