



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Jill Tacy, Secretary

Paul Marsh, Alternate

Terri Wahnowsky, Alternate

Christine Hague, Director

Minutes

Board of Trustees Meeting

Thursday February 3, 2011

Present: Susan Morin, Jill Tacy, Ray Kelly, Trustees; Paul Marsh, Terri Wahnowsky, Alternate Trustee; Christine Hague, Director.

The meeting was called to order at 6:32pm.

Acceptance of Minutes:

Meeting minutes were reviewed for the January 6, 2011 meeting. Chair Kelly moved to accept the minutes from the meeting, Treasurer Morin seconded and all were in favor.

Public Hearing:

A public hearing came to order at 6:35 pm. The hearing was held to accept \$245.44 in funds from donations, income generating equipment, other (see attached table.) Treasurer Morin made a motion to accept the funds, Chair Kelly seconded the motion. All present were in favor. The public session ended at 6:38 pm.

Reports:

Director's Report

This winter's weather has effected traffic through the library. On several occasions heavy snow and extreme cold have caused the library to close. The weather has also caused patrons stay at home. These factors reflected in library program attendance as well as circulation.

Friends of the Library will be sponsoring a concert for all ages. The concert will feature Big Paws, an acoustic folk band playing tunes from this country and Slovakia. The concert will take place at Holy Cross Church on March 6 at 4 PM.

In addition the the concert the Friends also provided the library with a "whistle" chair for the Childrens' Room. The chair arrived in January.

Old Business:

Circulation software & software systems

Due to a book keeping error software purchases have been put on hold. The bookkeeping software has had a glitch in it that is being addressed. Since the circulation software purchase has been put on hold due to budget restraints, the possibility of fundraising for the cost of the software was discussed. The new software will be beneficial to the patrons and will update the library's current outdated circulation software. The Friends of the Library might be able to assist with this.

Children's Librarian Education Plan

Director Hague shared information concerning education hours that she received from the state library. There is no state standard for the number of hours for professional development of library employees in the state of New Hampshire. Due to budget constraints at the state level, the NH State Library is no longer offering professional development classes or workshops. It does not appear that this will change any time in the near future. Director Hague researched the requirements for children's librarian programs to assist in creating an education plan for the children's librarian here. Cataloging is an area of need for our children's librarian, finding sources that would provide educational opportunities for this area are limited at this time. It was suggested that Karen do some research to see if she can find any online opportunities to address the need for training in cataloging.

Town Meeting – Deliberative Session & Outreach Strategies

The library is attempting to reach patrons to share information about the warrant article and proposed budget. The deliberative session will see a possible amendment to the budget bringing the town budget down to a lower level. This will take the choice away from the voters in March. Supporters of the library could be present at the deliberative session to ensure they have a say in the town budget.

Presentation to the town

The selectmen are planning to broadcast a call in show to discuss the budget. Director Hague can talk to the selectman to see if the library could participate in this to receive and answer questions about the warrant and the proposed library budget. Director Hague will get the date to the Trustees.

New Business:

Service Goals:

Director Hague shared the additions and revisions to the service goals. The proposed service goals call for an increased electronic presence as well as encouraging reading. The Trustees reviewed the service goals and proposed accepting these goals for 2 years, making these the proposed goals for 2011 to 2013. Treasurer Morin moved to accept the proposed service goals. Secretary Tacy seconded the motion. All present were in favor.

Financial Review Procedures 2011:

There will be several financial review procedures set into place to ensure that finances are reviewed, checked and rechecked for accuracy.

Changes in Personnel Policy:

This will be deferred until the next meeting.

Jill Tacy made a motion to adjourn and Treasurer Morin seconded. All present were in favor.
Meeting adjourned at 8:16 pm.

Next Meeting:

To be announced.

Respectfully submitted,

Jill Tacy, Secretary

/attachment

Weare Public Library
Hearing to Accept Funds
3-Feb-11

Source	Designation	Amount
Income generating equipment	Books, supplies	\$50.00
General donations	books, supplies	\$75.50
Book replacement	Books,	\$9.95
Donation- Joe Rosa	Reupholster chairs	\$50.00
refund		\$57.99
card replacement		\$2.00
		\$245.44