



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Paul Marsh, Secretary

June Purington, Alternate

Diane Padilla, Alternate

Christine Hague, Director

Minutes

Board of Trustees Meeting

Thursday Sept 6, 2012

Present: Trustees Susan Morin and Paul Marsh, Director Christine Hague. Guest: Friends of the Library representative Dena Ventiere.

The meeting was called to order by trustee Morin at 6:37 pm as per RSA 91-A:1-a.

Acceptance of Minutes:

The meeting minutes from Aug 2, 2012 were reviewed. Trustee Marsh moved to accept meeting minutes as presented. Trustee Morin seconded. All present were in favor. The meeting minutes were accepted as amended.

Public Hearing:

A public hearing came to order at 6:40 pm, as per RSA 202-A 4 c. The hearing was held to accept \$594.48 in funds from income generating equipment, donations and other income (see attached table). Trustee Marsh moved to accept the funds. Trustee Morin seconded the motion. All present were in favor. The public session ended at 6:43 pm.

Reports:

Director's Report

Director Hague described the circulation statistics and trends, library Friends' Book Sale -- Friends of the Library, represented by Dena Ventiere, shared their view of the sale and other topics. Trustee Morin moved to accept the Director's report for July 2012. Trustee Marsh seconded. All present were in favor.

Old Business:

CIP: Request for proposals from CIP – status of library roof repairs was discussed, and estimate has been submitted to CIP committee.

Personnel Policy Changes:

The Trustees continued to look at the definitions sections of the Town's current policy, and discussed further updates to the definitions in the library's current personnel policy, including staff leave policies. The Trustees will review additional sections at the next meeting.

Grounds maintenance: Director Hague discussed various approaches to maintaining an attractive and well-maintained grounds. Ideas about placement and types of plantings, suggestions for ease of maintenance, and other aspects of grounds were discussed by citizens and the Director. Moved by Trustee Marsh, seconded by trustee Morin, that the Director is authorized to expend any funds received in memory of Dot O'Neil for the purpose of plantings and exterior beautification. All present were in favor.

New Business:

Personnel: Library staff member Donna Plante has submitted her resignation effective Sept. 6, 2012. She has requested the opportunity to continue with the library in a part-time status. Director Hague will explore ways to make this happen, and will report back at the next Trustees' meeting.

Maintenance situation discussed – two individuals have expressed interest in the Library's unoccupied maintenance position, but no action is foreseen in the near future.

2013 Budget preliminary work is necessary, and the Board will work on ideas toward setting an appropriate request. Utility rates and other expenses are expected to be higher. More discussion is needed.

Trustee Morin moved to adjourn and Trustee Marsh seconded. Motion passed. Meeting adjourned at 8:20 pm.

Next Meeting

Thursday, Oct 4th, 2012 at 6:30 pm.

Respectfully submitted,

Paul Marsh, Secretary

Attachment:

Weare Public Library
Sept. 6,2012
Hearing to Accept Funds

Source	Designation	Amount
Donations	Books, supplies	\$60.00
Dot O'Neil gifts	to be determined	\$250.00
Income generating equipment	Books, supplies	\$203.09
Card replacement	Books, supplies	\$7.00
Refund	Books, supplies	\$74.39
		\$594.48