



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Paul Marsh, Secretary

June Purington, Alternate

Diane Padilla, Alternate

Christine Hague, Director

Minutes

-- DRAFT --

Board of Trustees Meeting

Tuesday, March 11, 2013

Present: Trustees Chairman Raymond Kelly, Paul Marsh, Library Director Christine Hague.

The meeting was called to order by Trustee Chair Kelly at 6:30 pm as per RSA 91-A:1-a.

Public Hearing:

A public hearing came to order at 6:34 pm, as per RSA 202-A 4 c. The hearing was held to accept \$1874.16 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. Trustee Marsh moved to accept the funds; Chairman Kelly seconded the motion. All present were in favor. The public hearing ended at 6:39 pm. Details are appended to these minutes..

Acceptance of Minutes:

The meeting minutes from February 7, 2013 were reviewed. Trustee Marsh moved to accept meeting minutes as presented; Chairman Kelly seconded. All present were in favor.

Old Business:

Personnel Policy: The Library's Personnel Policy continued to be examined to update and make consistent with the policies of the Town. Particular attention was given to accounting for and administering sick leave and sick days.

Electric service provider: Various companies and brokers are soliciting electric users to switch from PSNH to their (or their clients') for purchase of generating service. Director Hague reviewed those solicitations; no action was taken but consideration will continue.

Elevator: Director Hague reviewed the situation with the handicapped elevator and its status. She will contact Chip Meany regarding its certification and solicit advice from him regarding potential courses of action.

New Business: The Friends of the Library requested permission to have library staff who are also members of the Friends to solicit contributions to the Friends. New Hampshire law prohibits public employees from such solicitation at their workplace either on or off duty, so the request must be denied.

Financial Reporting Request from Selectmen: The Town Selectmen have requested that the library report budget expenditures to them. The Trustees of the Library is the body authorized by NH law (RSA 202-A) to be the financial authority for expenditure and accounting for Library funds, and is accountable to the citizens and taxpayers for the funds, budgeting and expenditures. Director Hague will respectfully communicate such to the Selectmen on behalf of the Trustees.

Chairman Kelly moved to adjourn and Trustee Marsh seconded. Motion passed. Meeting adjourned at 8:32 pm.

**Next Regular Meeting;
April 4, 2013, 6:30 pm**

Respectfully submitted,
Paul Marsh, Secretary

Attachment: Hearing to Accept Funds

Source	Weare Public Library December 6, 2012 Hearing to Accept Funds Designation	Amount
Paige Trust	Building Maintenance	\$784.37
Peaslee Trust	Books	\$235.31
Wadleigh Trust		\$39.22
Nonresident cards	Books, supplies	\$40.00
Replacements	Books, media	\$29.89
Replace card	Books, Supplies	\$2.00
General Donations	Books, Supplies	\$66.37
Income generating equipment	Books, supplies	\$77.00
Love Your Library	Books	\$115.00
Love Your Library	Children's books	\$15.00
Love Your Library	Undesignated	\$360.00
Love Your Library	Programs (adult)	\$70.00
Love Your Library	Programs (children)	\$40.00
Total:		\$1874.16