



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Paul Marsh, Secretary

June Purington, Alternate

Diane Padilla, Alternate

Christine Hague, Director

Minutes

-- APPROVED --

Board of Trustees Meeting

Tuesday, April 4, 2013

Present: Trustees Paul Marsh and Susan Morin, Alternate Trustee June Purington, Library Director Christine Hague.

The meeting was called to order by Acting Chair Morin at 6:35 pm as per RSA 91-A:1-a.

Public Hearing:

A public hearing came to order at 6:37 pm, as per RSA 202-A 4 c. The hearing was held to accept \$218.00 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. Trustee Marsh moved to accept the funds; Acting Chair Morin seconded the motion. All present were in favor. The public hearing ended at 6:39 pm. Details are appended to these minutes.

Acceptance of Minutes:

The meeting minutes from March 7th, 2013 were postponed for review until Trustee Kelly returned.

Library Director's report:

Director Hague described budgeting as it pertained to the February 2013 Warrant Article. Little change is expected. She described the instructions to staff regarding the prohibition on solicitation for outside organizations while in the Library and when on duty, and that outside organizations May not solicit on library property.

The report was accepted by the Trustees.

Old Business:

Personnel Policy: The Library's Personnel Policy continued to be examined to update and make consistent with the policies of the Town. Particular attention was given to accounting for and administering sick leave and sick days, as well as leave without pay, retirement and benefits, so as to be consistent with the town of Weare policies insofar as possible.

Sawyer Room Scheduling: The scheduling of the Sawyer Room was discussed, and the library will work with the Town Office regarding groups currently using the Town Hall which may be able to book the Sawyer Room instead. Primary concerns revolve around multiple uses by the same group in the same month, which could quickly overfill the space usage schedule.

Elevator: Director Hague reported that the handicapped elevator has been repaired, although the load limit has been lowered. Staff will monitor the elevator's operation.

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Weare Library Foundation: In order to assist the Foundation in its endeavors, the Trustees reviewed the plans, surveys, and work that has been done in the past, and after Director Hague reviews and collates those materials, they will be offered to the Foundation as they consider what they will do in their future activities.

New Business:

Technology Planning: The Trustees considered the Library's Technology Plan and outlook for the future. The Trustees considered several specific needs, including internal transmission capabilities, types and numbers of terminals, portable devices, staff training, patron education and assistance, future software, upgrade and replacement cycles, and data-based materials.

No further business appearing, Acting Chair Morin moved to adjourn and Trustee Marsh seconded. Motion passed. Meeting adjourned at 8:55 pm.

**Next Regular Meeting;
May 2, 2013, 6:30 pm**

Respectfully submitted,
Paul Marsh, Secretary

Attachment: Hearing to Accept Funds

Weare Public Library
April 4, 2013
Hearing to Accept Funds

Source	Designation	Amount
Replacements	Books, media	\$25.00
Replace card	Books, Supplies	\$1.00
General Donations	Books, Supplies	\$56.00
Income generating equipment	Books, supplies	\$91.00
Love Your Library	Books, adult	\$25.00
Love Your Library	Undesignated	\$20.00
	Total:	\$218.00