



Weare Public Library
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Board of Trustees

Brenda Cannon, Chairman
Lee Marcroft, Treasurer
Mark Carey, Secretary
Heleen Kurk, Alternate
Diann Couture-Smith, Alternate
Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday April 4, 2019

Present: Trustees: Chairman Brenda Cannon, Secretary Mark Carey, Treasurer Lee Marcroft, Alternate Diann Couture-Smith, Alternate Heleen Kurk, and Director Michael Sullivan. The meeting was called to order at 1:00pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from March 7, 2019 were reviewed. It was noted that the date of the next meeting was incorrect and was changed to April 4. Alternate Heleen Kurk moved to accept the corrected meeting minutes. Alternate Diann Couture-Smith seconded the motion. All present were in favor. The corrected meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:01pm, per RSA 202-A 4c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library Director provided this information in the March 2019 Report to Trustees. Alternate Heleen Kurk moved to accept the report; Alternate Diann Couture-Smith seconded the motion. All present were in favor. The public session ended at 1:02pm.

Director's Report:

The Director's Report for the month of March 2019 was reviewed. Director Michael Sullivan presented data of the past month's operations, circulation activity and staff development. The Director informed the Trustees that some of the programming will be cut back due to the warrant article not passing, the summer reading program will also see cuts. The Director did note that downloadable books are increasing. Alternate Heleen Kurk moved to accept the Director's report for March 2019. Alternate Diann Couture-Smith seconded the motion. All present were in favor.

Old Business:

1. Senior Transportation ó This is outside the scope of the Library Trustees and will be brought to the attention of the Selectmen. The organization that manages senior transport is the Volunteer Transport Center, a 501 (c) (3) organization. They provide non-emergent transportation through a network of volunteers.
2. Sawyer Room ó The work might begin in May 2019.

3. The appreciation plaque has been completed and has been forwarded to the Selectman for presentation. M. Carey will follow-up at as to when the presentation is occurring.
4. Public works update ó
 - A. The painted on painted crosswalk will be done following spring clean-up.
 - B. The Sawyer Room entrance will be fixed according to the Public Works schedule (when vendor is doing other town repairs).
 - C. Fix the new pothole in the parking lot. This new item will be brought to the attention of this department.

New Business:

1. The Library Trustees discussed what steps should be taken to promote the library. Some of the suggestions were: be more visible, attend town events (Patriotic Celebration, Old Home Day, etc.) introduce ourselves and hand out pamphlets about what the library does, Trustees can also write articles advocating for the library.
 - A. Determine if there is a mechanism to get address of new town residents. The Trustees would like to send information sheets about the library to new residents.
2. This is the first trustee meeting since the Town election. At this meeting new officers were installed. A motion was made by Brenda Cannon and seconded by Mark Carey to have Brenda Cannon, become Chairman, Lee Marcroft, Treasurer and Mark Carey, Secretary. The alternates Diann Couture-Smith and Heleen Kurk will remain in their current roles.
 - A. The Secretary will forward a copy of these minutes to the Town Administrator so that the Selectman can be made aware of these changes.
3. The library continues to be used as a pick up spot for children following school. This was noted to be a policy issue and will be addressed with the new school board Chairman, Lisa Johnson.
4. Salary increase for the Director and submitting the Director for NH Library öDirector of the Yearö will be tabled until the next meeting.
 - A. Obtain updated information about Director of the year requirements.

No further business to discuss, Alternate Diann Couture-Smith made the motion to adjourn and Alternate Heleen Kurk seconded to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 2:38pm.

Next meeting is Thursday May 2, 2019

Respectfully submitted,
Mark Carey, Secretary