



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Jill Tacy, Secretary

Paul Marsh, Alternate

June Purington, Alternate

Christine Hague, Director

Minutes

Board of Trustees Meeting

Thursday January 5, 2012

Present: Ray Kelly, Susan Morin, Jill Tacy, Trustees; Paul Marsh, June Purington, Alternate Trustees; Christine Hague, Director.

The meeting was called to order at 6:31 pm as per RSA 91-A:1-a.

Public Hearing:

A public hearing came to order at 6:32 pm. to accept \$3046.85 in funds from income generating equipment, book donations and a special donation from Alicia Walker (see attached table). Treasurer Morin moved to accept the funds from the public donations, Chairman Kelly seconded the motion. All present were in favor. The public session ended at 6:39 pm.

Acceptance of Minutes:

The meeting minutes from December 1, 8, 12 and 22, 2011 were reviewed. Treasurer Morin moved to accept meeting minutes. Chairman Kelly seconded. All present were in favor. The meeting minutes for all four of these Trustees meetings were accepted as written.

Reports:

Director's Report

Chairman Kelly moved to accept the Director's report for December 2011. Secretary Tacy seconded. All present were in favor.

Old Business:

Staff Requirements and Hours:

The Trustees reviewed a draft proposal for a warrant article to add additional staff hours to existing positions. The Trustees discussed the need for additional hours as the library staff has been busy serving library patrons. Adding these additional hours will allow staff to better meet the needs of the public. Chairman Kelly moved to accept and then request that the warrant article be placed on the Town warrant. Treasurer Morin seconded this motion. All present were in favor.

Library Foundation:

Director Hague spoke with the Trustees about establishing a library foundation. Back in the fall of 2011, Terry Knowles gave a presentation on how to create a library foundation. Director Hague and the Trustees reviewed this process again using the handouts from the presentation. The Trustees discussed where the best place to start would be. The Trustees began to brainstorm a vision for the library and began work on a mission for the foundation. This mission statement will be drafted and shared at the next Trustees meeting for further review.

New Business:**Budget Issues:**

The proposed budget for 2012 was reviewed by the Trustees.

Article 20/Alarm Panel:

The warrant article that the Trustees had expected the incurred cost of the fire alarm work to be taken from has lapsed. As a result of this lapse, the funds are not currently available to the library. This can be renewed on the 2012 warrant if the Trustees choose. The Trustees would like Director Hague to ask the Board of Selectman for the money for the cost incurred for the maintenance on the alarm box, as this was maintenance to a town building. Chairman Kelly made a motion to renew the warrant article. The Trustees voted. The results were 1 for, 2 against. This motion failed.

Circulation Policy:

Director Hague shared staff concerns about the circulation policy that was adopted by the Trustees in 2011. The staff have expressed concerns that some people have not had sufficient identification to apply for a library card. As a result they cannot gain borrowing privileges. The Trustees would like to think about these concerns and review this policy at a future date. Alternate Marsh will research how the NH Association of Library Trustees has addressed this issue.

Staff:

We had an employee resignation in December. Director Hague and the Trustees agreed that these hours will be given to one of the current employees. Chairman Kelly moved that Donna Plante be hired as the evening page for 2 hours. Treasurer Morin seconded. All present were in favor.

Chairman Kelly made a motion to adjourn and Treasurer Morin seconded. All present were in favor.

Meeting adjourned at 8:22 pm.

Next Meeting

Thursday, February 2, 2012 at 6:30 pm.

Respectfully submitted,

Jill Tacy, Secretary
/attachment

Weare Public Library 1/5/2012		
Source	Purpose	Amount
income generating equipment	books, supplies	\$104
general donations	books, supplies	246
nonresident cards	books, supplies	3
replacements	books, supplies	53.85
		\$406.85
Alicia Walker	unrestricted	3,000

