



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Paul Marsh, Secretary

June Purington, Alternate

Christine Hague, Director

-- APPROVED Minutes --

Minutes

Board of Trustees Meeting

Thursday, July 11, 2013

Present: Trustees Chairman Raymond Kelly, Trustees Susan Morin and Paul Marsh, Library Director Chris Hague. The meeting was called to order at 6:52 pm as per RSA 91-A:1-a.

Acceptance of Minutes:

The meeting minutes from June, 2013 were reviewed. The minutes were corrected to amend a typographical error. No other changes were noted; the Minutes of June 2nd were approved. All present were in favor.

Public Session to accept funds:

A public hearing came to order at 7:00 pm, per RSA 202-A 4 c. The hearing was held to accept \$488.63 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. All present voted in favor of accepting the report. The public hearing ended at 7:03 pm. A copy of the report is attached.

Director's Report:

The Director's Report for the month of June was reviewed. Director Hague noted that a window in the basement was in need of repair. B. J. Johnson offered to complete the replacement and installation of new components for the price of \$389.00; a motion to accept the offer and expend that amount was made by Trustee Chair Kelly, seconded by Trustee Marsh, and was approved by all voting.

Trustee Hague noted that Apollo Roofing was awarded a contract by the Weare Board of Selectmen, and the library will be re-roofed within the next few days, dependent on weather.

Director Hague proposed a lending policy for electronic media and devices, and will be presented to the Trustees for consideration at the Board Meeting in August.

All were in favor of accepting the report.

Old Business:

The Library Technology Plan was finalized and updated; Trustee Marsh moved, and Trustee Morin seconded, the acceptance of the plan as finalized. All voted in favor of accepting the Plan for future use.

The Trustees continued discussion of the Library's Personnel Policy. Trustees considered various options for adjusting the hourly rate to be included in the annual Budget for a vacant maintenance position. The new rate will be included in the various listings.

New Business:

The Library Foundation members would like to meet with the Library Trustees in the near future for the purpose of long range planning and to coordinate the two groups' visions of what needs to be done during the coming months. Trustees were asked to provide a number of possible meeting dates/times for such a meeting to be held. Director Hague will coordinate with the Foundation officers to find a mutually agreeable date and time. Included as topics will be the planning process, visits to other libraries and possibly other organizations, and how a consultant might best be utilized.

No further business appearing, the meeting was adjourned at 9:46 pm.

Next Regular Trustees' Meeting; Thursday, August 1, 2013, at 6:30 pm

Respectfully submitted,
Paul Marsh, Secretary

Attachment: Hearing to Accept Funds:

Weare Public Library Hearing to Accept Funds June 7, 2013		
Income generating equipment	Books, supplies	\$180.00
Book/media replacement	Books, Supplies	\$31.95
Replace card	Books, Supplies	\$6.00
Donations	Books, Supplies	\$99.68
Special donation from Girl Scout Troup 10932	Undesignated	\$174.00
Total:		<u>\$488.63</u>