

Weare Public Library

**10 Paige Memorial Lane
P. O. Box 227
Weare, NH 03281
Phone: (603) 529-2044
Fax: (603) 529-7341
E-mail: wearepl@comcast.net**

Minutes

Board of Trustees Meeting Thursday March 3, 2011

Present: Ray Kelly, Susan Morin, Trustees; Paul Marsh, Alternate Trustee; Christine Hague, Director.

The meeting was called to order at 6:31pm.

Acceptance of Minutes:

Meeting minutes were reviewed for the February 3, 2011 meeting. Chair Kelly moved to accept the minutes from the meeting, Paul Marsh seconded and all were in favor.

Public Hearing:

A public hearing was called to order at 6:35 pm. The hearing was held to accept \$179.13 in funds from donations (\$20), income generating equipment (\$146.18), replacements (\$10), and a refund (\$2.95). Treasurer Morin made a motion to accept the funds. Paul Marsh seconded and all present were in favor. The public session ended at 6:36 pm.

Reports:

Director's Report

While circulation picked up in some categories this month, overall circulation is still lower than last year's numbers. The weather may have been a factor. Patron preferences will be looked at to determine buying practices.

Gerard Leone of Sunapee, a metalsmith and roofer, looked at the copper downspouts that were removed by the mason last year. They have been repaired in the past and may need to be replaced. He is preparing a repair/replacement estimate and Director Hague will try to get a Mooseplate Grant to cover the cost. The school vacation week events had mixed results. Thirty children attended the Dr. Seuss birthday party, 8 children participated in the make-and-take crafts, 2 people enjoyed the soup and bread lunch, while 6 participated in the monthly coffee hour.

Old Business:

Service Goals

The updated Service Goals for 2011-2013 were discussed. Director Hague discussed some new legislative issues that could severely affect our funding and, consequently, our ability to achieve some of our goals. The Hillstown meeting being held here tomorrow at 10am will be focused on these issues. Chairman Kelly moved to accept the Service Goals as written; Treasurer Morin seconded. All were in favor.

Outreach Strategy for Town Meeting:

Cathy Robinson of The Friends of the Library has sent out an announcement to our e-mail list explaining our warrant article and asking for support of it. The list consists of 52 patrons who signed up to receive notices. Director Hague stressed the importance of word-of-mouth and Warrant Article 16 is listed on our blog and Facebook with a "Remember to Vote". Chairman Kelly suggested an e-mail tree.

Technology Plan:

The library would like to have a website in addition to the current blog. The Town website is not being maintained and only has the very basic library information on it as well as a link to our blog. We have had an offer of assistance from Draconia but have not had the time to even get the necessary information together. Director Hague also knows another woman from Greenfield who could do a good job. The Trustees would like to pursue this as soon as we have the staff/hours to accomplish it.

A Vision Statement needs to be added to the plan. Current library needs were discussed. Due to space constraints, a notebook computer or laptop might be the best solution at this time.

The Technology Plan was approved with one amendment

New Business:**Paige Room Renovations:**

The Paige Room carpeting is set to be replaced during the week of March 14th. Tony Sawyer will bring the Hillsborough County Corrections Volunteers to help move the collection and furniture, as well as put everything back. Coldwell Banker Coulters Realty has donated the use of its truck to relocate the furniture to the Town Hall. The Paige Room will be cleared on the 14th, carpeted the 15th, and restored to order on the 16th/17th.

Page Salaries and Task Criteria:

Director Hague discussed longevity issues within the Page position and suggested that a new page's salary be brought up in stages as more responsibilities are taken on. It would not be fair to our established pages to compensate a new page with only basic responsibilities at the same rate as them. The Trustees agreed in theory and decided to take it case by case until we are able to revise our personnel policy. Director Hague will bring each case to the Trustees as needed.

Other:

There were concerns brought up about how the library gross budgets the donations it receives. Director Hague verified with Terri Knowles that we are doing it the way we are required to by law. It was suggested that a separate Charitable Trust, not governed by the Library Trustees, could be set up as a solution.

Chairman Kelly made a motion to adjourn and Paul Marsh seconded. All present were in favor.
Meeting adjourned at 8:19 pm.

Next Meeting:

April 7th, 2011 at 6:30 p.m..

Respectfully submitted,

Susan Morin, Treasurer

