



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Jill Tacy, Secretary

Paul Marsh, Alternate

June Purington, Alternate

Christine Hague, Director

Minutes

Board of Trustees Meeting

Thursday March 8, 2012

Present: Ray Kelly, Susan Morin, Jill Tacy, Trustees; June Purington, Alternate Trustees; Christine Hague, Director.

The meeting was called to order at 6:30 pm.

Acceptance of Minutes:

The meeting minutes from February 2, 2012 were reviewed. Treasurer Morin moved to accept meeting minutes. Chairman Kelly seconded. All present were in favor. The meeting minutes were accepted as written.

Public Hearing:

A public hearing came to order at 6:35 pm. as per RSA 91-A:1-a. The hearing was held to accept \$268.19 in funds from income generating equipment, book donations and the in kind contributions of \$539 (see attached table). Treasurer Morin moved to accept the funds from the public donations, Chairman Kelly seconded the motion. All present were in favor. The public session ended at 6:39 pm.

Reports:

Director's Report

Chairman Kelly moved to accept the Director's report for February 2012. Secretary Tacy seconded. All present were in favor.

Old Business:

Financial Management of Simonds Inheritance: The Trustees discussed how best to manage the funds from the Simonds inheritance. Director Hague talked to a person that is willing to offer a presentation on library fund management to Library Trustees. This could be opened to other libraries as well. This will be discussed again later after the Trustees have had time to research and think about possible options.

Use of Alicia Walker Donation:

The Trustees discussed what this money could be used for. The Trustees discussed doing a survey to reach library users and nonusers to see what services and materials the public would like to see at the library.

Window Ventilation:

Director Hague updated the Trustees on the possibility of improving ventilation in the office areas. Treasurer Morin moved to expend the funds, not to exceed \$475, to improve air circulation. Secretary Tacy seconded. All those present were in favor.

New Business:**Potential Amendments to the Behavior Policy:**

The trustees reviewed the Behavior Policy including several proposed amendments. Treasure Morin made a motion to accept the Behavior Policy as amended. Secretary Tacy seconded. All present were in favor.

Review of Evaluations:

The Trustees reviewed the evaluations for all of the library employees. After reviewing the evaluations, Chair Kelly made the motion to accept 4% raises for all employees should Warrant Article 10 pass. Treasurer Morin seconded. All present were in favor.

Director's Annual Review:

The Trustees discussed how best to complete the director's annual review. The Trustees will complete the review by the next Trustees meeting on April 5th.

Chairman Kelly made a motion to adjourn and Secretary Tacy seconded. All present were in favor.

Meeting adjourned at 8:05pm.

Next Meeting

Thursday, April 5, 2012 at 6:30 pm.

Respectfully submitted,

Jill Tacy, Secretary
/attachment

Weare Public Library Hearing to Accept Funds 3/8/2012		
Source	Designation	Amount
card replacement	materials, supplies	\$4.00
income generating equipment	materials, supplies	\$87.00
memorial donation	books	\$50.00
donations	materials, supplies	\$101.19
replacements	materials, supplies	\$26.00
		<hr/> \$268.19
In kind from the Friends:		
digital projector		\$339.00
SEE Science Center pass		\$200.00
		<hr/> \$539.00

