



Weare Public Library

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Board of Trustees

Mark Carey, Chairman

Lee Marcroft, Treasurer

Brenda Cannon, Secretary

Heleen Kurk, Alternate

Diann Couture-Smith, Alternate

Michael Sullivan, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday March 7, 2019

Present: Trustees: Chairman Mark Carey, Alternate Diann Couture-Smith, Alternate Heleen Kurk, Secretary Brenda Cannon, Treasurer Lee Marcroft and Director Michael Sullivan. The meeting was called to order at 1:00pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from February 7, 2019 were reviewed. Alternate Heleen Kurk moved to accept the minutes. Alternate Diann Couture-Smith seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session to accept funds:

A public hearing came to order at 1:01pm, per RSA 202-A 4c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The library Director provided this information in the February 2019 Report to Trustees. Alternate Heleen Kurk moved to accept the report; Alternate Diann Couture-Smith seconded the motion. All present were in favor. The public session ended at 1:02pm.

Director's Report:

The Director's Report for the month of February 2019 was reviewed. Director Michael Sullivan presented data of the past month's operations, circulation activity and staff development. The director informed the Trustees that a meeting had taken place with the IRS to resolve a refund and missed quarterly payment for the tax year ending in 2016. A memo has been placed in the file regarding actions taken to close this issue. The social media contacts continue to increase as does book usage. Alternate Diann Couture-Smith moved to accept the Director's report for February 2019. Alternate Heleen Kurk seconded the motion. All present were in favor.

Old Business:

1. Senior Transportation ó This needs to be in conjunction with another group. This item is not seen as a library function. During a discussion period it was noted that some of the issues associated might be liability, population density, etc. To have this issue move forward having a dedicated point person would be required.
2. Sawyer Room ó The work starting date remains pending.

3. The appreciation plaque has been completed and will be forwarded to the Selectman for presentation.
4. Update on painted crosswalk ó According to the Public Works Director work will begin once the snow clears.

New Business:

1. Sawyer Room front entrance ó A patron was concerned about the icy entrance to the Sawyer Room and wondered if it could be fixed. While touring this area the Trustees noted ice and water leading to this entrance. This issue will be addressed with the Public Works Director.
2. Sawyer Room steps ó A patron thought the inside steps in the Sawyer Room required maintenance. The Trustees did not note any major issues while touring this area but will make sure area is swept.

No further business to discuss, Alternate Heleen Kurk made the motion to adjourn and Alternate Diann Couture-Smith seconded to adjourn the meeting. All voted in favor 3-0-0. Meeting adjourned at 1:33pm.

Next meeting is Thursday April 4, 2019

Respectfully submitted,
Brenda Cannon, Secretary