



Weare Public Library
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Board of Trustees

Brenda Cannon, Chairwoman
Josh Hilliard, Treasurer
Mark Carey, Secretary
Heleen Kurk, Alternate
Diann Couture-Smith, Alternate
Clay Kriese, Director

-- Draft Minutes --

Minutes

Board of Trustees Meeting

Thursday March 4, 2021

Conducted via Go To Meeting

Present: Trustees: Chairwoman Brenda Cannon, Treasurer Josh Hilliard, Secretary Mark Carey, Director Clay Kriese, Alternates: Heleen Kurk. Guest, Daniel Bretzius.

The meeting was called to order at 7:00 pm as per RSA 91-A: 1-a.

Public Comments:

There were no public comments. The board progressed directly to public session.

Acceptance of Funds:

Donations in the amount of \$75 were received in memory Estermay Hadley, who passed away in December. Chairwoman Brenda Cannon made a motion that the board accept the donations for the library. Treasure Josh Hilliard seconded the motion, all present were in favor and the motion passed. Income from Library Fund \$934.17, Chairwoman Brenda Cannon made a motion that the board accept the income from the fund. Treasure Josh Hilliard seconded the motion, all present were in favor and the motion passed.

Acceptance of Minutes:

The meeting minutes from February 4, 2021 were reviewed. Minor corrections for typos and content were noted and Chairwoman Brenda Cannon moved to accept the minutes for the December meeting. Treasure Josh Hilliard seconded the motion. All present were in favor and the meeting minutes were accepted.

Director's Report:

Director Kriese reported that:

- Compared to January, February was lower in circulations.
- The covid numbers are still declining. As of the first week of March, Weare is down to 11 positive cases. As I anticipate fully reopening later this spring, our staff is planning for several in-person programs and events – especially for summer reading.
- Special thanks to AARP-rep Jim Lucern, as he met and assisted dozens of patrons with their tax returns. Due to demand, he's added a few extra sessions in March.

- Karen is still creating a new virtual storytime each week. Her birdseed and knitting crafts have had 37 participants and much positive feedback.
- New England Painting has completed their painting of the upstairs. I enlisted Gregg Elwood, the "Town Plier," to paint the doors and trimming that was not covered in the New England estimate. We are pleased with the results.
- To save money, we dropped our fax line. We now offer the same service, but the images are sent online. Therefore, we were able to drop our service fee to \$1.
- The new website is still in process. I'm shooting for a launch later this month.
- In February, we received \$75 in donations – given in the memory of Estermay Hadley.

Chairwoman Brenda Cannon moved to accept/approve the director's report. Treasurer Josh Hilliard seconded the motion. All present were in favor and the motion passed.

Old Business:

Most of the old business covered in the Director's Report.

- A minor change was suggested to the language in the library personnel manual. The freeze accrued per hours worked shall be changed to accrued per hours paid. This change being made to facilitate bookkeeping. Josh Hilliard moved to except Brenda Cannon seconded and all present were in favor. The motion passed.
- Heleen Kurk researched shades for the Paige room. She looked at both The Home Depot and the website Blindster. Cost for the project approximately \$550.
- The library's official involvement in the publication "Weare In The World" was discussed. A meeting will be arranged with the current staff of where in the world.

New Business:

There was no new business to discuss. Trustees and alternates were reminded to vote in the town elections on Tuesday, March 9.

Chairwoman Brenda Cannon made a motion to adjourn; Treasure Josh Hilliard seconded the motion. All present were in favor. Meeting adjourned at 7:40 pm.

Next meeting is Thursday April 1, 2021 at 8:04 pm

Respectfully submitted,
Mark Carey, Recording Secretary