



## *Weare Public Library*

**10 Paige Memorial Lane**

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### *Board of Trustees*

Paul Marsh, Chairman  
Susan Morin, Treasurer  
Robert Pareø, Secretary  
Phillip Holmes, Alternate  
Lee Marcroft, Alternate

Christine Hague, Director

## **-- APPROVED MINUTES --**

### **Minutes**

#### **Board of Trustees Meeting**

**Thursday, December 4, 2014**

**Present:** Trustee: Chairman Paul Marsh, Trustee: Treasurer Susan Morin, Trustee: Secretary Robert Pareø, Alternate: Lee Marcroft and Library Director: Chris Hague.

The meeting was called to order at 6:32 pm as per RSA 91-A: 1-a.

#### **Acceptance of Minutes:**

The meeting minutes from November 6, 2014 were reviewed. Treasurer Susan Morin proposed a change to remove my names and add Lee Marcroft instead. He was acting Secretary for Robert Pareø who was unable to attend the meeting. Chairman Paul Marsh motioned to the change and Treasurer Robert Pareø seconded the motion. All present were in favor. The amended meeting minutes for November 6, 2014 were accepted.

#### **Public Session to accept funds:**

A public hearing came to order at 6:33 pm, per RSA 202-A 4 c. The hearing was held to accept \$166.84 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. All Trustees were in favor of accepting the funds. The public hearing ended at 6:34 pm.

#### **Director's Report:**

The Director's Report for the month of November, 2014 was reviewed. Director Chris Hague presented data of past month's operations, circulation activity, and staff development. The Foundation met November 12. Jerry Little is stepping down. He talked about recruiting a member who would come in and take over the role of chairman. No member was suggested.

Still waiting on a quote to install a server. Appointments were scheduled with Cocci Computer (a Granite State Communications company) and Gruinard's PC. Both visited the library on December 1.

The library was closed Veteran's Day, Thanksgiving, and one and a half weather days due to power outage and snow. Total circulation was 2816 items, which includes 333 electronic downloads.

The library survey closed November 1. Paul Marsh and Susan Stack entered data from 13% of the 3,593 surveys mailed. The raw results came back from Cushing Consultants, showing that people were satisfied with town services and the library.

Alarms were test on November 4 (voting day).

**Old Business:**

1. Finances were discussed and Director Chris Hague gave out to each Trustee a worksheet of the Library Accounts and a profit & loss Budget vs Actual. A discussion followed.
2. The budget for 2015 was discussed and decided to be continued on Thursday December 18, 2014.

**New Business:**

A changed to the e-reader linking and purposed e-reader lending policy was discussed.

The library generator was discussed as what to do with the present one. Paul Bessy has given a quote for fixing or replacing the present generator.

End of year budget to be determined at next meeting.

No further business to discuss, Chairman Paul Marsh moved and Treasure Susan Morin seconded, Secretary Robert Pareø yea to adjourn the Trustees meeting. All voted in favor 3-0-0. Meeting adjourned at 8:33 p.m.

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**ATTACHMENT: HEARING TO ACCEPT FUNDS:**

**WEARE PUBIC LIBRARY**

Hearing to Accept Funds

December 4, 2014

SOURCE		DESIGNATION
Replace materials	books, media	\$6.00
Replace cards	books, media	\$6.00
Income generating equipment	books, supplies	\$85.42
Donations	supplies	\$66.42
TOTAL:		\$163.84

<b>Grand Total</b>	<b><u>\$163.84</u></b>
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Next meeting is first Thursday of January 8, 2015

Respectfully submitted,

Robert Pareø Secretary